

ANNUAL TOWN REPORT

GRAFTON, MASSACHUSETTS



*Moving the wheels
of democracy!*

2020

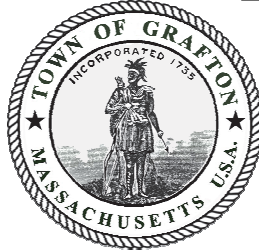
Special thanks to Sandra Madden for submitting the photos of Grafton used on the cover of this report.

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2020

Grafton, Massachusetts

Official Report



Worcester County, Massachusetts

Statistics

Latitude 42 Degrees 12' 30" North (approx.)

Population (April, 2010 Federal Census) 18,544

Local Population as of December 2020, 19,130

Area Approximately 22 ½ square miles

Length of Public Ways: (exclusive of state highway) 104 Miles

Elevation Above Sea Level

Central Square 479 feet

Near Farnumsville Railroad Station 293 feet

Near North Grafton Railroad Station 369 feet

ELECTED OFFICIALS SERVING GRAFTON

Representative in General Court

9th Worcester District

David Muradian, Jr. (R) Grafton

State Senator: 2nd Worcester District

Michael O. Moore (D) - Millbury

Councillor: Seventh District

Paul DePalo (D) Worcester

Representative in Congress Second Congressional District

Jim McGovern, (D)

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SELECT BOARD APPOINTMENTS

AFFORDABLE HOUSING COMMITTEE/TRUST

Dan Crossin, 2023
Daniel S. Cusher, 2021
Elisabeth Haynes, 2021
Edward Prisby, Select Board Rep.
Bruce Spinney, 2022
Eric Swenson, 2021
Curt J. Williams, 2021

AGRICULTURAL COMMISSION (After 1st Year, 3 Year Terms)

Elizabeth Anderson, 2022
Daniela Sharma, 2024 (3 year term)
Bruce Texeira, 2022
Carolyn Weeks, 2023 (2 year term)
Rebecca Wilson, 2022 (3 year term)
Carl Parisi, 2021 (Alternate 1 year term), Resigned Feb 2021
Kristen Remillard, 2021 (Alternate 1 year term)

AMBULANCE COMMITTEE (Indefinite)

Normand Crepeau, Jr.
Michael Gauthier
Raymond Mead
Cheryl Trilligan

BOARD OF CEMETERY COMMISSIONERS (Three Year Term)

Robert Collette, 2022
John Pocius, 2021
Christopher Roney, 2022

BOARD OF FIRE ENGINEERS (Indefinite)

James Barker
Michael Gauthier
Michael Mills

BOARD OF HEALTH (Three Year Term)

Josh Briggs, 2021
Daniel Finn, 2022
Karen Gwozdowski Gauvin, 2021
Austin Magnant, 2021
William Muller, 2022

CABLE TV OVERSIGHT COMMITTEE (One Year Term)

Robert Berger, 2021
Robert DeToma, 2021
Jim Gallagher, 2021
Robert Hassinger, 2021
John P. Kelley, 2021
Lisa Kelley, 2021
Corson Wyman, 2021

CAPITAL IMPROVEMENT PLANNING COMMITTEE (Indefinite)

Jeremy Graves
Kyle James
Amy Marr, School Rep.
Gregory Marr
Mathew Often, Member at Large
Sue Robbins, Finance Committee Rep.
Colleen Roy, Select Board Rep.

COMMUNITY PRESERVATION COMMITTEE (Three Year Term)

Sandra Brock, Conservation Commission Rep.
Kristin Belanger, Recreation Rep.
James Gallagher, Indefinite
Ken Holberger, 2022
Brook Padgett, 2023
Paul A. Scarlett, 2021
John Stephens, Historical Commission Rep.
Jennifer Thomas, 2021
Justin Wood, Planning Board Rep.

CONSERVATION COMMISSION (Three Year Term)

Alicia Bergeron, 2023
Sandra Brock, 2022
Helen Cheney, 2022
Patrick Huegel, 2023
Jonathan Nickerson, 2023

CONSTABLE (One Year Term)

Donald A. Booth, 2021
J. Roger Currier, 2021
Marianne Devries, 2021
Cynthia Ide, 2021
John Manzi, 2021
Stephanie Rose Fleming, 2021

COUNCIL ON AGING (Four Year Term)

Ann Marie Allia, 2024
Marcella J. Benoit, 2024
William Drago, 2022
William Cutler, Jr., 2022
Annette McCarthy, 2024
Peter Shay, 2022
Nina Whiting, 2024

DISABILITY COMMISSION

Catherine Dore, 2023
Melissa Lackey, 2022, Resigned March 2021
Jennifer Pearson, 2021
Kristie Proctor, 2021
Daryl Rynning, 2022
Mat Often, Select Board Rep.
Roger Trahan, Jr., 2023

ECONOMIC DEVELOPMENT COMMITTEE (Indefinite)

Doreen DeFazio, Select Board Rep.
Irene Houle, Finance Committee Rep.
Morgan King, Resigned March 2021
Shawn McAvey
Karl Moisan
Dennis Perron
Eric Swenson

ELECTION OFFICIALS (One Year Term)

Jean Avery
Marguerite Baril, Warden
Richard Barnard
Nancy Billings, Clerk
Sally Belezarian
Cecile Bergin
Joyce Berkwitz
Paula Berkwitz
Lydia Bogar
Kevin Brown Jr.
Sarah Cacciapouti
Linda Casey
Connie Collins
Eveline M. Cournoyer
Joyce David
Marion Dearing
Rosalind Dennis

ELECTION OFFICIALS (One Year Term)

Carman Dion
Laura Didio
Marie DiDonna
Ellen Dowling, Clerk
William Drago
Jeanne Ducasse
June Enos
Rosemary Flynn
Caileen Foley
Joan O. Foley
Michaela Frederico
Carol Gagne
Melissa Goddard
Elizabeth Haynes
Constance Hopkins
Cynthia Ide
Carolyn Jakubiak
Kyle James
Richard Kirejczyk
Janet Krause
Patricia Loconto
Nancy Malone, Clerk
Beverly Mara
Olivette M. Marshall
Amy Marr
Gregory Marr, Warden
Dominick Marzziotti
Doris A. Metivier, Warden
Karen McInnis, Warden
Mary Murray
Darlene Orne, Clerk
Carl Parisi
Nancy Paulauskas
Diane Peterson
Marsha Platt
Paula Pogorzelski
Sneha Balaji Prabhu
Mary Preston
Janet Prunier
Zoe Ann Rasmussen
Diane Raymond
Lois Reed
Wendy Reid
Carol Roseen
Carol Samanen

ELECTION OFFICIALS (One Year Term)

Joan Shanley
Lori Lee Siefert
Janet Simas
Maureen Turcotte, Warden
Elizabeth Torteson
Bernadette Warwick
Andrew Whisenant
Charlotte Wojtaszek
Gail Wixon, Clerk
Carol Ziemba

EMERGENCY MANAGEMENT (Indefinite Term)

Ray Mead, Director
Katherine Cederberg, Deputy Director
Normand Crepeau Jr.
Steve Charest
Marianne DeVries, MRC Coordinator
Christopher Mead
Pam Riordan, CERT/Shelter Coordinator
Curtis Williams

FIRE CHIEF SEARCH COMMITTEE

Lydia Bogar, Member at Large
Evan Brassard, Town Administrator
Mike Corda, Station 1 Representative
Normand Crepeau, Police Chief
Doreen DeFazio, Select Board Member
Darab Fadavi, Station 2 Representative
Bob Sheymenko, Station 3 Representative

FIRE STAFFING STUDY COMMITTEE (1 year or until complete)

Rick Allain, Station 3 Leadership Role
Daniel Allen, Member at Large
Peter Carlson, Select Board Rep.
Nick Childs, Station 2
Roger Currier, Member at Large
Bob Egan, Station 2, Leadership Rep.
Eric Matthiew, Station 1
Ray Mead, Member at Large
Bob Shumeyko, Station 3

FARNUMSVILLE FIREHOUSE (Indefinite Term)

Ralph (Skip) Michniewicz
Richard Allain
Cheryl Barker
James Barker, Jr
Steve Bavosi
Dan Finn
Phil Gauthier
Raymond Guilmette

GRAFTON HISTORICAL COMMISSION (Three Year Term)

Robert Aberg, 2022
Kimberly Bagni, 2022
Donald E. Clark, 2022
Mark Fobert, 2022
John Stephens, 2021
Bruce Teixeira, 2021
David Therrien, 2023

GRAFTON HISTORIC DISTRICT COMMISSION (Three Year Term)

John Morgan, 2022
John R. Stephens, 2021
William Nicholson, 2021
Paul Scarlett, 2021
Brad Schlapak, 2022
Vacant
Vacant

GRAFTON CULTURAL COUNCIL (Two Year Term)

Kevin Brown Jr. 2023
Julie Grace, 2021
Christina Hogarty, 2022
Cindy Ide, 2022
Sarah Kinsman, 2022
Meta Mitchell, 2021
Stacy Willar, 2021

GRAFTON SUSTAINABILITY COMMITTEE

Angie Correia
Laura Didio
Mark Haddad, Finance Committee Rep.
Pamela Hill
Martin Jahn
Amy Marr, School Committee Rep.
Edward Prisby, Select Board Rep.
Collen Roy
Barry Smith, Finance Committee Rep.

INFORMATION TECHNOLOGY COMMITTEE (Three Year Term)

Bob Hassinger, 2022
William Jones, Jr., 2022
Robert Carroll, 2021
David Robbins, 2022 (2 Year)
Patricia Myers, 2021

INSTITUTIONAL BIOSAFETY COMMITTEE

Yvonne Proulx, 2022

LAKE QUINSIGAMOND COMMISSION (Three Year Term)

William Nelson, 2021 Local Representative
Jonathan Nickerson, Grafton Conservation Rep.

MILL VILLAGES ADVISORY COMMITTEE (Indefinite)

Philip Gauthier
Kenneth Grew
Julie Roberts
Robert Perla
Paul Pollinger
Michael Trilligan

OPEN SPACE AND RECREATION COMMITTEE (Indefinite)

Jen Andersen
Kristen Belanger, Recreation Rep.
Alicia Bergeron, Conservation Commission Rep.
Karen Eisenhauer
Dawn Geoffroy, Land Trust Delegate
Dave Robbins, Planning Board Rep.
Colleen Roy, Selectmen's Rep.
Melinda Springer

PARKING CLERK (Indefinite)

Evan Brassard

REGISTRAR OF VOTERS (Three Year Term)

Kandy Lavallee, Town Clerk
Donna Girouard, 2022
Chester Jakubiak, 2023
Jodie Lyn McInerney, 2023

SOUTH GRAFTON COMMUNITY HOUSE OVERSIGHT COMMITTEE

Patricia Dowd
Philip Gauthier
Michael Trilligan
Walter Wojnar
Selectmen Representative

TOGETHER WE CAN (One Year Term)

Mark Alves, 2021

Katherine Cederberg, 2021

LaKisha Carpenter Papoutsakis, 2021

Diane Racicot, 2021

Deborah J. Trapasso, 2021

TOWN ADMINISTRATOR SEARCH COMMITTEE

Stephen Burke, Member at Large

Karen Ceppetelli, Library Board of Trustee Rep.

Mark Haddad, Finance Committee Rep.

Chris LeMay, Member at Large

Heather McCue, Finance Committee Rep.

Edward Prisby

Dave Robbins, Planning Board Rep.

Elizabeth Spinney, School Committee Rep.

Jim Sullivan, Member at Large

TOWN ADMINISTRATOR

Evan Brassard, 2024

TRUSTEES OF SOLDIERS MEMORIALS (Three Year Term)

William Cutler, 2021

David Callahan, 2023

William Drago, 2021

Robert DeToma, 2023

Justin Sousa, Veteran's Agent (advisor)

ZONING BOARD OF APPEALS (Three Year Term)

Marianne Desrosiers, 2021

William B. McCusker, 2022

Kay Reed 2023

Brian Waller, 2021

William Yeomans, 2021

Peter Adams, 2022 (alternate)

Mitali Biswas, 2023 (alternate)

Carl Parisi, 2020 (alternate) - Resigned March 1 2021

**TOWN OFFICERS
ELECTED AS OF THE TOWN ELECTION**

**BLACKSTONE VALLEY REGIONAL
VOCATIONAL DISTRICT SCHOOL COMM.** (Four Year Term)

Anthony M. Yitts, 2022

BOARD OF LIBRARY TRUSTEES (Three Year Term)

Doug Bowman, 2021

Karen Durand, 2023

Martin I. Estner, 2023

Daniela Sharma, 2022

Stephanie Teixeira, 2021

Aaron Vandesteen, 2021

Dana M. Wilson, 2022

GRAFTON HOUSING AUTHORITY (Five Year Term)

James Gallagher, 2021

John P. Kelley, 2023

Lisa Kelley, 2025

Shawn McAvey, 2024

Dave Robbins, State Appointed

Amanda Brady, Executive Director

NELSON PARK AND MEMORIAL TRUSTEES (Elected by Town Meeting)

Roger Currier, 2021

William Kuck, 2022

Bridget Webber, 2023

PLANNING BOARD (Three Year Term)

Robert Hassinger, 2021

Linda Hassinger, 2023

Dave Robbins, 2022

Prabhu Balaji Venkataraman, 2022

Justin Wood, 2021

Vikram Dave, Associate Member 2021

SCHOOL COMMITTEE (Three Year Term)

Jennifer Connelly, 2022

Amy Marr, 2022

Laura Often, 2021

Elizabeth Spinney, 2021

Rahul Rathi, 2023

SELECT BOARD

Peter Carlson, 2022

Doreen DeFazio, 2022

Mathew Often, 2023

Edward Prisby, 2021

Colleen Roy, 2023

TOWN CLERK (Three Year Term)

Kandy Lavalley, Town Clerk, 2022

TOWN ADMINISTRATOR APPOINTMENTS

BOARD OF ASSESSORS (Three Year Term)

Kenneth J. Grew, 2022

Mary Oliver, 2023

Marsha Platt, 2021

BOARD OF SEWER COMMISSIONERS (Three Year Term)

Susan Hunnewel Duval, 2021

Brook Padgett, 2022

David Therrien, 2023

BURIAL AGENT (One Year Term)

Justin Sousa

CHIEF OF POLICE / OFFICERS

Normand A. Crepeau, Jr.

LIEUTENANT, FULL-TIME OFFICER

Neil Minardi

SERGEANT, FULL-TIME OFFICERS

James Crosby

Michael Mazzola

Liam O'Rourke

Michael Swift

FULL-TIME OFFICERS

Mark Alves

Jason Atchue

Mark Benoit

Joseph Coggans

Robert Collette, Jr.

Thomas Farrell

Thomas Michniewicz

James O'Brien

Jensen Plotkin

John Ropiak

David Spellman

David Sullivan

Douglas Tripp

Daniel Wenc, Detective

INTERMITTENT POLICE OFFICERS (Indefinite Term)

Robert Danna
John Taylor
Wanda Washington
Mark Wojnar

SPECIALS

James Barth
John Harrington
Michael Rybak
Wayne Tripp

DIRECTOR OF VETERANS SERVICES

Justin Sousa

DOG OFFICER (Indefinite Term)

Melinda Mackendrick

FIRE CHIEF

Michael Gauthier

FIRE ENGINEERS, Board of (Indefinite Term)

James E. Barker
Michael Gauthier
Michael Mills

FINANCE DIRECTOR/TOWN ACCOUNTANT (Three Year Term)

Mary Lauria, Jan 2024

FOREST FIRE WARDEN (Indefinite Term)

Michael Gauthier

DEPUTY FOREST FIRE WARDEN (Indefinite Term)

Michael Mills

INSPECTOR OF ANIMALS (Indefinite Term)

John L. Carlson

INSPECTOR OF BUILDINGS (Indefinite Term)

Robert S. Berger

INSPECTOR OF GAS PIPING AND GAS APPLIANCES (Indefinite Term)

Thomas French
Richard Atchue, Alternate

INSURANCE ADVISORY COMMITTEE (Indefinite)

Robert Angel
Beth Boyle
Chris Hakinson
Michelle Henault
Lynn Loiseau
Elaine Najemy
Michael Swift
Vacant (Municipal Ctr Union member)
Vacant (Municipal Ctr Non Union member)

KEEPER OF THE LOCKUP (One Year Term)

Normand A. Crepeau, Jr., 2021

LOCAL INSPECTOR OF BUILDINGS (Indefinite Term)

Thomas Frederico

PLUMBING INSPECTOR (Indefinite Term)

Thomas French
Richard Atchue, Alternate

PUBLIC WORKS ADVISORY COMMITTEE (Three Year Term)

John J. Bechard, 2022
Paul Cournoyer, DPW Staff Rep.
Mark C. Durfee, 2023
Patrick O'Connell, 2021

RECREATION COMMISSION (Three Year Term)

Kristen K. Belanger, 2023
Christine Bishop, 2023
Stephen P. Crowley, 2022
Mikaela Cushman, 2023
Gina Dalan, 2023

SEALER OF WEIGHTS AND MEASURES (Indefinite Term)

Edward R. Seidler

SPECIAL LABOR COUNSEL

Mirick O'Connell

TAX INCREMENT FINANCING- "TIF" COMMITTEE (Indefinite Term)

Doreen Defazio, Select Board Rep.
Karl Moisan
Marsha Platt, Assessors Rep
Town Administrator

TOWN COUNSEL

Blatman Bobrowski & Haverty, LLC

TRAFFIC SAFETY COMMITTEE (One Year Term)

John J. Bechard, 2021

Paul Cournoyer, 2021

Normand Crepeau Jr., 2021

Daniel J. Pogorzelski, 2021

John A. Reil, 2021

Scott Rossiter, 2021

Brian Szczurko, 2021

TREASURER/COLLECTOR (Three Year Term)

Amy Perkins, 2021

WIRING INSPECTOR (Indefinite Term)

George Duhamel

Steven P. French, Alternative

TOWN MODERATOR APPOINTMENTS

CHARTER REVIEW COMMITTEE (Charge Completed 2019)

Don Clark
J. Roger Currier, PR-1
Bob Detoma
Mark Haddad, PR-3
Timothy McInerney
Dennis Perron
Daryl Rynning

DPW FACILITY BUILDING COMMITTEE (Indefinite)

John Bechard
Peter Carlson, Select Board Rep.
Andrew Clarke
Paul Cournoyer, DPW Staff Rep.
James Moro
Robert Rodak
Sue A. Robbins, Finance Committee Rep.

FINANCE COMMITTEE

Agelina Correia, P-5, 2021
Daniel Cusher P-5, 2021
Mark W. Haddad PR-3, 2023
Irene Houle PR-2, 2021
Heather McCue PR-4, 2023
Andrew Jefferson PR-1, 2022
Sue A. Robbins PR-3, 2023
Gopal Shenoy, P-3, 2022
Barry Smith PR-2, 2022

LIBRARY PLANNING AND BUILDING COMMITTEE (Indefinite)

Douglas S. Bowman
Mary Fritz
Beth Gallaway, Member at Large
Julie Grace
Linda Hassinger, Planning Board Rep.
Irene Houle, Finance Committee Rep.
Doreen DeFazio, Select Board Rep.
Lisa Rice
John Stephens

REPORT OF THE TOWN ADMINISTRATOR/SELECT BOARD

Dear Honorable Citizens of Grafton:

Despite the challenges the Town faced in 2020, Grafton has had a successful and productive year. We are pleased to report on the many successes of the Town, and the promising road ahead of us. In October 2020, the Select Board came together to renew its focus on the future of Grafton by putting together a list of long-term goals. These include plans for the development of new services, the improvement of Town-owned lands, and adding to our dynamic staff. Through the faithful execution of we believe that Grafton will enjoy continued success. As a community, we are proud to be centrally located in the Commonwealth of Massachusetts, and we will continue to move the wheels of our local democracy to be a leader in our County and our State!

In 2020, Grafton continued its commitment to providing the highest level of service possible to residents and businesses. With the added hurdle of COVID-19, the Town had to adjust the way it handled business and public safety. Through the concerted effort of residents and staff, we were able to continue providing quality public service throughout the pandemic.

This past year provided new and unique funding opportunities to improve infrastructure and assist businesses, without increasing costs to taxpayers. Most recently, under the direction of John Allen and Chris McGoldrick, Grafton received a Local Rapid Recovery (LRR) Grant. This grant will be used to help develop actionable project-based recovery plans for our local businesses facing economic challenges due to COVID-19. Grant money was also secured by Paul Cournoyer and Brian Szczurko for the expansion, and renovation, of sidewalks on Main Street in South Grafton and Milford Road. Through both of these extensive projects, we continue to make our Town more accessible and pedestrian friendly. We have also begun work at parks located around Grafton to increase accessibility and make them enjoyable for all of our residents.

In addition to our relentless pursuit of grant monies, the Town continues to maintain clean fiscal audits and healthy reserves. Recently, the Town was moved to a "AA+/Stable" bond rating, due to its track record of active capital-project management. The Town will continue to hold this strong financial position and look for new ways to secure its financial future.

In 2020 Grafton had the pleasure of welcoming several new faces to the Municipal Center! Maintaining adequate staff is difficult for any municipality, but we believe the staff we have brought on board will lead to the Town's continued success. We welcome the following new employees to the team:

Daniel Allain, Fire Department
Sarah Bianco, Fire Department
Brandon Dionne, Fire Department

Michael Hebert, Council on Aging
Elizabeth Kelley, Board of Health
Christopher McGoldrick, Planning
William Muller, Board of Health
Janet Perla, Council on Aging
Mark Ricard, Grafton Police Department
Brittany Stevens, Grafton Police Department

In 2020 we also said goodbye to several of Grafton's dedicated municipal employees. The Select Board thanks the following individuals for their tireless service in pushing Grafton forward.

Kristopher Brandt, Highway Department
Stephen Decatur, Council on Aging
Jeffrey Egan, Fire Department
Ryan Erminelli, Fire Department
Kenneth Ferrera, Veterans Department
Robert Frederico, Jr., Fire Department
Justin Giroux, Fire Department
Patrick Heffernan, Fire Department
Joseph Laydon, Planning Department
Timothy McInerney, Town Administration
Rebecca Meekins, Town Administration
Richard Novick, Sanitation
Kenneth O'Brien, Assessor's Office
Janice Parise, Library
Susan Rogers, Treasurer/Collector's Office
Carter Terenzini, Temporary Town Administrator

Under the leadership of the Select Board and the New Town Administrator, Mr. Evan Brassard, Grafton is making strides in the arena of housing for potential new residents, while maintaining the natural beauty of our Town. Land at 25 Worcester Street was placed in the care of the Affordable Housing Trust. Additionally, parcels of land previously owned by the Town at 8 Pine and 27 Upton Street have both been opened for proposals. Through the joint efforts of the Planning and Conservation Departments, as well as the Zoning Board, both plots of land have attracted attention which points towards an exciting future.

With the unique nature of 2020, it is important to keep things in perspective. Grafton enjoyed many successes during these trying times, and they should be celebrated! However, we have also had to work through hardships. While doing so the Select Board has always tried to keep the important things in focus, the continued success of the Town, and you the resident. Through the trials and tribulations of 2020, the residents, business, and employees of the Town of Grafton proved their resilience. We look forward to moving into 2021 with all of you and continuing to be a leader in the Commonwealth.

Respectfully submitted,

Grafton Select Board,
Peter Carlson, Chair
Doreen DeFazio, Vice Chair
Colleen Roy, Clerk
Mathew Often
Edward Prisby

Evan Brassard, Town Administrator

Expense over \$1,000.00

Select Board

CA Massachusetts (Grafton News)	\$2,157.72
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Town Administrator

Onsolve Intermediate	\$2,303.00
Gould Title Company	\$1,700.00
E5 Builders LLC	\$1,719.00
Stone Consulting Inc	\$5,700.00
Parker Environmental	\$1,550.00
First Arkansas Bank	\$1,020.00
Timothy McInerney	\$6,600.00
International City Managers Assoc.	\$2,043.00

REPORT OF THE TOWN CLERK

The Town Clerk's office is the first "face" residents see when they enter the Municipal Center. It is the goal of this office to provide information on all items pertaining to the Town. If we cannot provide the information, we refer the resident to another office that can provide that information.

Our office hours are 8:30 – 4:30 daily, with the office open one late night, Tuesday, until 7 pm, for the convenience of the public. Due to a global pandemic this year, office hours varied based on access to the Town Hall. The Town Clerk, Assistant Town Clerk and Administrative Assistant are Notaries Public.

It is the responsibility of the Town Clerk's office to conduct the annual street listing. Our records show that the population of Grafton on December 31, 2020 was 17,026. The breakdown by precinct was: Precinct 1 – 3412; Precinct 2 – 3385; Precinct 3 – 3492; Precinct 4 – 3192; Precinct 5 – 3547.

Certified copies of birth, death and marriage records are issued daily. Marriage Licenses are obtained here for couples wishing to get married in any town in Massachusetts. The Town Clerk's office issues various permits and licenses, such as business certificates, raffle permits, cemetery deeds and dog licenses. These licenses, certificates and permits can be obtained for and paid for by cash, check or credit card in our office. Birth, death, and marriage records, as well as dog licenses can be requested online at the Town Clerk's webpage at <https://unipaygold.unibank.com/customerinfo.aspx>.

As required under the State's Open Meeting Law, this office posts all meeting notices, agendas and minutes for all the boards and committees of the Town. These items are also posted to the Town's website (www.grafton-ma.gov). The website is the best place to gain information on any Town board or committee. Residents can view a list of vacancies within Town boards and committees on our website, and they can apply there if they are interested in becoming a member.

Our dog license year runs from April 1 through March 31. Dog licenses are sold in the office, or you can purchase them online through our website. Renewal forms go out with the annual census right after the first of the year. Fees for dogs that are spayed or neutered are \$10.00, and \$15.00 for a dog that is not. If you forget to renew by June 1, we assess a \$10.00 late fee per dog. We must have a current rabies vaccination certificate and documentation of spay or neutering on file in order to issue a license. If these documents are currently on file in our office, you can renew online or through the mail. If you are unsure if we have the current information on file, please call us and we will check it for you.

It is the responsibility of the Clerk's office to hold and maintain all public records. We provide information gained from these records to fulfill public record requests. If we do not have the record, we refer the requestor to the office that holds that particular record.

It is my goal, and the goal of our office to provide a high level of customer service to the residents of Grafton. I could not provide these services without the assistance of my dedicated and hardworking co-workers, Assistant Town Clerk, Paul Cook and Administrative Assistant, Jayne Zwicker. If Paul, Jayne, or I can be of any service to you, please feel free to stop by the office. My office is always open, and I am always available to assist you.

RECEIPTS OF THE TOWN CLERK

Miscellaneous Receipts	\$ 3,999.45
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Photocopies

Faxes

Business Certificates

Residency Letters

Street Lists

Recording of Cemetery Deeds

Raffle Permits

Voting Lists

Marriage Intention Amendments

Grafton History Books

Dog Licenses	\$9,294.00
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Dog Fines	\$1,118.00
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Animal Trust Fund	\$1,914.00
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Pole Location Orders	\$500.00
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Massachusetts Electric

Verizon

Town Clerk's Office Fees	\$ 14,660.31
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Birth Certificates

Marriage Certificates

Death Certificates

Marriage Intentions	\$ 1,250.03
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Births Recorded in Grafton

1997	201	2007	249	2017	193
1998	223	2008	222	2018	196
1999	202	2009	206	2019	182
2000	196	2010	219	2020	173
2001	223	2011	201		
2002	198	2012	202		
2003	222	2013	189		
2004	230	2014	201		
2005	243	2015	210		
2006	240	2016	187		

Marriages Recorded in Grafton

1997	90	2007	85	2017	72
1998	93	2008	70	2018	71
1999	89	2009	74	2019	65
2000	89	2010	83	2020	54
2001	89	2011	68		
2002	75	2012	84		
2003	92	2013	106		
2004	99	2014	88		
2005	82	2015	96		
2006	57	2016	67		

Deaths Recorded in Grafton

1997	96	2007	79	2017	116
1998	94	2008	84	2018	130
1999	114	2009	89	2019	113
2000	103	2010	129	2020	103
2001	107	2011	116		
2002	90	2012	93		
2003	89	2013	102		
2004	99	2014	110		
2005	110	2015	138		
2006	97	2016	103		

DOG LICENSES: 1128 dog licenses were sold during the licensing period of April 1, 2019 through March 31, 2020. FY 2020 receipts for dog licenses were Nine Thousand Two Hundred Ninety-Four Dollars (\$9,294.00).

ATTENTION ALL DOG OWNERS: Please note that 2020 licenses expire March 31, 2021. An additional fee of \$10.00 per dog will be charged to each owner/keeper of a dog who fails to license said dog on or before June 1st.

**FINANCIAL REPORT OF THE TOWN
CLERK**

Appropriations:

Salaries & Wages	\$157,550.00
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Overtime	\$2,500.00
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Expenses	\$12,064.36
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Total	\$160,050.00
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Total Expended	\$140,600.57
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Unexpended	\$ 19,449.43
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**Payments in excess of
\$1,000.00**

Accela	\$1,248.00
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W. B Mason	\$1,987.83
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Respectfully submitted,

Kandy L. Lavallee, Town Clerk

COMMONWEALTH OF MASSACHUSETTS

TOWN OF GRAFTON SPECIAL ANNUAL TOWN MEETING June 20, 2020

MINUTES

The Special Annual Town Meeting for the Town of Grafton was held on Saturday, June 20, 2020 on the football field of the Grafton High School at 9:00 a.m. Additional seating was available in the gymnasium of the Grafton High School for attendees with mobility issues or those who could not sit out on the field in the sun. The original date of Monday, May 11, 2020 was postponed due to COVID-19.

A check-in station was set-up in the basketball court of the Grafton High School. Residents of Grafton who are registered to vote received a green wrist band upon checking in and informed to wear it on their right wrist to facilitate easier vote counting during the meeting.

The Moderator opened the meeting at 9:00 a.m.

Tim McInerney, Town Administrator, presented Raymond Mead, Town Moderator, with a plaque and spoke briefly thanking Raymond for his service to Grafton. Raymond is retiring as Town Moderator and this was his last meeting. Representative David Muradian also spoke briefly thanking Raymond for his service to Grafton and provided a citation.

Town Clerk, Kandy Lavallee, read the return of the warrant.

ARTICLE 1. ADJUST FY20 BUDGET

To see if the Town will vote to approve the following budget transfers for the purpose of adjusting certain line items within the FY20 operating budget:

AMOUNT	TRANSFER FROM	TRANSFER TO
\$40,000.00	Police Personnel	Police Expenses
\$10,000.00	Police Personnel	Police Equipment
\$5,000.00	Fire Personnel	Select Board Personnel
\$15,000.00	Fire Personnel	MIS/GIS Expenses
\$5,000.00	Fire Personnel	Municipal Center Personnel
\$1,000.00	Fire Personnel	Building Expenses
\$2,000.00	Fire Personnel	Board of Health Personnel
\$15,000.00	Fire Personnel	Unclassified Personnel
\$17,000.00	Fire Personnel	Elections & Registration Expenses
\$7,500.00	Fire Personnel	Elections & Registration Personnel

\$25,696.00	Recreation Seasonal Personnel	Recreation Expenses
\$5,700.00	Council on Aging Personnel	Council on Aging Expenses
\$15,000.00	Highway Personnel	Highway Expenses
\$5,000.00	Highway Personnel	Engineering Expenses
\$45,000.00	Town Insurance	Medicare/FICA

Submitted by: Town Administrator

MOTION by Select Board Member Thomas: I move that the Town vote to approve the following budget transfers for the purpose of adjusting certain line items within the FY20 operating budget:

AMOUNT	TRANSFER FROM	TRANSFER TO
\$40,000.00	Police Personnel	Police Expenses
\$10,000.00	Police Personnel	Police Equipment
\$5,000.00	Fire Personnel	Select Board Personnel
\$15,000.00	Fire Personnel	MIS/GIS Expenses
\$5,000.00	Fire Personnel	Municipal Center Personnel
\$1,000.00	Fire Personnel	Building Expenses
\$2,000.00	Fire Personnel	Board of Health Personnel
\$15,000.00	Fire Personnel	Unclassified Personnel
\$17,000.00	Fire Personnel	Elections & Registration Expenses
\$7,500.00	Fire Personnel	Elections & Registration Personnel
\$25,696.00	Recreation Seasonal Personnel	Recreation Expenses
\$5,700.00	Council on Aging Personnel	Council on Aging Expenses
\$15,000.00	Highway Personnel	Highway Expenses
\$5,000.00	Highway Personnel	Engineering Expenses
\$45,000.00	Town Insurance	Medicare/FICA

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 2. BALANCE FY20 SNOW & ICE ACCOUNT

To see if the Town will vote to transfer \$80,000 from the Streetlight Account #1.800.6122.6222 and transfer \$7,887 from free cash, for the purposes of balancing the FY20 Snow & Ice Account.

Submitted by: Town Administrator

MOTION by Select Board Member DeFazio: I move that the town vote to transfer \$80,000 from the Streetlight Account #1.800.6122.6222 and transfer \$7,887 from free cash, for the purposes of balancing the FY20 Snow & Ice Account.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 3. AUTHORIZE PAYMENT OF PRIOR FISCAL YEAR BILLS

To see if the Town will vote to transfer \$739.32 from free cash to pay the following prior fiscal year bills:

\$251.25 to Applied Geographics

\$228.19 to Verizon

\$110 to Mikes Mobile

\$149.88 to Gatehouse Media

Submitted by: Town Administrator

MOTION by Select Board Member Carlson: I move that the town vote to transfer \$739.32 from free cash to pay the following prior fiscal year bills:

\$251.25 to Applied Geographics

\$228.19 to Verizon

\$110 to Mikes Mobile

\$149.88 to Gatehouse Media

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required nine-tenths vote.

ARTICLE 4. SICK AND VACATION BUYBACK

To see if the Town will vote to transfer \$10,000 from free cash to fund the sick and vacation buyback account.

Submitted by: Town Administrator

MOTION by Select Board Member Prisby: I move that the town vote to transfer \$10,000 from free cash to fund the sick and vacation buyback account.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 5. CPC – AFFORDABLE HOUSING TRUST

To see if the Town will vote to transfer \$53,957 from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust, to be used in accordance with CPA guidelines for community housing.

Submitted by: Community Preservation Committee

Motion was made by Select Board Member Stock: I move that the town vote to transfer \$53,957 from the CPA Affordable Housing Reserve account to the Grafton Affordable Housing Trust, to be used in accordance with CPA guidelines for community housing.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 6. EASEMENT TO NATIONAL GRID/MASS. ELECTRIC & OTHER UTILITIES FOR UNDERGROUND & ABOVE GROUND SYSTEM FOR TOWN BEACH AT 245 UPTON STREET

To see if the Town will vote to: (a) authorize the Select Board, for and on behalf of the Town and upon such terms and conditions as the Board deems in the best interests of the Town, to convey to the Massachusetts Electric Company and/or Verizon New England, Inc., and to such other utilities, if any, as may be necessary or advisable, to maintain and operate, for the transmission of electric current and intelligence, a perpetual easement to install, construct, reconstruct, repair, replace, add to, maintain and operate an underground and above ground system and all necessary equipment, facilities and appurtenances, in, under, and at 245 Upton Street, where the existing Town Beach is located; and (b) authorize the Board to take any and all action necessary for the purpose of effectuating the foregoing vote.

Submitted by: Town Administrator

MOTION by Select Board Member Thomas: I move that the town vote to: (a) authorize the Select Board, for and on behalf of the Town and upon such terms and conditions as the Board deems in the best interests of the Town, to convey to the Massachusetts Electric Company and/or Verizon New England, Inc., and to such other utilities, if any, as may be necessary or advisable, to maintain and operate, for the transmission of electric current and intelligence, a perpetual easement to install, construct, reconstruct, repair, replace, add to, maintain and operate an underground and above ground system and all necessary equipment, facilities and appurtenances, in, under, and at 245 Upton

Street, where the existing Town Beach is located; and (b) authorize the Board to take any and all action necessary for the purpose of effectuating the foregoing vote.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried by the required two-thirds vote.

ARTICLE 7. EXTEND LEAVE PROVISIONS UNDER ARTICLE 20 OF THE PERSONNEL BYLAW

To see if the Town will vote to extend the provisions of Article 20, Section 4-20, and allow for the carryover of more than ten (10) days of vacation time for employees, at the sole discretion of the Town Administrator, for the Fiscal Year beginning July 1, 2020, to expire June 30, 2021.

Submitted by: Town Administrator

MOTION by Select Board Member DeFazio: I move that the town vote to extend the provisions of Article 20, Section 4-20, and allow for the carryover of more than ten (10) days of vacation time for employees, at the sole discretion of the Town Administrator, for the Fiscal Year beginning July 1, 2020, to expire June 30, 2021.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 8. DISPOSAL OF PROPERTY AT 8 PINE STREET

To see if the Town will vote to allow the Select Board to dispose of the property at 8 Pine Street, pursuant to MGL Ch. 30B, under such terms and conditions as it deems to be in the best interests of the Town.

Submitted by: Town Administrator

MOTION by Select Board Member Carlson: I move that the Town will vote to allow the Select Board to dispose of the property at 8 Pine Street, pursuant to MGL Ch. 30B, under such terms and conditions as it deems to be in the best interests of the Town.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds vote.

A motion was made to adjourn the meeting at 9:13 a.m.

The motion was seconded.

The Moderator declared the motion carried and declared the meeting adjourned.

A true copy,
Attest,

Kandy L. Lavallee
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

TOWN OF GRAFTON ANNUAL TOWN MEETING JUNE 20, 2020

MINUTES

The Annual Town Meeting for the Town of Grafton was held on Saturday, June 20, 2020 on the football field of the Grafton High School at 9:00 a.m. Additional seating was available in the gymnasium of the Grafton High School for attendees with mobility issues or those who could not sit out on the field in the sun. The original date of Monday, May 11, 2020 was postponed due to COVID-19.

Upon order of the Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at the basketball courts, using poll pads with which to check the names of those persons who entered. Green wristband upon checking in and informed to wear it on their right wrist to facilitate easier vote counting during the meeting.

The Moderator opened the meeting at 9:17 a.m. and welcomed all present. Town Meeting started early due to the heat and humidity from being outside.

Chairman of the Board of Selectmen, Jennifer Thomas, led the Pledge of Allegiance.

Mr. Mead advised all present of the procedures used during Town Meeting.

Mr. Mead then appointed David Robbins, 92 George Hill Road, as Deputy Moderator. Mr. Robbins was stationed in the gymnasium to assist voters in this area.

Mr. Mead recognized Ginny Kremer, Town Counsel, and Tim McInerney, Town Administrator, Rebecca Meekins, Assistant Town Administrator and Town Clerk, Kandy Lavallee, Candidates for Town Moderator, Bruce Spinney and Daniel Concaugh. Ray also acknowledged everyone who helped in preparing for Town Meeting. Town Administrator, Tim McInerney informed all who were present that this Town Meeting was the last meeting for Mr. Mead. He spoke briefly about Ray and his dedication and service to the Town and Representative David Muradian presented Mr. Mead with a citation.

Finance Committee Chair, Mathew Often, also addressed all who were present about Secretary of the Board, Susan Fiacco, who was retiring and worked for the board since 1997. She was presented with the Finance Committee gavel and flowers.

Town Clerk, Kandy Lavallee, read the return of the warrant.

ARTICLE 1. HEAR REPORTS OF OFFICES, BOARDS AND COMMITTEES

To see if the town vote to hear reports from the Library Building Committee, the DPW Building Committee, and to accept the 2019 Annual Town Report without ratification of its contents.

Submitted by: Town Administrator

MOTION by Selectmen Carlson: I move the Town vote to hear reports from the Library Building Committee, the DPW Building Committee, and to accept the 2019 Annual Town Report without ratification of its contents.

The motion was seconded.

A brief presentation was given by Andy Deschenes, member of the Library Building Committee.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 2. APPOINT TRUSTEE OF NELSON PARK AND MEMORIAL

To see if the Town will town vote to appoint Bridget Webber as Trustee of the Nelson Park and Memorial for a term of 3 years.

Submitted by: Nelson Park and Memorial Trustees

MOTION by Selectmen DeFazio: I move that the town vote to appoint Bridget Webber as Trustee of the Nelson Park and Memorial for a term of 3 years.

The motion was seconded.

A vote was taken.

Moderator Ray Mead also re-appointed Finance Committee members Heather McCue, Sue Robbins and Mark Haddad.

The Moderator declared the motion carried.

ARTICLE 3. TOWN'S SHARE OF NET OPERATING COSTS – BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

To see if the Town will vote to raise and appropriate \$814,270 for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational School District for the Fiscal Year commencing July 1, 2020.

Submitted by: Blackstone Valley Vocational Regional School District Committee

MOTION by Selectmen Carlson: I move that the Town vote to raise and appropriate \$814,270 for the purpose of paying the Town's share of the net operating costs of the Blackstone Valley Vocational School District for the Fiscal Year commencing July 1, 2020.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 4. BLACKSTONE VALLEY VOCATIONAL SCHOOL – PRINCIPAL AND INTEREST

To see if the Town will vote to raise and appropriate \$48,227 to fund the principal and interest cost for FY21 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project.

Submitted by: Blackstone Valley Vocational Regional School District Committee

MOTION by Selectmen Prisby: I move that the Town vote to raise and appropriate \$48,227 to fund the principal and interest cost for FY21 to be incurred by the Blackstone Valley Vocational Regional School District for its capital expansion project.

The motion was seconded.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 5. FY21 BUDGETS

To see if the Town will vote to raise and appropriate \$61,096,789, appropriate \$2,926,654 from Sewer Receipts, and transfer \$22,814 from Sewer Betterments, for a total appropriation of \$64,046,257, all as recommended by the Town Administrator and as shown in the Finance Committee's printed report for the purpose of funding the operation of the several Town Departments in the Fiscal Year beginning July 1, 2020.

Submitted by: Town Administrator

Motion was made by Selectmen Stock, to vote to raise and appropriate \$61,096,789, appropriate \$2,926,654 from Sewer Receipts, and transfer \$22,814 from Sewer Betterments, for a total appropriation of \$64,046,257, all as recommended by the Town Administrator and as shown in the Finance Committee's printed report for the purpose

of funding the operation of the several Town Departments in the Fiscal Year beginning July 1, 2020.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 6. FY21 CONTINGENT BUDGETS

To see if the Town will vote to raise and appropriate \$863,375 to fund the following line items as shown on the screen, in the Annual Operating Budget contingent upon the successful passage of a Proposition 2 ½ Override for the Fiscal Year beginning July 1, 2020.

Department	Personnel/Expenses/Equipment	Amount
Reserve Fund	Expenses	\$ 25,000.00
Police Department	Equipment	\$ 12,000.00
Fire Department	Expenses	\$ 2,400.00
Fire Department	Equipment	\$ 102,000.00
Highway	Expenses	\$ 100,000.00
MIS/GIS	Expenses	\$ 2,000.00
Library	Expenses	\$ 11,000.00
Select Board	Personnel	\$ 4,000.00
Town Administrator	Personnel	\$ 1,820.00
Finance Committee	Personnel	\$ 336.00
Town Assessor	Personnel	\$ 4,499.00
Treasurer/Collector	Personnel	\$ 1,171.00
Town Clerk	Personnel	\$ 12,647.00
Conservation	Personnel	\$ 288.00
Planning	Personnel	\$ 30,915.00
ZBA	Personnel	\$ 488.00
Police	Personnel	\$ 5,426.00
Fire	Personnel	\$ 106,460.00
Building Inspector	Personnel	\$ 3,473.00
Engineering	Personnel	\$ 1,585.00
Highway	Personnel	\$ 4,173.00
Cemetery & Parks	Personnel	\$ 3,146.00
Council on Aging	Personnel	\$ 6,079.00
Library	Personnel	\$ 14,235.00
Recreation	Personnel	\$ 2,130.00

Nelson Park & Library	Personnel	\$ 17,000.00
Nelson Park & Library	Expenses	\$ 8,000.00
School Department		\$ 381,104.00

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move that the Town vote to raise and appropriate \$863,375 to fund the following line items as shown on the screen, in the Annual Operating Budget contingent upon the successful passage of a Proposition 2 ½ Override for the Fiscal Year beginning July 1, 2020.

Department	Personnel/Expenses/Equipment	Amount
Reserve Fund	Expenses	\$ 25,000.00
Police Department	Equipment	\$ 12,000.00
Fire Department	Expenses	\$ 2,400.00
Fire Department	Equipment	\$ 102,000.00
Highway	Expenses	\$ 100,000.00
MIS/GIS	Expenses	\$ 2,000.00
Library	Expenses	\$ 11,000.00
Select Board	Personnel	\$ 4,000.00
Town Administrator	Personnel	\$ 1,820.00
Finance Committee	Personnel	\$ 336.00
Town Assessor	Personnel	\$ 4,499.00
Treasurer/Collector	Personnel	\$ 1,171.00
Town Clerk	Personnel	\$ 12,647.00
Conservation	Personnel	\$ 288.00
Planning	Personnel	\$ 30,915.00
ZBA	Personnel	\$ 488.00
Police	Personnel	\$ 5,426.00
Fire	Personnel	\$ 106,460.00
Building Inspector	Personnel	\$ 3,473.00
Engineering	Personnel	\$ 1,585.00
Highway	Personnel	\$ 4,173.00
Cemetery & Parks	Personnel	\$ 3,146.00
Council on Aging	Personnel	\$ 6,079.00
Library	Personnel	\$ 14,235.00
Recreation	Personnel	\$ 2,130.00
Nelson Park & Library	Personnel	\$ 17,000.00
Nelson Park & Library	Expenses	\$ 8,000.00
School Department		\$ 381,104.00

The motion was seconded.

Finance Committee Chair, Mathew Often, advised that the Finance Committee had reconsidered and now supports passage of Article 6.

A vote was taken.

The moderator declared the motion carried.

ARTICLE 7. FY21 GRAFTON CABLE TELEVISION BUDGET

To see if the Town will vote appropriate \$320,000 from the PEG Access Account to fund the recommended Grafton Community Television budget as recommended by the Cable Oversight Committee for the Fiscal Year beginning July 1, 2020.

Submitted by: Grafton Cable Oversight Committee

MOTION by Selectmen DeFazio: I move that the Town vote appropriate \$320,000 from the PEG Access Account to fund the recommended Grafton Community Television budget as recommended by the Cable Oversight Committee for the Fiscal Year beginning July 1, 2020.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 8. FUND FY21 CAPITAL EXPENDITURE BUDGET

To see if the Town will vote to appropriate the sum of \$791,358 from free cash, \$45,000 from Sewer Receipts and transfer \$406,299 from the account shown on screen.

Account Number	Account Detail	Amount
1.800.6123.6200	Route 30 Design	\$17,464.00
1.800.6141.5859	CAMA System Upgrade	\$114.99
1.800.6171.5860	Lake Ripple Dredging	\$3,147.00
1.800.6193.6185	Municipal Center ADA Accessible Ramps	\$0.60
1.800.6193.6218	F250 Pickup Truck	\$5,627.50
1.800.6193.6219	Municipal Center ADA Accessible Ramps	\$0.74
1.800.6199.6327	Municipal Fire Alarm Design	\$18,600.00
1.800.6220.5869	5' Hose for Fire Department	\$72.00
1.800.6220.5870	6 Hydra Assist for Fire Department	\$50.00
1.800.6220.6201	3,0000 Gallon Pumper Tanker Fire Dept	\$163,694.48

1.800.6300.6269	Univent Replacement	\$71,048.25
1.800.6420.5874	Grapple Rake - DPW	\$100.00
1.800.6491.6181	Replace 2005 Pickup Truck - Cemetery	\$0.48
1.800.6300.6204	North Street Elementary School Capital Fund Revenues	\$32,401.00
1.800.6420.6050	Drainage Upgrades Engineering	\$0.13
1.800.6420.6197	Snow Plow Replacement Parts - DPW	\$8,900.00
1.800.6491.6053	Town Common Repairs - Cemetery	\$9,834.83
1.800.6610.6182	Self Check Stations – Library	\$243.00

for a total of \$1,122,657, for the purpose of funding the FY21 Capital Expenditure Budget, ***as shown on the screen***, said sum to be spent under the direction of the Select Board and Town Administrator.

Submitted by: Town Administrator

MOTION by Selectmen Carlson: I move that the Town vote to appropriate the sum of \$794,171 from free cash and transfer \$331,299 from the account shown on screen.

Account Number	Account Detail	Amount
1.800.6123.6200	Route 30 Design	\$17,464.00
1.800.6141.5859	CAMA System Upgrade	\$114.99
1.800.6171.5860	Lake Ripple Dredging	\$3,147.00
1.800.6193.6185	Municipal Center ADA Accessible Ramps	\$0.60
1.800.6193.6218	F250 Pickup Truck	\$5,627.50
1.800.6193.6219	Municipal Center ADA Accessible Ramps	\$0.74
1.800.6199.6327	Municipal Fire Alarm Design	\$18,600.00
1.800.6220.5869	5' Hose for Fire Department	\$72.00
1.800.6220.5870	6 Hydra Assist for Fire Department	\$50.00
1.800.6220.6201	3,0000 Gallon Pumper Tanker Fire Dept	\$163,694.48
1.800.6300.6269	Univent Replacement	\$71,048.25
1.800.6420.5874	Grapple Rake - DPW	\$100.00
1.800.6491.6181	Replace 2005 Pickup Truck - Cemetery	\$0.48
1.800.6300.6204	North Street Elementary School Capital Fund Revenues	\$32,401.00
1.800.6420.6050	Drainage Upgrades Engineering	\$0.13

1.800.6420.6197	Snow Plow Replacement Parts - DPW	\$8,900.00
1.800.6491.6053	Town Common Repairs - Cemetery	\$9,834.83
1.800.6610.6182	Self Check Stations – Library	\$243.00

for a total of \$1,125,470, for the purpose of funding the FY21 Capital Expenditure Budget, ***as shown on the screen***, said sum to be spent under the direction of the Select Board and Town Administrator.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 9. TRANSPORTATION BOND BILL

To see if the Town will vote to appropriate \$497,382 for State-Aid Highway purposes, as requested by the Select Board, to be reimbursed by the Commonwealth under the provisions of the Transportation Bond Bill, so-called, and amendments thereto, for roadway construction, reconstruction and improvements, including surface treatments and other work incidental thereto.

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move the town vote to appropriate \$497,382 for State-Aid Highway purposes, as requested by the Select Board, to be reimbursed by the Commonwealth under the provisions of the Transportation Bond Bill, so-called, and amendments thereto, for roadway construction, reconstruction and improvements, including surface treatments and other work incidental thereto.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 10. AUTHORIZE BOARD TO ACCEPT & ENTER INTO CONTRACTS

To see if the Town will vote to authorize the Select Board to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for construction, reconstruction, or improvements to public roads.

Submitted by: Town Administrator

MOTION by Selectmen Stock: I move that the Town vote to authorize the Select Board to accept and enter into contracts for the expenditure of any funds allotted by the Commonwealth of Massachusetts for construction, reconstruction, or improvements to public roads.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 11. AUTHORIZE SPENDING LIMITS FOR REVOLVING ACCOUNTS

To see if the Town will vote to authorize the total expenditures for the revolving funds as shown on the screen, pursuant to G.L. c. 44 Section 53E ½, for the fiscal year beginning July 1, 2020, to be expended in accordance with the bylaws heretofore approved.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move that the Town vote to authorize the total expenditures for the revolving funds as shown on the screen, pursuant to G.L. c. 44 Section 53E ½, for the fiscal year beginning July 1, 2020, to be expended in accordance with the bylaws heretofore approved.

The motion was seconded.

A discussion ensued.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 12. RECREATION DEPARTMENT REVOLVING ACCOUNT

To see if the Town will vote to amend Article 40 of the General Bylaws to include the Recreation Department Revolving Account, with a revenue source of all fees received for Recreation Department programs and activities, to be expended at the direction of the Town Administrator for the purposes of funding Recreation Department operations for the fiscal year commencing July 1, 2020.

Submitted by: Town Administrator

MOTION by Selectmen DeFazio: I move the Town vote to amend Article 40 of the General Bylaws to include the Recreation Department Revolving Account, with a revenue source of all fees received for Recreation Department programs and activities, to be expended at the direction of the Town Administrator for the purposes of funding Recreation Department operations for the fiscal year commencing July 1, 2020.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 13. FIRE DEPARTMENT INSURANCE SUPPLEMENT

To see if the Town will vote to pass over article 13 to raise and appropriate and/or transfer from available funds a sum of money for the purposes of funding the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987, Special Town Meeting, which is used for the purposes of paying not more than 75.00% of a firefighter's gross pay in case of injury while on duty as specified in Article 15 of the March 16, 1987, Special Town Meeting.

Submitted by: Town Administrator

MOTION by Selectmen Carlson: I move the Town vote to pass over article 13 to raise and appropriate and/or transfer from available funds a sum of money for the purposes of funding the Fire Department Insurance Supplement established under Article 15 of the March 16, 1987, Special Town Meeting, which is used for the purposes of paying not more than 75.00% of a firefighter's gross pay in case of injury while on duty as specified in Article 15 of the March 16, 1987, Special Town Meeting.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 14. AUTHORIZE TREASURER/COLLECTOR TO BORROW MONEY

To see if the Town will vote to authorize the Treasurer/Collector, with the approval of the Select Board, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2020, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto.

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move the Town vote to authorize the Treasurer/Collector, with the approval of the Select Board, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2020, in accordance with the provisions of the Massachusetts General Laws, Chapter 44, Section 4, and amendments thereto, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17, and amendments thereto.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 15. UNEMPLOYMENT COMPENSATION

To see if the Town will vote to raise and appropriate \$50,000, said sum to be added to the Unemployment Compensation Account, for the purposes of paying the Unemployment Compensation expenses of the Town.

Submitted by: Town Administrator

MOTION by Selectmen Stock: I move that the Town vote to raise and appropriate \$50,000, said sum to be added to the Unemployment Compensation Account, for the purposes of paying the Unemployment Compensation expenses of the Town.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 16. FUNDING FOR TRANSPORTATION SERVICES FROM WRTA

To see if the Town will vote to authorize the Select Board to request the funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2020, through June 30, 2021.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move that the Town vote to authorize the Select Board to request the funding of transportation services from the WRTA, and to contract for and provide elderly bus services for the Town of Grafton for the period of July 1, 2020, through June 30, 2021

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 17. FUNDING FOR POLICE DEPARTMENT EQUIPMENT

To see if the Town will vote to appropriate \$12,000 from free cash for the purpose of funding Police Department mobile radio replacements, mobile data terminals and tasers.

Submitted by: Town Administrator

MOTION by Selectmen DeFazio: I move that the Town vote to appropriate \$12,000 from free cash for the purpose of funding Police Department mobile radio replacements, mobile data terminals and tasers.

The motion was seconded.

Finance Committee suggested to pass over or amend the motion due to being in Article 6.

The Moderator said to take care of this in October.

A vote was taken.

The Moderator declared the motion defeated.

ARTICLE 18. FUNDUNG FOR FIRE DEPARTMENT EQUIPMENT

To see if the Town will vote to appropriate \$102,000 from free cash for the purpose of funding Fire Department equipment including a Hurst Strong Arm Rescue Tool, Riple Jaw Edraulics Tools, Turnout Gear, Boots, pagers and a thermal imager.

Submitted by: Town Administrator

MOTION by Selectmen Carlson: I move that the Town vote to appropriate \$102,000 from free cash for the purpose of funding Fire Department equipment including a Hurst Strong Arm Rescue Tool, Riple Jaw Edraulics Tools, Turnout Gear, Boots, pagers and a thermal imager.

The motion was seconded.

Finance Committee expressed concerns about confusion with the articles and voters.

The Moderator said it will have to be corrected in October.

A discussion ensued by Town Meeting members.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 19. DISPOSAL OF PROPERTY AT 27 UPTON STREET

To see if the Town will vote to allow the Select Board to dispose of the property at 27 Upton Street, known as the DPW Garage, pursuant to MGL Ch. 30B, under such terms and conditions as it deems to be in the best interest of the Town.

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move that the Town vote to allow the Select Board to dispose of the property at 27 Upton Street, known as the DPW Garage, pursuant to MGL Ch. 30B, under such terms and conditions as it deems to be in the best interest of the Town.

The motion was seconded.

A discussion ensued by Town Meeting members.

A motion was made to move the question.

A vote was taken.

The Moderator declared the motion to move the question carried.

A vote was taken on the original motion.

The Moderator declared the motion carried by the required two-third votes.

ARTICLE 20. PROPOSED AMENDMENTS TO THE GRAFTON ZONING BYLAW

To see if the Town will vote to amend Section 12 of the Grafton Zoning Bylaws and the corresponding Use Regulation Schedule to include new language for a "Grafton Gateway", as described in the Report of the Planning Board.

Submitted by: Town Administrator

MOTION by Selectmen Stock: I move that the Town vote to amend Section 12 of the Grafton Zoning Bylaws and the corresponding Use Regulation Schedule to include new language for a "Grafton Gateway", as described in the Report of the Planning Board.

The motion was seconded.

Planning Board Vice Chair, Robert Hassinger, read the Planning Board report.

A vote was taken.

The Moderator declared the motion carried by the required two-third votes.

ARTICLE 21. ACCEPTANCE OF PROPERTY AT 93 NORTH STREET

To see if the Town of Grafton, by and through its Conservation Commission, accept a gift of land consisting of +/- 17 acres located at 93 North Street, for the purpose of passive recreation and the preservation of open space upon such terms and conditions

as are set forth in a deed to be approved by the Select Board and the Conservation Commission.

Submitted by: Town Administrator

MOTION by Selectmen Thomas: I move that the Town of Grafton, by and through its Conservation Commission, accept a gift of land consisting of +/- 17 acres located at 93 North Street, for the purpose of passive recreation and the preservation of open space upon such terms and conditions as are set forth in a deed to be approved by the Select Board and the Conservation Commission.

The motion was seconded.

Rob Aberg, member of the Grafton Land Trust and Helen Cheney, Conservation Chair, spoke briefly on the topic.

A vote was taken.

The Moderator declared the motion carried by the required two-third votes.

ARTICLE 22. ACCEPTANCE OF PROPERTY AT LOTTIE DRIVE

To see if the Town will vote to accept real estate comprising a strip of "Lottie Drive" that the original developer had inadvertently conveyed to an original purchaser of a lot on Lottie Drive.

Submitted by: Town Administrator

MOTION by Selectmen DeFazio: I move that the Town vote to accept real estate comprising a strip of "Lottie Drive" that the original developer had inadvertently conveyed to an original purchaser of a lot on Lottie Drive.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-third votes.

ARTICLE 23. SALE OF SURPLUS PROPERTY

To see if the Town will that the town vote to pass over article 23 to authorize the Select Board, pursuant to Article 4, Section 9, of the Town By-Laws, to sell surplus items under such terms and conditions as it deems to be in the best interests of the Town.

Submitted by: Town Administrator

MOTION by Selectmen Carlson: I move that the Town that the town vote to pass over article 23 to authorize the Select Board, pursuant to Article 4, Section 9, of the Town By-

Laws, to sell surplus items under such terms and conditions as it deems to be in the best interests of the Town.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 24. CPC-RESERVES

To see if the Town will vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for its administrative expenses, community preservation projects, and other expenses in fiscal year 2021, with each item to be considered a separate appropriation:

Appropriations:

From FY2021 estimated revenues for Community Administrative Expenses	\$24,000
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Reserves:

From FY2021 estimated revenues for Historic Resources Reserve	\$60,701
From FY2021 estimated revenues for Affordable Housing Reserve	\$60,701
From FY2021 estimated revenues for Open Space Reserve	\$60,701
From FY2021 estimated revenues for Budgeted Reserve	\$400,905

Submitted by: Community Preservation Committee

MOTION by Selectmen Prisby: I move that the Town vote to appropriate or reserve from the Community Preservation Fund annual revenues in the amounts recommended by the Community Preservation Committee for its administrative expenses, community preservation projects, and other expenses in fiscal year 2021, with each item to be considered a separate appropriation:

Appropriations:

From FY2021 estimated revenues for Community Administrative Expenses	\$24,000
--	----------

Reserves:

From FY2021 estimated revenues for Historic Resources Reserve	\$60,701
From FY2021 estimated revenues for Affordable Housing Reserve	\$60,701
From FY2021 estimated revenues for Open Space Reserve	\$60,701
From FY2021 estimated revenues for Budgeted Reserve	\$400,905

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 25. CPC-PELL FARM BOND PAYMENT

To see if the Town will vote to appropriate the sum of \$73,150 from the Fiscal Year 2021 Community Preservation Open Space Reserve Account for the purpose of making the 12th of 20 interest and principal payments on the \$1.2 million bond issued for the purchase of the Pell Farm property.

Submitted by: Community Preservation Committee

MOTION by Selectmen Stock: I move the Town vote to appropriate the sum of \$73,150 from the Fiscal Year 2021 Community Preservation Open Space Reserve Account for the purpose of making the 12th of 20 interest and principal payments on the \$1.2 million bond issued for the purchase of the Pell Farm property.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 26. CPC- GRAFTON TOWN HOUSE BOND PAYMENT

To see if the Town will vote to appropriate the sum of \$71,550 from the Fiscal Year 2021 Community Preservation Historical Reserve account, for the purpose of making the 6th of 20 interest and principal payments on the \$1.1 million bond issued for the restoration of the Grafton Town House.

Submitted by: Community Preservation Committee

MOTION by Selectmen Thomas: I move that the Town vote to appropriate the sum of \$71,550 from the Fiscal Year 2021 Community Preservation Historical Reserve account, for the purpose of making the 6th of 20 interest and principal payments on the \$1.1 million bond issued for the restoration of the Grafton Town House.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 27. CPC- INSTITUTE WOODS RECREATION TRAIL FEASIBILITY STUDY

To see if the Town will vote to extend the sunset provision, set to expire on June 30, 2020, for the previously approved \$14,000 in Community Preservation Act funds to determine if a recreation trail can be developed from the North Grafton Elementary School to Institute Road, with such funds as previously authorized to be expended before June 30, 2022.

Submitted by: Community Preservation Committee

MOTION by Selectmen DeFazio: I move the Town vote to extend the sunset provision, set to expire on June 30, 2020, for the previously approved \$14,000 in Community Preservation Act funds to determine if a recreation trail can be developed from the North Grafton Elementary School to Institute Road, with such funds as previously authorized to be expended before June 30, 2022.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 28. CPC- TOWN RECORDS RESTORATION PROJECT

To see if the Town will vote to appropriate the sum of \$5,000 from the Community Preservation Historical Reserve account for the restoration of historic town records, with such funds to be expended by June 30, 2024.

Submitted by: Community Preservation Committee

MOTION by Selectmen Carlson: I move the Town vote to appropriate the sum of \$5,000 from the Community Preservation Historical Reserve account for the restoration of historic town records, with such funds to be expended by June 30, 2024.
The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 29. CPC- LIONS CLUB PROPERTY RECREATIONAL IMPROVEMENTS

To see if the Town will vote to appropriate the sum \$140,000 from the Undesignated Fund Balance account for labor and materials to upgrade the deteriorated roadway in the recreational facilities located at the Grafton Lions Club Dauphinais Park, with such funds to be expended by June 30, 2022.

Submitted by: Community Preservation Committee

MOTION by Selectmen Prisby: I move the Town vote to appropriate the sum \$140,000 from the Undesignated Fund Balance account for labor and materials to upgrade the deteriorated roadway in the recreational facilities located at the Grafton Lions Club Dauphinais Park, with such funds to be expended by June 30, 2022.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 30. CITIZEN PETITION- REACCLOCATION OF FUNDS ORIGINALLY VOTED FOR THE SO-CALLED SUPER PARK

To see if the Town will vote to pass over the article to rescind the vote taken under Article 5 of the October 19, 2015 Town Meeting that appropriated funds from Overlay Surplus for the creation of a play structure and surrounding park facility at the Perrault Property (4-6 Upton Street) and transfer the remaining funds (\$241,000) to the Capital Stabilization Fund for re-appropriation by the Town Meeting to fund a portion of the Fiscal Year 2021 Capital Budget as proposed by the Town Administrator.

Submitted by: Citizens Petition

MOTION by Colleen Roy: I move the Town vote to pass over the article to rescind the vote taken under Article 5 of the October 19, 2015 Town Meeting that appropriated funds from Overlay Surplus for the creation of a play structure and surrounding park facility at the Perrault Property (4-6 Upton Street) and transfer the remaining funds (\$241,000) to the Capital Stabilization Fund for re-appropriation by the Town Meeting to fund a portion of the Fiscal Year 2021 Capital Budget as proposed by the Town Administrator.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 31. CITIZEN PETITION- REALLOCATON OF FUNDS ORGINALLY VOTED FOR THE SO-CALLED SUPER PARK

To see if the Town will vote to rescind the vote taken under Article 5 of the October 19, 2015 Town Meeting that appropriated funds from Overlay Surplus for the creation of a play structure and surrounding park facility at the Perrault Property (4-6 Upton Street) and transfer the remaining funds (\$241,000) to the Municipal Capital Stabilization (account 84.131.626.4971).

Submitted by: Citizens Petition

MOTION by Colleen Roy: I move the Town vote to rescind the vote taken under Article 5 of the October 19, 2015 Town Meeting that appropriated funds from Overlay Surplus for the creation of a play structure and surrounding park facility at the Perrault Property (4-6 Upton Street) and transfer the remaining funds (\$241,000) to the Municipal Capital Stabilization (account 84.131.626.4971).

The motion was seconded.

Lead Petitioner, Colleen Roy, and Recreation Director, Jen Anderson, gave brief presentations on the topic.

The Finance Committee noted that this would reduce free cash/stabilization if passed and we are most likely looking at reduced state aid. It would be ideal to use CPC funds.

A discussion ensued between Town Meeting members.

A motion was made to move the question.

The Moderator declared the motion to move the question carried.

A vote was taken on the original motion.

The Moderator declared the motion carried.

ARTICLE 32. CITIZEN PETITION- DISTRIBUTION OF SUPER PARK MONEY

To see if the Town will vote to pass over the article to direct the Recreation Commission to abandon their plan for the so-called Super Park proposed for the site to the rear of the center library and expend the funds to expand and improve the parks known as Nelson Park, Norcross Park, and Ferry Street.

Submitted by: Citizens Petition

MOTION by Lydia Bogar: I move the Town vote to pass over the article to direct the Recreation Commission to abandon their plan for the so-called Super Park proposed for the site to the rear of the center library and expend the funds to expand and improve the parks known as Nelson Park, Norcross Park, and Ferry Street.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 33. CPC-SUPERPARK

To see if the Town will vote to appropriate \$250,000 from FY2021 Budgeted Reserve to complete Phase I of the Super Park project, with such funds to be expended by June 30, 2022.

Submitted by: Community Preservation Committee

MOTION by Selectmen Stock: I move the Town vote to appropriate \$250,000 from FY2021 Budgeted Reserve to complete Phase I of the Super Park project, with such funds to be expended by June 30, 2022.

The motion was seconded.

Recreation Director, Jen Anderson, spoke on the topic.

A discussion ensued.

A motion was made to move the question.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

A vote was taken on the original motion.

The Moderator declared the motion was defeated.

ARTICLE 34. CPC-SUPERPARK BORROWING

To see if the Town will vote to appropriate and borrow, with the authorization of the Town Treasurer and under the control of the Select Board, \$700,000, over ten years, to complete Phase I of the Super Park project.

Submitted by: Community Preservation Committee

MOTION by Selectmen Thomas: I move the Town vote to appropriate and borrow, with the authorization of the Town Treasurer and under the control of the Select Board, \$700,000, over ten years, to complete Phase I of the Super Park project.

The motion was seconded.

Robert Hassinger, Chairman of the Planning Board, read the Planning Board's Report.

A vote was taken.

A discussion ensued between Town Meeting members.

A motion was made to move the question.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

A vote was taken on the original motion.

The Moderator declared the motion defeated by the required two-thirds votes.

ARTICLE 35. CEMETERY PERPETUAL CARE FUNDS

To see if the Town will vote to appropriate \$36,000 from the Cemetery Perpetual Care Accounts as detailed on the screen, for the purpose of funding cemetery operations.

Account Number	Amount	Purpose
Riverside: 84.491.552.1	\$12,000	Brush Mower & Operations
Fairview: 84.491.553.1	\$12,000	Brush Mower & Operations
Pinegrove: 84.491.554.1	\$12,000	Brush Mower & Operations

Submitted by: Town Administrator

MOTION by Selectmen DeFazio: I move the Town vote to appropriate \$36,000 from the Cemetery Perpetual Care Accounts as detailed on the screen, for the purpose of funding cemetery operations.

Account Number	Amount	Purpose
Riverside: 84.491.552.1	\$12,000	Brush Mower & Operations
Fairview: 84.491.553.1	\$12,000	Brush Mower & Operations
Pinegrove: 84.491.554.1	\$12,000	Brush Mower & Operations

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 36. FIRE HYDRANTS- GRAFTON WATER DISTRICT

To see if the Town will vote to accept the following hydrants from the Grafton Water District:

- #697 4 Hitchings Road
- #698 4 Logan Road
- #699 14 Logan Road
- #700 15 Hilltop Street
- #701 34 Kay Circle

Submitted by: Town Administrator

MOTION by Selectmen Carlson: I move the Town vote to accept the following hydrants from the Grafton Water District:

- #697 4 Hitchings Road
- #698 4 Logan Road
- #699 14 Logan Road
- #700 15 Hilltop Street
- #701 34 Kay Circle

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 37. FIRE HYDRANTS- SOUTH GRAFTON WATER DISTRICT

To see if the Town will vote to accept the following hydrants from the South Grafton Water District:

- #122 Deroiser Landing

Submitted by: Town Administrator

MOTION by Selectmen Prisby: I move the Town vote to accept the following hydrants from the South Grafton Water District:

- #122 Deroiser Landing

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 38. CITIZENS PETITION – SCHEDULING TOWN MEETING

To see if the Town will vote to pass over the article to schedule the Annual Town Meetings to Saturdays, rather than weeknights, starting with Saturday, October 3, 2020.

Submitted by: Citizens Petition

MOTION by Lydia Bogar: I move the Town vote to pass over the article to schedule the Annual Town Meetings to Saturdays, rather than weeknights, starting with Saturday, October 3, 2020.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried.

ARTICLE 39. CITIZENS PETITION – LIMITATION ON NUMBER OF RECREATIONAL MARIJUANA RETAIL ESTABLISHMENTS

To see if the Town will vote amend Article 39 of the General Bylaws to limit the number of recreational marijuana retail establishments as follows:

LIMITATION ON NUMBER OF RECREATIONAL MARIJUANA RETAIL ESTABLISHMENTS

Section 1. Purpose

M.G.L. c. 94G does not require a ballot vote of the voters to approve any limitation on the number of recreational marijuana establishments that is at or above the number of medical marijuana treatment centers registered to operate in the municipality, or equal to or greater than 20% of the licenses issued for the retail sale of alcoholic beverages not to be drunk on the premises. Currently there is one (1) medical marijuana treatment center registered to operate in Grafton, and six (6) licenses issued for the retail sale of alcoholic beverages not to be drunk on the premises in Grafton.

Section 2. Limitation

The number of Recreational Marijuana Retailers (RMR's) that shall be permitted in Grafton is limited to ~~20%~~ 50% of the number of licenses issued within the Town under section 15 of chapter 138 for the retail sale of alcoholic beverages not to be drunk on the premises where sold.

Submitted by: Citizens Petition

MOTION by Bruce Spinney: I move the Town vote amend Article 39 of the General Bylaws to limit the number of recreational marijuana retail establishments as follows:

LIMITATION ON NUMBER OF RECREATIONAL MARIJUANA RETAIL ESTABLISHMENTS

Section 1. Purpose

M.G.L. c. 94G does not require a ballot vote of the voters to approve any limitation on the number of recreational marijuana establishments that is at or above the number of medical marijuana treatment centers registered to operate in the municipality, or equal to or greater than 20% of the licenses issued for the retail sale of alcoholic beverages not to be drunk on the premises. Currently there is one (1) medical marijuana treatment center registered to operate in Grafton, and six (6) licenses issued for the retail sale of alcoholic beverages not to be drunk on the premises in Grafton.

Section 2. Limitation

The number of Recreational Marijuana Retailers (RMR's) that shall be permitted in Grafton is limited to ~~20%~~ 50% of the number of licenses issued within the Town under section 15 of chapter 138 for the retail sale of alcoholic beverages not to be drunk on the premises where sold.

The motion was seconded.

Planning Board Member, Justin Wood, read the Planning Board Report.

A discussion ensued by Town Meeting members.

John Hall made an amended motion to add to the end of article 39, no more than two RMR's shall be allowed in any one section of town as defined by postal code.

The Moderator stated this would be a substitute motion and declared the motion out of order.

A motion was made to move the question.

The motion was seconded.

A vote was taken.

The Moderator declared the motion to move the question carried.

A vote was taken on the original motion.

The Moderator declared the motion defeated by a majority vote.

ARTICLE 40. CITIZENS PETITION – ROAD ACCEPTANCE

To see if the Town will vote to pass over the article to accept the road known as High Point Drive and associated easements, recorded in the Worcester County Registry of Deeds at Plan Book 850, Plan 64.

Submitted by: Citizens Petition

MOTION by Selectmen Carlson: I move the Town vote to pass over the article to accept the road known as High Point Drive and associated easements, recorded in the Worcester County Registry of Deeds at Plan Book 850, Plan 64.

The motion was seconded.

The Moderator declared the petition out of order.

ARTICLE 41. CITIZENS PETITION – 25 WORCESTER STREET

To see if the Town will vote to convey 25 Worcester Street, Grafton, Massachusetts to the Grafton Affordable Housing Trust for nominal consideration for the purpose of constructing senior (age 55 and over) affordable housing.

Submitted by: Citizens Petition

MOTION by Edward Prisby: I move the Town vote to convey 25 Worcester Street, Grafton, Massachusetts to the Grafton Affordable Housing Trust for nominal consideration for the purpose of constructing senior (age 55 and over) affordable housing.

The motion was seconded.

A discussion ensued.

A vote was taken.

The Moderator declared the motion carried by the required two thirds votes.

A motion was made to adjourn the meeting at 12:47 pm.

The Moderator declared the motion carried and declared the meeting adjourned.

A true copy,
Attest,

Kandy L. Lavallee
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

**TOWN OF GRAFTON
SEMI ANNUAL TOWN MEETING
NOVEMBER 7, 2020**

MINUTES

The Semi-Annual Town Meeting for the Town of Grafton was held on Saturday, November 7, 2020 on the football field of the Grafton High School at 11:00 a.m.

Upon order of the Deputy Moderator, Raymond Mead, 217 Brigham Hill Road, checkers were stationed at tables on the track below the bleachers at the back of the football field using voting lists with which to check the names of those persons who entered. Green wristbands were provided to registered voters of the Town upon checking in and they were informed to wear it on their right wrist to facilitate easier vote counting during the meeting.

Chairman of the Board of Selectman, Peter Carlson, opened the meeting at 11:03 a.m. Mr. Carlson explained due to recent circumstances concerning the resignation of Town Moderator Dan Concaugh, and Town Clerk Kandy Lavalley's extended leave, he would be the presiding officer for the meeting.

Assistant Town Clerk Paul Cook read the return of the warrant.

Mr. Carlson made a motion to nominate Ray Mead and David Robbins, 92 George Hill Road, as Deputy Town Moderators. The motion was seconded. Mr. Carlson declared the motioned carried.

Mr. Carlson advised all present of the procedures used during Town Meeting, specifically the use of a consent agenda which groups articles of like that require the same quantum for voting. This format was adopted in order to make the Town Meeting move along faster, thereby limiting exposure of attendees due to COVID-19. He explained how those in attendance can request a hold on any article within a grouping. If a hold is called, the article in question will be removed from the consent agenda and read and voted on individually.

Deputy Moderator Ray Mead advised all present of the procedures used during Town Meeting.

Mr. Mead recognized Town Attorney Ginny Kramer, Temporary Town Administrator Carter Terenzini, and Representative David Muradian.

Mr. Carlson led the Pledge of Allegiance.

Mr. Mead reminded all present of the procedures used during Town Meeting.

ARTICLE 1. ADJUST FY21 OPERATING BUDGET

To see if the Town will vote to adjust certain line items within the operating budget for FY '21 as follows, with each action to be voted as a single block provided, however voted, that they will be treated for accounting and legislative purposes as if each item were voted as a separate article:

A. Increase the Overall Appropriations of Operating Departments:

Appropriate the sum of Two Hundred Sixty Thousand Dollars and No Cents (\$260,000.00) to increase the amounts appropriated for certain departments as follows:

Town Administrator - Personnel	\$150,000.00
Town Administrator - Expense	\$15,000.00
Accounting - Professional & Technical	\$45,000.00
Elections & Registrations - Personnel	\$13,500.00
Elections & Registrations - Expenses	\$6,500.00
Health Insurance – HRA Funding	\$30,000.00
Total	<u>\$260,000.00</u>

And meet said appropriation with a transfer of \$30,000 from certified free cash and the balance from taxation;

B. Transfer the sum of Twenty Thousand Dollars and No Cents (\$20,000) between line Items within the Fire Department

From: Personnel

To: Expenses

C. Reduce Debt Excluded Interest by Three Hundred Three Thousand Three Hundred Twenty Dollars and No Cents (\$303,320.00)

From: \$2,457,510

To: \$2,154,190 Expenses

D. Appropriate the sum of Six Hundred Thousand Dollars and No Cents (\$600,000.00) for a contribution to the Municipal Capital Stabilization Fund in accordance with the previously approved override and to meet said appropriation from taxation.

Submitted by: Town Administrator

MOTION by Select Board member Carlson: I move the Town vote to adjust certain line items within the operating budget for FY '21 as follows, with each action to be voted as a single block provided, however voted, that they be treated in accordance with legislative purposes as if each item were voted as a separate article:

A. Increase the Overall Appropriations of Operating Departments:

Appropriate the sum of Two Hundred Sixty Thousand Dollars and No Cents (\$260,000.00) to increase the amounts appropriated for certain departments as follows:

Town Administrator - Personnel	\$150,000.00
Town Administrator - Expense	\$15,000.00
Accounting - Professional & Technical	\$45,000.00
Elections & Registrations - Personnel	\$13,500.00
Elections & Registrations - Expenses	\$6,500.00
Health Insurance – HRA Funding	<u>\$30,000.00</u>
Total	\$260,000.00

And meet said appropriation with a transfer of \$30,000 from certified free cash and the balance from taxation;

B. Transfer the sum of Twenty Thousand Dollars and No Cents (\$20,000) between line Items within the Fire Department

From: Personnel

To: Expenses

C. Reduce Debt Excluded Interest by Three Hundred Three Thousand Three Hundred Twenty Dollars and No Cents (\$303,320.00)

From: \$2,457,510

To: \$2,154,190 Expenses

D. Appropriate the sum of Six Hundred Thousand Dollars and No Cents (\$600,000.00) for a contribution to the Municipal Capital Stabilization Fund in accordance with the previously approved override and to meet said appropriation from taxation.

The motion was seconded. Mr. Mead ask if there was any discussion on the motion.

A hold was called on Article 1, Letter D.

A discussion ensued by Town Meeting members.

Select Board members Peter Carlson and Mat Often and Temporary Town Administrator Carter Terenzini spoke on the topic.

After holding on adjusting the FY21 operating budget, an amended motion was made by Mark Haddad to appropriate the sum of Eight Hundred Thousand Dollars and No Cents (\$800,000.00) for a contribution to the Municipal Capital Stabilization Fund in accordance with the previously approved override and to meet said appropriation from taxation.

A discussion ensued by Town Meeting members about Mr. Haddad's amendment.

Mr. Carlson asked to move the question.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

Mr. Mead stated the motion before attendees was Mr. Haddad's amendment to Article 1, Letter D to appropriate the sum of \$800,000.00 for contribution to the Municipal Capital Stabilization Fund in accordance with the previously approved override and to meet said appropriation from taxation.

A vote was taken.

The Deputy Moderator declared the motion carried.

A discussion continued among Town Meeting members and Select Board member Edward Prisby spoke briefly on the topic.

Mr. Mead read the updated motion with Mr. Haddad's amendment from \$600,000 to \$800,000.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 2. PRIOR FISCAL YEAR BILLS

To see if the Town will vote to appropriate the sum of Fifty-Eight Thousand Two Hundred Sixty-Nine and Eighty-Two Cents (\$58,269.82) to pay the following late bills incurred in a prior fiscal year for the following vendors in the following amounts:

National Grid	\$	989.43
Wiring Inspectotr	\$	331.38
Koopman's	\$	249.31
W.B. Mason	\$	239.76
TransUnion	\$	50.00
EL Harvey	\$	49,501.50
Town of Westborough	\$	1,695.34
Mirick O'Connell	\$	1,033.50
Renaud HVAC	\$	4,058.91
Unifirst	\$	120.69
Total	\$	58,269.82

And meet said appropriation by a transfer from certified free cash.

MOTION by Select Board member DeFazio: I move that the Town appropriate the sum of Fifty-Eight Thousand Two Hundred Sixty-Nine and Eighty-Two Cents (\$58,269.82) to pay the following late bills incurred in a prior fiscal year for the following vendors in the following amounts:

National Grid	\$	989.43
Wiring Inspectotr	\$	331.38
Koopman's	\$	249.31
W.B. Mason	\$	239.76
TransUnion	\$	50.00
EL Harvey	\$	49,501.50
Town of Westborough	\$	1,695.34
Mirick O'Connell	\$	1,033.50
Renaud HVAC	\$	4,058.91
Unifirst	\$	120.69
Total	\$	58,269.82

And meet said appropriation by a transfer from certified free cash.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried by the required nine-tenths.

ARTICLE 3. FIRE DEPARTMENT RETIREMENT

To see if the Town will vote to appropriate the sum of Twelve Thousand Five Hundred Dollars and No Cents (\$12,500.00) to the Fire Department Retirement Account and meet said appropriation by a transfer from certified free cash.

Submitted by: Town Administrator

MOTION by Select Board Member Carlson: I move the Town vote to appropriate the sum of Twelve Thousand Five Hundred Dollars and No Cents (\$12,500.00) to the Fire Department Retirement Account and meet said appropriation by a transfer from certified free cash.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 4. SICK AND VACATION BUYBACK

To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund the accumulated sick and vacation leave buyback for retiring employees pursuant to the Town By-Laws and/or collective bargaining agreements.

Submitted by: Town Administrator

MOTION by Select Board Member Often: I move that the Town vote to pass over Article 4 to raise and appropriate and/or transfer from available funds a sum of money to fund the accumulated sick and vacation leave buyback for retiring employees pursuant to the Town By-Laws and/or collective bargaining agreements.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 5. AMENDING FY20 OPERATING BUDGET

To see if the Town will vote to appropriate the sum of Seventy-Five Thousand Six Hundred Fifty-Nine Dollars and no cents (\$75,659.00) to offset deficits in the following departments in their FY '20 operating budget:

Debt	\$71,404.00
Street Lights	\$4,197.00
<u>HR Salary</u>	<u>\$58.00</u>
Total	\$75,659.00

And meet said appropriation from certified free cash.

Submitted by: Town Administrator

MOTION by Select Board Member Carlson: I move that the Town vote to appropriate the sum of Seventy-Five Thousand Six Hundred Fifty-Nine Dollars and no cents (\$75,659.00) to offset deficits in the following departments in their FY '20 operating budget:

Debt	\$71,404.00
Street Lights	\$4,197.00
<u>HR Salary</u>	<u>\$58.00</u>
Total	\$75,659.00

And meet said appropriation from certified free cash.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 6. ADJUSTMENTS TO SEWER RECEIPTS

To see if the Town will vote to amend the funding of Article 5 of the June 20, 2020 Annual Town Meeting for the FY 2021 budget by increasing to \$229,867 funding from Sewer Receipts, and decreasing to \$229,867 the appropriation from the tax levy, so that the total appropriation of \$64,046,257 will be funded by as follows: \$60,866,922 to be raised and appropriated; \$3,156,521 to be transferred from Sewer Receipts; and \$22,814 to be transferred from sewer betterments.

Submitted by: Town Administrator

MOTION by Select Board Member Carlson: I move that the Town vote to amend the funding of Article 5 of the June 20, 2020 Annual Town Meeting for the FY 2021 budget

by increasing to \$229,867 funding from Sewer Receipts, and decreasing to \$229,867 the appropriation from the tax levy, so that the total appropriation of \$64,046,257 will be funded by as follows: \$60,866,922 to be raised and appropriated; \$3,156,521 to be transferred from Sewer Receipts; and \$22,814 to be transferred from sewer betterments.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 7. CPC EMERGENCY RENTAL ASSISTANCE PROGRAM

To see if the Town will vote to appropriate the sum of Two Hundred and Twenty-Five Thousand Dollars (\$225,000) from the FY2021 CPC Budgeted Reserve Account for the purpose of administering and funding an emergency rental assistance program, administered by MCO Housing Services, LLC, with such funds to be expended by February 28, 2021.

Submitted by: Community Preservation Committee

MOTION by Select Board member Roy: I move that the Town vote to appropriate the sum of Two Hundred and Twenty-Five Thousand Dollars (\$225,000) from the FY2021 CPC Budgeted Reserve Account for the purpose of administering and funding an emergency rental assistance program, administered by MCO Housing Services, LLC, with such funds to be expended by February 28, 2021.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 8. CPC ADA ACCESSIBLE PARKS AND PLAYGROUNDS

To see if the Town will vote to appropriate the sum of Two Hundred and Ten Thousand Dollars (\$210,000) from Community Preservation Act Funds, with \$75,000 coming from the FY2021 CPC Budgeted Reserve Account, and \$135,000 from the CPC Undesignated Fund Balance Account, for the purpose of installing ADA accessible routes and surfacing at the following parks and playgrounds: Perry Hill Park, Airport Park, Norcross Park, Riverview Park, Ferry Street Park, and Silver Lake Beach, with such funds to be expended by June 30, 2023.

Submitted by: Community Preservation Committee

MOTION by Select Board member Roy: I move that the Town vote to appropriate the sum of Two Hundred and Ten Thousand Dollars (\$210,000) from Community Preservation Act Funds, with \$75,000 coming from the FY2021 CPC Budgeted Reserve Account, and \$135,000 from the CPC Undesignated Fund Balance Account, for the purpose of installing ADA accessible routes and surfacing at the following parks and playgrounds: Perry Hill Park, Airport Park, Norcross Park, Riverview Park, Ferry Street Park, and Silver Lake Beach, with such funds to be expended by June 30, 2023.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 9. CPC OPEN SPACE RESERVE ACCOUNT

To see if the Town will vote to transfer Seventy-nine Thousand Nine Hundred and Fifty Dollars (\$79,950) from the CPC Undesignated Fund Balance to the CPC Open Space Reserve.

Submitted by: Community Preservation Committee

MOTION by Select Board member Roy: I move that the Town vote to transfer Seventy-nine Thousand Nine Hundred and Fifty Dollars (\$79,950) from the CPC Undesignated Fund Balance to the CPC Open Space Reserve.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 10. CPC RESCIND ARTICLE FROM PRIOR YEAR

To see if the Town will vote to rescind its passage of Article 11, of the October 21, 2019 Town Meeting entitled "Baseline Reports for CPC" which contained an incorrect funding source.

Submitted by: Community Preservation Committee

MOTION by Select Board member Roy: I move that the Town vote to rescind its passage of Article 11, of the October 21, 2019 Town Meeting entitled "Baseline Reports for CPC" which contained an incorrect funding source.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 11. BASELINE REPORTS FOR TOWN OWNED LAND

To see if the Town will vote to raise and appropriate the sum of Four Thousand Dollars and No Cents (\$4,000.00) to an account entitled Webber & Mazza Farm Baseline and meet said appropriation by a transfer from certified free cash.

Submitted by: Town Administrator

MOTION by Select Board member Roy: I move that the Town vote to raise and appropriate the sum of Four Thousand Dollars and No Cents (\$4,000.00) to an account entitled Webber & Mazza Farm Baseline and meet said appropriation by a transfer from certified free cash.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 12. ROAD IMPROVEMENT STABILIZATION FUND

To see if the Town will vote to transfer \$1,500,000 from the Road Improvement Stabilization fund to the Road Improvement Capital Expenditures fund for road improvement projects consistent with Chapter 90 rules and regulations as recommended by the DPW Advisory committee and approved by the Town Administrator.

Submitted by: Town Administrator

MOTION made by Select Board member Prisby: I move that the Town vote to transfer \$1,500,000 from the Road Improvement Stabilization fund to the Road Improvement Capital Expenditures fund for road improvement projects consistent with Chapter 90 rules and regulations as recommended by the DPW Advisory committee and approved by the Town Administrator.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried by the required two-thirds.

ARTICLE 13. LONG RANGE TREE REMOVAL/REPLACEMENT ACCOUNT

To see if the Town will vote to transfer the sum of Fifty-Two Thousand Dollars and No Cents (\$52,000.00) from an account entitled Fire Equipment within the FY '21 over-ride

contingency budget to the Long-Range Tree Removal/Replacement Account (800.6420.5884) established under Article 14 of the May 2019 Annual Town Meeting.

Submitted by: Town Administrator

MOTION by Select Board member Roy: I move that the Town vote to transfer the sum of Fifty-Two Thousand Dollars and No Cents (\$52,000.00) from an account entitled Fire Equipment within the FY '21 over-ride contingency budget to the Long-Range Tree Removal/Replacement Account (800.6420.5884) established under Article 14 of the May 2019 Annual Town Meeting.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 14. ACTIONS TO AMEND THE FORM OF THE GRAFTON FIRE DEPARTMENT

To see if the Town will vote a package of actions to change the form of the Grafton Fire Department from a Board of Fire Engineers to that of one headed by a "Strong" Fire Chief (so-called) and the authority to appoint same to be vested in the Select Board. Such items may be voted as a single block, or in any combination, but however voted, will be treated for accounting and legislative purposes as if each item were voted as a separate article.

A. Amend the Town Charter

Amend Section 8-5 (b) of the Town Charter by deleting certain symbols and words (in strikethrough) to read as follows:

~~• Board of Fire Engineers, a Fire Chief, forest wardens and other firefighters to serve for indefinite terms;~~

B. Amend the Town's General By-Laws

Amend Section 9-2 (c) of the Town's General By-Laws by deleting certain symbols and words (in strikethrough) to read as follows:

~~• Board of Fire Engineers, a Fire Chief, forest wardens and other firefighters to serve for indefinite terms;~~

C. Adopt MGL Ch. 48 §42 (the so-called “Strong Chief” statute).

Adopt MGL Ch. 48 §42 (the so-called “Strong Chief” statute) contingent upon approval by the Attorney General of an amendment to the Town’s General By-Laws, and a ballot vote amending the Town Charter to remove the authority of the Town Administrator to appoint a Board of Fire Engineers, a Fire Chief, forest wardens and other firefighters to serve for indefinite terms.

Submitted by: Select Board

MOTION by Select Board member Often: I move that the Town vote a package of actions to change the form of the Grafton Fire Department from a Board of Fire Engineers to that of one headed by a “Strong” Fire Chief (so-called) and the authority to appoint same to be vested in the Select Board. Such items may be voted as a single block, or in any combination, but however voted, will be treated for accounting and legislative purposes as if each item were voted as a separate article.

A. Amend the Town Charter

Amend Section 8-5 (b) of the Town Charter by deleting certain symbols and words (in strikethrough) to read as follows:

~~• Board of Fire Engineers, a Fire Chief, forest wardens and other firefighters to serve for indefinite terms;~~

B. Amend the Town’s General By-Laws

Amend Section 9-2 (c) of the Town’s General By-Laws by deleting certain symbols and words (in strikethrough) to read as follows:

~~• Board of Fire Engineers, a Fire Chief, forest wardens and other firefighters to serve for indefinite terms;~~

C. Adopt MGL Ch. 48 §42 (the so-called “Strong Chief” statute).

Adopt MGL Ch. 48 §42 (the so-called “Strong Chief” statute) contingent upon approval by the Attorney General of an amendment to the Town’s General By-Laws, and a ballot vote amending the Town Charter to remove the authority of the Town Administrator to appoint a Board of Fire Engineers, a Fire Chief, forest wardens and other firefighters to serve for indefinite terms.

The motion was seconded.

A vote was taken.

The Moderator declared the motion carried by the required two-thirds.

ARTICLE 15. TOWN CHARTER AMENDMENTS - ARTICLE 2-3(b) – FINANCE COMMITTEE

To see if the Town will vote to authorize the Select Board to petition the General Court of the Commonwealth of Massachusetts for a special act as follows: Amend the Grafton Home Rule Charter by deleting Article 2, Section 2-3(b) "Finance Committee" in its entirety and inserting in its place a new Section 2-3(b) as follows:

Section 2-3(b) Finance Committee There shall be a Finance Committee, the members of which shall be appointed by a 3-person committee that shall consist of the Town Clerk, a member of the Finance Committee who is not being considered for reappointment, and the Town Moderator. The number of members, the term of office, and any other conditions will be established by by-law. The subject matter of all proposals to be submitted to a Town Meeting by warrant article shall be referred to the Finance Committee by the Select Board. The Finance Committee shall report its recommendations on each article contained in a town meeting warrant, in writing, together with a brief statement of the reasons for each such recommendation. Before preparing its recommendations, the Finance Committee shall hold one or more public hearings to permit public discussion of the subject matter of all articles contained in the Warrant.

Submitted by: Finance Committee

MOTION by Select Board Member Often: I move that the Town vote to authorize the Select Board to petition the General Court of the Commonwealth of Massachusetts for a special act as follows: Amend the Grafton Home Rule Charter by deleting Article 2, Section 2-3(b) "Finance Committee" in its entirety and inserting in its place a new Section 2-3(b) as follows:

Section 2-3(b) Finance Committee There shall be a Finance Committee, the members of which shall be appointed by a 3-person committee that shall consist of the Town Clerk, a member of the Finance Committee who is not being considered for reappointment, and the Town Moderator. The number of members, the term of office, and any other conditions will be established by by-law. The subject matter of all proposals to be submitted to a Town Meeting by warrant article shall be referred to the Finance Committee by the Select Board. The Finance Committee shall report its recommendations on each article contained in a town meeting warrant, in writing, together with a brief statement of the reasons for each such recommendation. Before preparing its recommendations, the Finance Committee shall hold one or more public hearings to permit public discussion of the subject matter of all articles contained in the Warrant.

The motion was seconded.

A hold was called.

A discussion ensued by Town Meeting members.

A vote was taken.

The Deputy Moderator declared the motion carried.

**ARTICLE 16. TOWN GENERAL BYLAW AMENDMENTS– ARTICLE 3-2 –
FINANCE COMMITTEE**

To see if the Town will vote to amend Article 3-2, Finance Committee, of the General Bylaws of the Town of Grafton, by deleting Article 3, Section 2 of the Bylaw in its entirety and replacing it with a new Article 3, Section 2 as follows: SECTION 2. After the Spring Session of the Annual Town Meeting each year and prior to June 30th, a 3-person committee that shall consist of the Town Clerk, a member of the Finance Committee who is not being considered for reappointment, and the Town Moderator shall appoint three (3) members of said committee for terms of three (3) years to fill the expired seats on said committee as they arise. Said committee shall choose its own officers and shall serve without pay, and it shall cause to be kept a true record of its proceedings. Members' terms shall run concurrent with the fiscal year.

Submitted by: Finance Committee

MOTION by Select Board member Often: I move that the Town vote to amend Article 3-2, Finance Committee, of the General Bylaws of the Town of Grafton, by deleting Article 3, Section 2 of the Bylaw in its entirety and replacing it with a new Article 3, Section 2 as follows: SECTION 2. After the Spring Session of the Annual Town Meeting each year and prior to June 30th, a 3-person committee that shall consist of the Town Clerk, a member of the Finance Committee who is not being considered for reappointment, and the Town Moderator shall appoint three (3) members of said committee for terms of three (3) years to fill the expired seats on said committee as they arise. Said committee shall choose its own officers and shall serve without pay, and it shall cause to be kept a true record of its proceedings. Members' terms shall run concurrent with the fiscal year.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 17. CAPITAL IMPROVEMENT PLANNING COMMITTEE BYLAW

To see if the Town will vote to enact the following Town General Bylaw:

Purpose

The committee shall study the requirements and needs for Capital Improvement in the Town of Grafton. The committee shall advise the Town Administrator, Select Board, and Finance Committee on the results of its work.

Establishment and Membership

There shall be a Capital Improvement Planning Committee, henceforth abbreviated CIPC, comprising seven (7) members. Three (3) members shall be chosen by their respective boards as follows: one member each from Finance Committee, School Committee and Select Board; the remaining four (4) members shall be citizens at-large appointed by the Select Board. Each citizen-at-large member shall serve a three (3) year term. The Town Administrator and Superintendent of Schools, or their designated representatives, will be non-voting members. All voting members shall choose committee officers, set the committee's procedures and serve without pay. Any vacancies shall be filled in the same manner as the original appointment and persons appointed to fill vacancies shall serve for the remainder of their predecessors' terms of office.

Definitions

A. Capital Improvement

Any acquisition, lease of land, building, or motor vehicles;

Any acquisition or lease of any single item of equipment with a total cost of \$10,000 or more, and a substantial useful life of at least (5) years;

Any construction, reconstruction, replacement, extension or other improvement of public buildings, highways, sidewalks, storm drains, sewerage installation, playgrounds, parks and substantially similar public works or for a facility, structure or a utility appurtenant to any of the same with a total cost of \$10,000 or more.

B. Capital Budget. A one (1) year plan of estimated capital improvements and the method of financing them.

C. CIPC Five Year Plan. An annual report assembled by the committee including prioritized recommendations for capital improvements for the following five (5) fiscal years to be submitted to the Finance Committee, Select Board and Town Administrator for consideration and preparation of the Capital Budget.

- D. Capital Package. All capital project submission forms completed by departments and submitted to the Town Administrator to be reviewed by the Capital Improvement Planning Committee.

Duties

The Capital Improvement Planning Committee is charged with carrying out the following duties, as appropriate, to fulfill its purpose:

- A. Maintain the CIPC Five Year Plan
- B. Review all requested capital projects in the Capital Package with Town Administrator
- C. Recommend an annual Capital Budget to the Select Board
- D. Collect additional capital project information, regardless of funding, as needed outside the budget process
- A. Track the delivery of the approved capital projects
- B. Research best practices related to capital improvement planning
- G. Any other relevant initiatives related to capital planning

Capital Request Submission Requirements

- A. All proposed capital improvements shall be submitted by departments in writing to the Town Administrator for inclusion in the capital improvement program.
- B. The Town Administrator shall compile all submitted requests into a comprehensive Capital Package, and transmit the Capital Package to the CIPC for review, including all original submission forms received from departments. The Capital Package shall be provided to the CIPC by September 15th for the committee to provide its recommendations to the Select Board and Town Administrator by December 15th in order to fulfill the requirements of section 6-7 of the Town Charter.

Submitted by: Select Board

MOTION by Select Board member Often: I move that the Town vote to enact the following Town General Bylaw:

Purpose

The committee shall study the requirements and needs for Capital Improvement in the Town of Grafton. The committee shall advise the Town Administrator, Select Board, and Finance Committee on the results of its work.

Establishment and Membership

There shall be a Capital Improvement Planning Committee, henceforth abbreviated CIPC, comprising seven (7) members. Three (3) members shall be chosen by their respective boards as follows: one member each from Finance Committee, School Committee and Select Board; the remaining four (4) members shall be citizens at-large appointed by the Select Board. Each citizen-at-large member shall serve a three (3) year term. The Town Administrator and Superintendent of Schools, or their designated representatives, will be non-voting members. All voting members shall choose committee officers, set the committee's procedures and serve without pay. Any vacancies shall be filled in the same manner as the original appointment and persons appointed to fill vacancies shall serve for the remainder of their predecessors' terms of office.

Definitions

A. Capital Improvement

Any acquisition, lease of land, building, or motor vehicles;

Any acquisition or lease of any single item of equipment with a total cost of \$10,000 or more, and a substantial useful life of at least (5) years;

Any construction, reconstruction, replacement, extension or other improvement of public buildings, highways, sidewalks, storm drains, sewerage installation, playgrounds, parks and substantially similar public works or for a facility, structure or a utility appurtenant to any of the same with a total cost of \$10,000 or more.

B. Capital Budget. A one (1) year plan of estimated capital improvements and the method of financing them.

C. CIPC Five Year Plan. An annual report assembled by the committee including prioritized recommendations for capital improvements for the following five (5) fiscal years to be submitted to the Finance Committee, Select Board and Town Administrator for consideration and preparation of the Capital Budget.

D. Capital Package. All capital project submission forms completed by departments and submitted to the Town Administrator to be reviewed by the Capital Improvement Planning Committee.

Duties

The Capital Improvement Planning Committee is charged with carrying out the following duties, as appropriate, to fulfill its purpose:

- A. Maintain the CIPC Five Year Plan
- B. Review all requested capital projects in the Capital Package with Town Administrator
- C. Recommend an annual Capital Budget to the Select Board
- D. Collect additional capital project information, regardless of funding, as needed outside the budget process
- C. Track the delivery of the approved capital projects
- D. Research best practices related to capital improvement planning
- G. Any other relevant initiatives related to capital planning

Capital Request Submission Requirements

- A. All proposed capital improvements shall be submitted by departments in writing to the Town Administrator for inclusion in the capital improvement program.
- B. The Town Administrator shall compile all submitted requests into a comprehensive Capital Package, and transmit the Capital Package to the CIPC for review, including all original submission forms received from departments. The Capital Package shall be provided to the CIPC by September 15th for the committee to provide its recommendations to the Select Board and Town Administrator by December 15th in order to fulfill the requirements of section 6-7 of the Town Charter.

The motion was seconded.

A hold was called.

A discussion ensued by Town Meeting members.

After holding on the Capital Improvement Planning Committee bylaw, a motion was made by to move the question.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 18. BUILDING REPAIRS – MUNICIPAL CENTER ENTRANCE RAMPS

To see if the Town will vote to appropriate the sum of Seventy-Five Thousand Dollars and No Cents (\$75,000.00) to an account entitled GMC – Ramp Repairs and meet said appropriation by a transfer of said sum from certified free cash.

Submitted by: Town Administrator

MOTION by Select Board member Roy: I move that the Town vote to appropriate the sum of Seventy-Five Thousand Dollars and No Cents (\$75,000.00) to an account entitled GMC – Ramp Repairs and meet said appropriation by a transfer of said sum from certified free cash.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

ARTICLE 19. POLICE DEPARTMENT CRUISERS

To see if the Town will vote to appropriate the sum of Ninety Thousand Dollars and No Cents (\$90,000) to a Capital Account entitled Police Cruiser & Repairs and meet said appropriation by a transfer of Fifty Thousand Dollars and No Cents (\$50,000.00) from an account entitled Fire Equipment within the over-ride contingency budget and the balance from certified free cash.

Submitted by: Town Administrator

MOTION by Select Board member Roy: I move that the Town vote to appropriate the sum of Ninety Thousand Dollars and No Cents (\$90,000) to a Capital Account entitled Police Cruiser & Repairs and meet said appropriation by a transfer of Fifty Thousand Dollars and No Cents (\$50,000.00) from an account entitled Fire Equipment within the over-ride contingency budget and the balance from certified free cash.

The motion was seconded.

A vote was taken.

The Deputy Moderator declared the motion carried.

A motion was made to adjourn at 12:08 p.m.

The motion was seconded.

The Moderator declared the motion carried and declared the meeting adjourned.

A true copy,
Attest,

Paul J. Cook
Assistant Town Clerk

OFFICIAL PRESIDENTIAL PRIMARY RESULTS - MARCH 3, 2020

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOTAL
<u>DEMOCRAT</u>						
PRESIDENT						
Deval Patrick	2	1	1	4	3	11
Amy Klobuchar	11	15	17	1	11	55
Elizabeth Warren	118	138	166	108	137	667
Michael Bennet	1	0	0	0	1	2
Michael R. Bloomberg	66	79	110	67	91	413
Tulsi Gabbard	6	9	4	6	10	35
Cory Booker	1	0	0	1	0	2
Julian Castro	0	0	0	0	0	0
Tom Steyer	5	3	4	5	10	27
Bernie Sanders	231	235	210	191	198	1065
Joseph R. Biden	241	300	271	227	329	1368
John K. Delaney	0	1	0	0	0	1
Andrew Yang	0	1	1	3	0	5
Pete Buttigieg	31	31	31	25	29	147
Marianne Williamson	0	0	0	0	1	1
Donald Trump		1	1		3	5
						0
No Preference	2	3	1	2	2	10
WRITE-INS	0	0	0	0	0	0
BLANKS	1	0	0	0	1	2
TOTALS	716	817	817	640	826	3816
STATE COMMITTEE MAN						
Joe Martin- 3 Old Colony Auburn	1	5			6	12
Andrew Whisenant	1					1
Andrew Lawler	1					1
Joel Parker	1					1
Nicholas Hitchings	1					1
Robert Sudol	1					1
Patrick J. O'Mullan	1					1
Adam Nolman	1					1
James Spader	1					1

Tom Brady	1	1				2
William Mercado	1					1
Donald Trump	2					2
Thomas Hamilton	1					1
Lawrence Drew		1				1
Ruphael A. Muttizty		1				1
John Melanson		1				1
Zachery Hamel		1				1
Tom Sullivan		1				1
Michael Sean Behymer		1				1
Michael Hurst		1				1
Jonah Barrett		1				1
Joseph Kulesp			1			1
Brendan Smith			1			1
Josh Gage			1			1
Justin Mussler			1			1
Michael St. Onge			1			1
William Erickson			1			1
Randall Preston			1			1
Laurie Cormier			1			1
William Muller			1			1
Bob Sudol			1			1
Tyler DeMowq				1		1
Matthew Allen				2		2
David Ndegwa				1		1
Juan Flores					1	1
Michael Sowyada					1	1
Victor Gilding					1	1
Barry Coonan					1	1
Bruce Spinney					1	1
Tom Delonge					1	1
James Henderson					1	1
Joe Murphy					1	1
Todd Kramer					1	1
Eric J. Bouman					2	2
Joshua Fiore					1	1
Matteo Urella		1				1
Chad Ladue		1				1
WRITE-INS	0	0	0	0	0	0
BLANKS	702	801	807	636	808	3754
TOTALS	716	817	817	640	826	3816

STATE COMMITTEE WOMAN						
Mary Anne Dube	445	482	486	390	500	2303
Judy Gagnon	1					1
Kat Barrett		1				1
Elizabeth Warren			1			1
Steph Ward			1			1
Zena Bauman					2	2
WRITE-INS	0	0	0	0	0	0
BLANKS	270	334	329	250	324	1507
TOTALS	716	817	817	640	826	3816
TOWN COMMITTEE						
Group	333	332	361	288	351	1665
Irene T. Houle	373	384	400	318	389	1864
Lisa A. Brovelli Kelley	390	410	406	337	421	1964
Stephen P. Crowley	353	372	416	310	376	1827
Mary Ann Brayer	352	347	381	301	363	1744
Juan A. Flores	362	362	385	316	368	1793
Noreen S. Linnane	357	355	373	300	384	1769
David C. Robbins	360	362	388	301	380	1791
Elizabeth McLaughlin Cardoza	367	368	394	318	401	1848
Rachel Blum	370	362	378	304	372	1786
Eric Swenson	353	351	375	309	359	1747
Carolyn Jakubiak	362	369	379	298	375	1783
Chester H. Jakubiak, Jr.	350	357	369	296	362	1734
Laura I. Often	377	418	402	320	409	1926
Edward Andrew Prisby	373	384	396	312	408	1873
James J. Gallagher	404	386	385	320	388	1883
Mary Kate Brown	357	356	388	316	374	1791
Kimberly Ann Edgren	357	371	379	300	372	1779
Lee-Marie Fadavi	359	345	374	297	359	1734
Nicole M. Fadavi-Snyder	364	349	374	302	369	1758
Karen Durand	366	364	395	308	386	1819
Nicholas Hitchings	1					1
Dennis Flynn	1					1
Judith Sarkis	1					1
William Chaisson	1					1
Mike Willoghby	2					2

Judy Gagnon	1					1
Brook Padgett		1				1
Nathan Gregoire		1				1
Dan Cusher		3	1		5	9
Rachel Gerstein	1	2	1		2	6
Joe Martin		1				1
James Sullivan		1				1
DilaFruz Sullivan			1			1
Randall Preston			1			1
Deborah Graham			1			1
Brian Waller			1			1
Stephanie Teixiera			1			1
Elijah Valentine			1			1
John Cameron			1			1
Carrie A. Hogan				1		1
Keith Willar				1		1
Radikha Parbhv				1		1
David Ndegwa				1		1
Nancy Billings					1	1
Dan Wright					1	1
Elizabeth Haynes					1	1
Jennifer Lord Pallzzi					1	1
Karen Eisenhauer	1				1	2
Joe Corn					1	1
Joe Featherstone					1	1
Joel Parker	1					1
Marsha Platt		1			1	2
Michael Sowyrda		1				1
Justin Wood		1				1
Richard Whitney		1				1
Tim Adams					1	1
WRITE-INS	0	0	0	0	0	0
BLANKS	17411	20878	20488	15925	20928	95630
TOTALS	25060	28595	28595	22400	28910	133560
REPUBLICAN						
PRESIDENT						
William F. Weld	28	16	21	14	27	106
Joe Walsh	2	3	1	1	1	8
Donald J. Trump	161	157	151	130	132	731

Roque "Rocky" De La Fuente	0	1	0	1	0	2
Mike Pence	1					1
Phil Wlubsey	1					1
Joe Biden		1				1
Bernie Sanders		1	1		1	3
Michael Bloomberg		1			1	2
Noell C. Fillers					1	1
Pete Boutigieg		1				1
No Preference	3	1	3	5	3	15
WRITE-INS	0	0	0	0	0	0
BLANKS	2	2	1	2	1	8
TOTALS	198	184	178	153	167	880
STATE COMMITTEE MAN						
Paul K. Frost	115	95	106	100	93	509
James E. Knowlton	56	60	48	36	34	234
Tom Brady		1				1
Joanne Holahan		1				1
WRITE-INS	0	0	0	0	0	0
BLANKS	27	27	24	17	40	135
TOTALS	198	184	178	153	167	880
STATE COMMITTEE WOMAN						
Mindy J. McKenzie	104	93	105	80	81	463
Brenda M. Brown	63	60	52	52	43	270
Tom Brady		1				
WRITE-INS	0	0	0	0	0	0
BLANKS	31	30	21	21	43	146
TOTALS	198	184	178	153	167	880
TOWN COMMITTEE						
Group	87	69	75	71	63	365
David K. Muradian, Jr.	154	131	137	119	114	655
Peter R. Carlson	110	98	99	95	88	490

Anthony M. Yitts	97	78	85	79	71	410
Bruce W. Spinney, III	99	82	92	85	76	434
Craig V. Dauphinais	118	99	105	94	100	516
Mark J. Wojnar	104	84	86	91	77	442
Lisa J. Yitts	96	82	89	76	69	412
Mark T. Carlson	102	88	83	81	70	424
David K. Muradian	128	104	113	100	95	540
Jessica L. Muradian	116	101	105	88	81	491
Jason J. Atchue	106	91	90	86	78	451
Christine M. Atchue	100	97	92	80	73	442
Ann Bartosiewicz	99	78	89	81	75	422
Michael Bartosiewicz	96	77	91	80	76	420
Karl J. Moisan	98	72	85	78	70	403
Dennis E. LaBounty	96	78	87	77	71	409
Dana M. Wilson	90	73	88	79	68	398
Tracy Lyn Lovvorn	100	91	92	88	76	447
David Eric Lovvorn	97	80	86	80	74	417
John R. Stephens	92	74	86	77	67	396
Deborah Jane Drew	93	74	83	78	71	399
Wayne D. Hutchinson-Fontana	96	83	79	80	67	405
Diane L. Hutchinson-Fontana	92	81	79	77	65	394
Marvin Simpson	1					1
Amy Simpson	1					1
Jim Godfrey	1					1
Kandy Lavallee		1				1
Joseph Lavallee		1				1
Peter Bruno		1				1
Trevor Johnston			1			1
Russ Plack			1			1
Rob Johnston			1			1
Olivia Johnston			1			1
Marc Mazza			1			1
Robert Perla			1			1
Patrick Rooney			1			1
Robert Nault				1		1
Mary Romaniec					1	1
Cory Williams					2	2
Maria Adamo					1	1
Tim Forrest					1	1
Timothy Bair		1				1
WRITE-INS	0	0	0	0	0	0

BLANKS	4461	4371	4027	3334	4005	20198
TOTALS	6930	6440	6230	5355	5845	30800
<u>GREEN-RAINBOW</u>						
PRESIDENT						
Dario Hunter	0	0	0	0	0	0
S. K.C. Moyowasifza-Curry	0	0	1	0	0	1
Kent Mesplay	0	0	0	0	0	0
Howard Hawkins	0	1	0	0	0	1
No Preference	1	1	0	0	0	2
Donald Trump	1					1
Michael Bloomberg				1		1
WRITE-INS	0	0	0	0	0	0
BLANKS	0	0	0	0	1	1
TOTALS	2	2	1	1	1	7
STATE COMMITTEE MAN						
WRITE-INS	0	0	0	0	0	0
BLANKS	2	2	1	1	1	7
TOTALS	2	2	1	1	1	7
STATE COMMITTEE WOMAN						
WRITE-INS	0	0	0	0	0	0
BLANKS	2	2	1	1	1	7
TOTALS	2	2	1	1	1	7
TOWN COMMITTEE						
Julie Fecey		1				1
WRITE-INS	0	0	0	0	0	0
BLANKS	20	19	10	10	10	69
TOTALS	20	20	10	10	10	70

<u>LIBERTARIAN</u>						
PRESIDENT						
Arvin Vohra	0	0	0	0	0	0
Vermin Love Supreme	0	0	0	0	0	0
Jacob George Hornberger	0	0	2	0	1	3
Samuel Joseph Robb	0	0	0	0	0	0
Dan T.I.T. Behrman	0	0	0	0	0	0
Kimberly Margaret Ruff	0	0	0	0	0	0
Kenneth Reed Armstrong	0	0	0	0	0	0
Adam Kokesh	0	1	0	0	0	1
Jo Jorgensen	0	0	0	0	1	1
Max Abramson	1	1	0	0	0	2
No preference	0	1	1	0	0	2
Jacko Willink					1	1
Bernie Sanders					1	1
WRITE-INS	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0
TOTALS	1	3	3	0	4	11
STATE COMMITTEE MAN						
WRITE-INS	0	0	0	0	0	0
BLANKS	1	3	3	0	4	11
TOTALS	1	3	3	0	4	11
STATE COMMITTEE WOMAN						
WRITE-INS	0	0	0	0	0	0
BLANKS	1	3	3	0	4	11
TOTALS	1	3	3	0	4	11
TOWN COMMITTEE						
WRITE-INS	0	0	0	0	0	0
BLANKS	10	30	30	0	40	110
TOTALS	10	30	30	0	40	110

OFFICAL LOCAL ELECTION RESULTS						
	June 23, 2020					
<u>OFFICE</u>	<u>Pre c 1</u>	<u>Pre c 2</u>	<u>Pre c 3</u>	<u>Pre c 4</u>	<u>Pre c 5</u>	<u>TOT AL</u>
<u>Board of Selectmen - 3 yr. term (vote for two)</u>						
Donna K. Stock	160	198	266	205	318	1147
Jennifer R. Thomas	143	187	239	178	294	1041
Mathew S. Often	449	392	394	360	535	2130
Colleen M. Roy	426	343	328	362	489	1948
Write-ins						0
Jen Stock		1				1
Mark Benoit		2				2
Mike Swift		1				1
Ricky Guyette		1				1
Ronald Bellarosa		1				1
Glen Tynan				2		2
David Henry				1		1
Linda Coonan				1		1
Tom Donahue				1		1
Alyson Casella					1	1
Joe Featherstone					1	1
Marrianna Remer					1	1
Andrew Bergeron					1	1
Blanks	94	68	71	78	114	425
	127	119	129	118	175	
Total	2	4	8	8	4	6706
<u>School Committee - 3 yr. term (vote for one)</u>						
Rahul Rathi	462	431	481	432	596	2402
Write-ins						0
Damien Sugrue	2					2
Amber Hughes	1					1
Jim Gallagher	1					1

Teri Turgeon	2					2
Julie Anderson	1					1
Rita Zeffert	1					1
James Cummings		2				2
Richard Direnzo		1			1	2
Jacob Lackey		2	2	1	1	6
Beth Foley		1	1			2
Lisa Rice		1				1
Eric Maiuri		1				1
Katie Brown			1			1
Carl Palmer			1			1
James Koshivos			1			1
Catheryn O'Sullivan				1		1
Elizabeth Spinney				1		1
Mary Brown				1		1
Donna Stock				1		1
Hugh Bradley				1		1
Bob Mulvey				1		1
Pan Du				1		1
Keith Willar				1		1
Corey Williams					1	1
Damien Sugnlie					1	1
Catheryne Sannet					1	1
Ray Lemacs					1	1
Gregory Von Vanweiss					1	1
Will Whitney					1	1
Bob Howell					1	1
Rachel Lynch					1	1
Blanks	166	158	162	153	271	910
Total	636	597	649	594	877	3353
<u>School Committee - 1 yr. term to fill a vacancy (vote for one)</u>						
Elizabeth Anderson Spinney	450	398	449	407	591	2295
Write-ins						0
Teri Turgeon	6		1		1	8
Donna Stock	1					1
Diane Blais	1					1
Irene Burke	1					1
Paul Smith	2	1				3
Julie Walker	1					1

Jim Camye	1					1
Brook Padgett	3	2				5
Sally Burke	1					1
Julie Anderson	1					1
Paul Smith		2				2
Eric Maiuri		1				1
Donna trainor		1				1
Patricks Collins		1				1
Gary Murray		1				1
Michelle Marguio		1				1
Kandarp Patel		1				1
Steven Smith		1				1
Lisa Rice		1				1
Tyler Concaugh			1			1
Robert Perla			1			1
Damien Sugre			1			1
Brayden Smith			1			1
Patel Paresh			1			1
Jodi Green			1			1
Chris LeMay			1			1
Sandra Iofallo			1			1
Jacob Lackey			2	1		3
Bruce Spinney			1			1
Daryl Rynning			1		1	2
James Koshivos			1			1
Ann Margaret White			2			2
Rahul Rathi				1		1
Amanda Holmes				1		1
Glen Tynan				1		1
Earl Tupper				1		1
Michael Goulet				1		1
Pan Du				1		1
Angela Boris				1		1
Scott Farris				1		1
Seema Sahib				1		1
Karen Salvatelli				1		1
Often					1	1
Corey Williams					1	1
Amy Carroll					1	1
Carol Zemba					2	2
Sargon Hanna					1	1
Beth Foley					1	1
George Stifolo					1	1
Catherine Lazo					1	1
Chris Schonhof					3	3

Erin Wright					1	1
Will Whitney					1	1
Kyle Lynch					1	1
John Smith					1	1
Sue Howell					1	1
Matt Corning					1	1
Greg Marr					1	1
Blanks	168	186	184	176	265	979
Total	636	597	649	594	877	3353
<u>Planning Board - 3 yr. term (vote for one)</u>						
Linda C. Hassinger	475	430	473	409	593	2380
Write-ins						0
John Dowling	1					1
Lisa Brovelli-Kelley	1					1
Alyson Casella	1					1
Prabhu Balaji Venkataraman	1					1
Chris LeMay	1					1
Steve Casey	1					1
Robert Egan	1					1
Jay Cummings		1				1
Richard Direnzo		1				1
Eric Maiuri		1				1
Donald Prisby		1				1
Brandon Dillman		1				1
Dan Concaugh			1			1
Craig Dauphinais			1			1
Edward French			1			1
Kalyan Kaki				1		1
Daniel Allain				1		1
Jack Kelley				1		1
Andrew Desrosiers					1	1
Jim Collette					1	1
Lisa McGriff					2	2
Joe Coggins					1	1
Dan Cushing					1	1
Elizabeth Morris					1	1
Blanks	154	162	173	182	277	948
Total	636	597	649	594	877	3353

<u>Planning Board - 1 yr. term to fill a vacancy (vote for one)</u>						
Justin B. Wood	469	408	455	418	590	2340
Write-ins						0
Craig Dauphinais	1					1
Colleen Roy	2					2
Gary Mills	1					1
Rita Zeffert	2					2
John Kennedy	1					1
Marvin Simpson	1					1
Brook Padgett	3					3
Alan Brown		1				1
Tyler Concaugh		2				2
Eric Maiuri		1				1
Steven Maloney		2				2
Beth Concaugh			1			1
Wendy Reid			1			1
Shawn Lorden			1			1
Sargon Hanna			1			1
Donald Trump				1		1
Rob Maguire				1		1
Stratos Bonos				1		1
Lisa Willardson				1		1
Scott Lamont					1	1
Dan Wright					2	2
Will Whitney					1	1
Terry Bradley					1	1
Linda Smith					1	1
Blanks	156	183	190	172	281	982
Total	636	597	649	594	877	3353
<u>Board of Library Trustees - 3 yr. term (vote for two)</u>						
Karen Durand	420	397	441	382	562	2202
Martin I. Estner	380	352	412	372	499	2015
Write-ins						0
Eric Maiuri		1				1
Craig Dauphinais		1				1

John Dowling		1				1
John Hand		1				1
Ellen Hand		1				1
Carl Donadio			1			1
Dave Rice			1			1
Laine Cormer			1			1
Mark Dand			1			1
James Koshivos			1			1
Mary Brown				1		1
George Fisher				1		1
Daniel Allain				1		1
Matthew Zujewski					1	1
Patrick MacDonald					1	1
Blanks	472	440	440	431	691	2474
Total	127	119	129	118	175	
	2	4	8	8	4	6706
<u>Town Moderator - 3 yr. term (vote for one)</u>						
Daniel M. Concaugh	309	326	402	341	465	1843
Bruce W. Spinney, III	284	223	216	214	347	1284
Write-ins						0
Ray Mead	1					1
Eric Maiuri		1				1
Richard Direnzo		1				1
Paul Cournoyer			1			1
Jen Connolly				1		1
Lin Manuel Maranda					2	2
Blanks	42	46	30	38	63	219
Total	636	597	649	594	877	3353
<u>Housing Authority- 5 yr. term (vote for one)</u>						
Lisa A. Brovelli-Kelley	484	434	472	447	618	2455
Write-ins						0
Donna Stock	1					1
Mat Often	1					1
Mary Brosnan Quillham	1					1

Daniel Bartosiewicz	1					1
Dan Cusher	1			2		3
Richard Direnzo		1				1
John Hand		1				1
Eric Maiuri		1				1
Bob Villa		1				1
Geronimo Arredondo		1				1
Dan Cusher		1				1
Dan Conners		2				2
Erick Rocco		1				1
Jennifer Thomas			2			2
Jodi Green			1			1
Kevin Spagnuolo			1			1
Jay Hasson			1			1
Ann Morgan			1			1
Daryl Rynning			1			1
Dan Allain				1		1
Will Whitney					1	1
Joe Zujewski					1	1
Dan Cushing					1	1
Linda Paul					1	1
Blanks	147	154	170	144	255	870
Total	636	597	649	594	877	3353
<u>Question 1</u>						
Yes	433	361	476	394	634	2298
No	186	195	148	171	198	898
Blanks	17	41	25	29	45	157
Total	636	597	649	594	877	3353
<u>Question 2</u>						
Yes	300	295	356	281	450	1682
No	326	276	279	296	410	1587
Blanks	10	26	14	17	17	84
Total	636	597	649	594	877	3353

TOWN OF GRAFTON[illegible]

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OFFICES AND CANDIDATES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	TOTALS																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
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TOWN OF GRAFTON

		Town of Grafton, Town Election, June 23, 2020																																																				
		First Count July 2, 2020																				Ballots counted by: Amy Merr Nancy Billings																																
OFFICES AND CANDIDATES		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	TOTALS		
Board of Selectmen																																																						
Donna K. Stock	X																																																					1
Jennifer R. Thomas	X																																																					1
Matthew S. Offen		X																																																				1
Colleen M. Roy		X																																																				1
Blanks																																																						
																																																						4
School Committee 3 Yr																																																						
Rahul Rathi	X	X																																																				2
Blanks																																																						
																																																						2
School Committee 1 yr																																																						
Elizabeth Anderson Spinney	X	X																																																				2
Blanks																																																						
																																																						2
Planning Board 3 yr																																																						
Linda C. Hassinger	X	X																																																				2
Blanks																																																						2
																																																						2
Planning Board 1 yr																																																						
Justin B. Wood		X																																																				1
Blanks	X																																																					1
																																																						2
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	TOTAL		

TOWN OF GRAFTON[illegible]

AMENDED OFFICAL LOCAL ELECTION RESULTS						
	June 23, 2020					
OFFICE	Prec 1	Prec 2	Prec 3	Prec 4	Prec 5	TOTAL
<u>Board of Selectmen - 3 yr. term (vote for two)</u>						
Donna K. Stock	160	270	266	205	318	1219
Jennifer R. Thomas	143	257	239	178	294	1111
Mathew S. Often	449	514	394	360	535	2252
Colleen M. Roy	426	450	328	362	489	2055
Write-ins						0
Jen Stock		1				1
Mark Benoit		2				2
Mike Swift		1				1
Ricky Guyette		1				1
Ronald Bellarosa		1				1
Glen Tynan				2		2
David Henry				1		1
Linda Coonan				1		1
Tom Donahue				1		1
Alyson Casella					1	1
Joe Featherstone					1	1
Marrianna Remer					1	1
Andrew Bergeron					1	1
Maxwell Bellarosa		1				1
Blanks	94	100	71	78	114	457
Total	1272	1598	1298	1188	1754	7110
<u>School Committee - 3 yr. term (vote for one)</u>						
Rahul Rathi	462	567	481	432	596	2538
Write-ins						0
Damien Sugrue	2					2
Amber Hughes	1					1
Jim Gallagher	1					1
Teri Turgeon	2					2
Julie Anderson	1					1
Rita Zeffert	1					1
James Cummings		2				2
Richard Direnzo		1			1	2

Jacob Lackey		2	2	1	1	6
Beth Foley		1	1			2
Lisa Rice		1				1
Eric Maiuri		1				1
Katie Brown			1			1
Carl Palmer			1			1
James Koshivos			1			1
Catheryn O'Sullivan				1		1
Elizabeth Spinney				1		1
Mary Brown				1		1
Donna Stock				1		1
Hugh Bradley				1		1
Bob Mulvey				1		1
Pan Du				1		1
Keith Willar				1		1
Corey Williams					1	1
Damien Sugnlie					1	1
Catheryne Sannet					1	1
Ray Lemacs					1	1
Gregory Von Vanweiss					1	1
Will Whitney					1	1
Bob Howell					1	1
Rachel Lynch					1	1
Blanks	166	224	162	153	271	976
Total	636	799	649	594	877	3555
<u>School Committee - 1 yr. term to fill a vacancy (vote for one)</u>						
Elizabeth Anderson Spinney	450	532	449	407	591	2429
Write-ins						0
Teri Turgeon	6	6	1		1	14
Donna Stock	1					1
Diane Blais	1					1
Irene Burke	1					1
Paul Smith	2	1				3
Julie Walker	1					1
Jim Camye	1					1
Brook Padgett	3	2				5
Sally Burke	1					1
Julie Anderson	1					1
Paul Smith		2				2
Eric Maiuri		1				1

Donna trainor		1				1
Patrick's Collins		1				1
Gary Murray		1				1
Michelle Marguio		1				1
Kandarp Patel		1				1
Steven Smith		1				1
Lisa Rice		1				1
Tyler Concaugh			1			1
Robert Perla			1			1
Damien Sugre			1			1
Brayden Smith			1			1
Patel Paresh			1			1
Jodi Green			1			1
Chris LeMay			1			1
Sandra Iofallo			1			1
Jacob Lackey			2	1		3
Bruce Spinney			1			1
Daryl Rynning			1		1	2
James Koshivos			1			1
Ann Margaret White			2			2
Rahul Rathi				1		1
Amanda Holmes				1		1
Glen Tynan				1		1
Earl Tupper				1		1
Michael Goulet				1		1
Pan Du				1		1
Angela Boris				1		1
Scott Farris				1		1
Seema Sahib				1		1
Karen Salvatelli				1		1
Often					1	1
Corey Williams					1	1
Amy Carroll					1	1
Carol Zemba					2	2
Sargon Hanna					1	1
Beth Foley					1	1
George Stifolo					1	1
Catherine Lazo					1	1
Chris Schonhof					3	3
Erin Wright					1	1
Will Whitney					1	1
Kyle Lynch					1	1
John Smith					1	1
Sue Howell					1	1
Matt Corning					1	1

Greg Marr					1	1
Blanks	168	248	184	176	265	1041
Total	636	799	649	594	877	3555
<u>Planning Board - 3 yr. term (vote for one)</u>						
Linda C. Hassinger	475	561	473	409	593	2511
Write-ins						0
John Dowling	1					1
Lisa Brovelli-Kelley	1					1
Alyson Casella	1					1
Prabhu Balaji Venkataraman	1					1
Chris LeMay	1					1
Steve Casey	1					1
Robert Egan	1					1
Jay Cummings		1				1
Richard Direnzo		1				1
Eric Maiuri		1				1
Donald Prisby		1				1
Brandon Dillman		1				1
Dan Concaugh			1			1
Craig Dauphinais			1			1
Edward French			1			1
Kalyan Kaki				1		1
Daniel Allain				1		1
Jack Kelley				1		1
Andrew Desrosiers					1	1
Jim Collette					1	1
Lisa McGriff					2	2
Joe Coggins					1	1
Dan Cushing					1	1
Elizabeth Morris					1	1
Mike Goulet		1				1
Blanks	154	232	173	182	277	1018
Total	636	799	649	594	877	3555
<u>Planning Board - 1 yr. term to fill a vacancy (vote for one)</u>						
Justin B. Wood	469	547	455	418	590	2479
Write-ins						0

Craig Dauphinais	1					1
Colleen Roy	2					2
Gary Mills	1					1
Rita Zeffert	2					2
John Kennedy	1					1
Marvin Simpson	1					1
Brook Padgett	3					3
Alan Brown		1				1
Tyler Concaugh		2				2
Eric Maiuri		1				1
Steven Maloney		2				2
Beth Concaugh			1			1
Wendy Reid			1			1
Shawn Lorden			1			1
Sargon Hanna			1			1
Donald Trump				1		1
Rob Maguire				1		1
Stratos Bonos				1		1
Lisa Willardson				1		1
Scott Lamont					1	1
Dan Wright					2	2
Will Whitney					1	1
Terry Bradley					1	1
Linda Smith					1	1
Mike Goulet		1				1
Blanks	156	245	190	172	281	1044
Total	636	799	649	594	877	3555
<u>Board of Library Trustees - 3 yr. term (vote for two)</u>						
Karen Durand	420	536	441	382	562	2341
Martin I. Estner	380	472	412	372	499	2135
Write-ins						0
Eric Maiuri		1				1
Craig Dauphinais		1				1
John Dowling		1				1
John Hand		1				1
Ellen Hand		1				1
Carl Donadio			1			1
Dave Rice			1			1
Laine Corner			1			1

Mark Dand			1			1
James Koshivos			1			1
Mary Brown				1		1
George Fisher				1		1
Daniel Allain				1		1
Matthew Zujewski					1	1
Patrick MacDonald					1	1
Jim Sullivan		1				1
Blanks	472	584	440	431	691	2618
Total	1272	1598	1298	1188	1754	7110
Town Moderator - 3 yr. term (vote for one)						
Daniel M. Concaugh	309	440	402	341	465	1957
Bruce W. Spinney, III	284	295	216	214	347	1356
Write-ins						0
Ray Mead	1					1
Eric Maiuri		1				1
Richard Direnzo		1				1
Paul Cournoyer			1			1
Jen Connolly				1		1
Lin Manuel Maranda					2	2
Blanks	42	62	30	38	63	235
Total	636	799	649	594	877	3555
Housing Authority- 5 yr. term (vote for one)						
Lisa A. Brovelli-Kelley	484	585	472	447	618	2606
Write-ins						0
Donna Stock	1					1
Mat Often	1					1
Mary Brosnan Quillham	1					1
Daniel Bartosiewicz	1					1
Dan Cusher	1			2		3
Richard Direnzo		1				1
John Hand		1				1
Eric Maiuri		1				1
Bob Villa		1				1
Geronimo Arredondo		1				1

Dan Cusher		1				1
Dan Conners		2				2
Erick Rocco		1				1
Jennifer Thomas			2			2
Jodi Green			1			1
Kevin Spagnuolo			1			1
Jay Hasson			1			1
Ann Morgan			1			1
Daryl Rynning			1			1
Dan Allain				1		1
Will Whitney					1	1
Joe Zujewski					1	1
Dan Cushing					1	1
Linda Paul					1	1
Blanks	147	205	170	144	255	921
Total	636	799	649	594	877	3555
<u>Question 1</u>						
Yes	433	519	476	394	634	2456
No	186	233	148	171	198	936
Blanks	17	47	25	29	45	163
Total	636	799	649	594	877	3555
<u>Question 2</u>						
Yes	300	394	356	281	450	1781
No	326	371	279	296	410	1682
Blanks	10	34	14	17	17	92
Total	636	799	649	594	877	3555

OFFICIAL STATE PRIMARY - SEPTEMBER 1, 2020
TOWN OF
GRAFTON

	PCT 1	PCT 2	PCT 3	PCT 4	PCT 5	TOT AL
<u>DEMOCRAT</u>						
SENATOR IN CONGRESS						
Edward J. Markey	373	437	411	297	390	1908
Joseph P. Kennedy, III	332	315	342	333	393	1715
Jake Audincloss	1					1
WRITE-INS	0	0	0	0	0	0
BLANKS	5	4	5	3	0	17
TOTALS	711	756	758	633	783	3641
REPRESENTATIVE IN CONGRESS						
James P. McGovern	619	677	663	537	682	3178
Michael Baitosiecz	1					1
Tracy Lovvorn	2					2
Brook Padgett		2				2
Joseph P. Kennedy III		1				1
Laura Cormier			1			1
Jon Fitzgerald					1	1
Tracy Lovvorn					1	1
WRITE-INS	0	0	0	0	0	0
BLANKS	89	76	94	96	99	454
TOTALS	711	756	758	633	783	3641
COUNCILLOR						
Paul M. DePalo	401	443	399	345	419	2007
Padraic Rafferty	229	191	239	184	227	1070

Scott Rossiter		1				1
Noah Chomsky			1			1
Oded Haber				1		1
Emily Curewitz					1	1
WRITE-INS	0	0	0	0	0	0
BLANKS	81	121	119	103	136	560
TOTALS	711	756	758	633	783	3641
SENATOR IN GENERAL COURT						
Michael O. Moore	609	654	641	526	654	3084
Hamet Chandler	1					1
Maura McConmack		1				1
Christine Crean			1			1
Nancy Maki			1			1
WRITE-INS	0	0	0	0		0
BLANKS	101	101	115	107	129	553
TOTALS	711	756	758	633	783	3641
REPRESENTATIVE IN GENERAL COURT						
Patrick Shupe	1					1
John Tilly	2					2
Patrick OMullan	1					1
Andrew Whisenant	1					1
Ara Barasemian	1					1
Damien Sugrue	1					1
Dana Muradian	3					3
Lewis Felice	1					1
Chandler Soucie	1					1
Michael Sullivan	1					1
Mike Pence	1					1
Thomas Hamilton	1					1
Steven P. Goulet	1					1
Jason Audincloss	1					1
Tim Loftus	1					1
Michael Moore	1					1

Dennie Pierce	2					2
William Mercapo Jr.	1					1
Karen Spilka	1					1
Kasia Weinberger	1					1
Capt Bob Egan	1					1
Nathan A Greguine		1				1
Robert Delvecchio		1				1
Bob Shumcyho		1				1
Paul Smith		1				1
Todd Rosenfield		1				1
Ann Herbes		1				1
Anthony Luzzo		1				1
John Dolan III		2				2
Judy Lindesony		1				1
David Muridian		2				2
Noble Paul		1				1
Michael Stenick		1				1
Paul Ignainus		1				1
Philip F. Hlahan		1				1
Scott Rossiter		1				1
Christina Ladue		2				2
John Kelley		1				1
Zachary Hamel		1				1
Maheh Shaikh		1				1
Olivia Johnston			1			1
Karsten Hatch			1			1
Steve Fleming			1			1
Noam Chomsky			1			1
D. Sullivan			1			1
Derek Sorel			1			1
Mitt Romney			1			1
Angela Tornblom			1			1
David Muradian			1			1
Bernard Reed			1			1
John Martin			1			1
Mitchell Baker			1			1
Wendy Reid			1			1
Ed Deveney			4			4
Donna M. Colorio				1		1
Bill Keating				1		1
Bailey Torres				1		1

Bella Heaven				1		1
Muradian				1		1
Jeananne M. Russell				2		2
Oded Haber				1		1
Matt Boris				1		1
Melissa Fleming				1		1
Tim Kay				1		1
Pam Fitzgerald					1	1
Emily Curewitz					1	1
John Berron					1	1
Alyson Casella					1	1
Barry Coonan					1	1
Paul M. DePalo					1	1
Timothy McCarthy					2	2
James Miller					1	1
David Muradian					1	1
Craig Tivers					1	1
Kurt Torchia					1	1
Andrew Clements					1	1
WRITE-INS	0	0	0	0	0	0
BLANKS	686	734	741	622	770	3553
TOTALS	711	756	758	633	783	3641
REGISTER OF PROBATE						
John B. Dolan, III	291	274	265	244	307	1381
Kasia Wennerberg	313	332	349	265	318	1577
Capt Bob Eagan	1					1
Scott Rossiter		1				1
Noan Chomsky			1			1
Emily Curwitz					1	1
WRITE-INS	0	0	0	0	0	0
BLANKS	106	149	143	124	157	679
TOTALS	711	756	758	633	783	3641

REPUBLICAN						
SENATOR IN CONGRESS						
Shiva Ayyadurai	75	58	93	65	66	357
Kevin J. O'Connor	104	125	109	93	121	552
Charlie Baker	1					1
Kayla Cambell	1					1
Joseph Kennedy				1	1	2
Edward Markey					1	1
						0
WRITE-INS	0	0	0	0	0	0
BLANKS	4	8	9	5	9	35
TOTALS	185	191	211	164	198	949
REPRESENTATIVE IN CONGRESS						
Tracy Lyn Lovvorn	160	176	191	136	167	830
WRITE-INS	0	0	0	0	0	0
BLANKS	25	15	20	28	31	119
TOTALS	185	191	211	164	198	949
COUNCILLOR						
Clarence Emerson	1					1
Rachella Nicole Mislondon	1					1
Laura Cassady	1					1
Matthew Deveau	1					1
Dennis Labounty	1					1
Axel Hichos	1					1
Tracy Lyn Lovvorn		1				1
Barb Staszyk		1				1
Mark Benoit		2				2
Jodi Greene			1			1
Trevor Johnston			1			1
Derek Perrotta			1			1

Connor Evans			1			1
Mary Smith			1			1
Pudpaic Rafferty			1			1
Fred Morrill			1			1
Alec Duliweh				1		1
Mike Goulet					1	1
James Welch					1	1
WRITE-INS	0	0	0	0	0	0
BLANKS	179	187	204	163	196	929
TOTALS	185	191	211	164	198	949
SENATOR IN GENERAL COURT						
Clarene Emerson	1					1
Laura Cassady	1					1
Kayla Campbell	1					1
Aiden Kearney	1					1
Barb Staszyk		1				1
David Muradian Jr.		1				1
Wesley Hutchinson		1				1
Timothy Biar		1				1
Shavna Charlton		1				1
Tanya Carpenter			1			1
Derek Perrotta			1			1
Mary Smith			1			1
Michael Moore			1			1
Fred Morrill			1			1
Tristen Creekmore			1			1
Mike Goulet			1			1
Tom Lipinski			1			1
Michael Goulet				1		1
Kevin Bacon				1		1
Ron Raegan					1	1
Greg Byrne					1	1
Michelle Welch					1	1
Michael Lazo					1	1
Lori Rota					1	1
WRITE-INS	0	0	0	0	0	0

BLANKS	181	186	203	162	193	925
TOTALS	185	191	211	164	198	949
REPRESENTATIVE IN GENERAL COURT						
David K. Muradian, Jr.	159	172	203	146	180	860
John Hand		1				1
WRITE-INS	0	0	0	0	0	0
BLANKS	26	18	8	18	18	88
TOTALS	185	191	211	164	198	949
REGISTER OF PROBATE						
Stephanie K. Fattman	153	165	193	136	169	816
Steven Abraham			1			1
WRITE-INS	0	0	0	0	0	0
BLANKS	32	26	17	28	29	132
TOTALS	185	191	211	164	198	949
<u>LIBERTARIAN</u>						
SENATOR IN CONGRESS						
Bernie Sanders	1					1
Joseph Kennedy	1		2	2		5
Kevin J. O'Connor		1				1
WRITE-INS	0	0	0	0	0	0
BLANKS	1	0	1	4	0	6
TOTALS	3	1	3	6	0	13

REPRESENTATIVE IN CONGRESS						
Chris Zannetor	1					1
James P. MicGovern		1	1	1		3
Tracy Lowvorn			1	1		2
WRITE-INS	0	0	0	0	0	0
BLANKS	2	0	1	4	0	7
TOTALS	3	1	1	6	0	13
COUNCILLOR						
Paul M. DePalo		1				1
Paul M. DePaulo			1			1
Padriac Rafferty				1		1
WRITE-INS	0	0	0	0	0	0
BLANKS	3	0	2	5	0	10
TOTALS	3	1	3	6	0	13
SENATOR IN GENERAL COURT						
Michael O. Moore		1	1	1		3
WRITE-INS	0	0	0	0	0	0
BLANKS	3	0	2	5	0	10
TOTALS	3	1	3	6	0	13
REPRESENTATIVE IN GENERAL COURT						
WRITE-INS	0	0	0	0	0	0
BLANKS	3	1	3	6	0	13
TOTALS	3	1	3	6	0	13
REGISTER OF PROBATE						
Stephanie K. Fattman		1				1

Kasia Wennerberg			1			1
John B Dolan				1		1
WRITE-INS	0	0	0	0	0	0
BLANKS	3	0	2	5	0	10
TOTALS	3	1	3	6	0	13
<u>GREEN-RAINBOW</u>						
SENATOR IN CONGRESS						
Ed Markey		2				2
Joe Kennedy				1		1
WRITE-INS	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0
TOTALS	0	2	0	1	0	3
REPRESENTATIVE IN CONGRESS						
Jim McGovern		1				1
WRITE-INS	0	0	0	0	0	0
BLANKS	0	1	0	1	0	2
TOTALS	0	2	0	1	0	3
COUNCILLOR						
Padrakt Rafferty		1				1
WRITE-INS	0	0	0	0	0	0
BLANKS	0	1	0	1	0	2
TOTALS	0	2	0	1	0	3
SENATOR IN GENERAL COURT						
WRITE-INS	0	0	0	0	0	0

BLANKS	0	2	0	1	0	3
TOTALS	0	2	0	1	0	3
REPRESENTATIVE IN GENERAL COURT						
Anthony Luzzo		1				1
WRITE-INS	0	0	0	0	0	0
BLANKS	0	1	0	1	0	2
TOTALS	0	2	0	1	0	3
REGISTER OF PROBATE						
John Dolan		1				1
WRITE-INS	0	0	0	0	0	0
BLANKS	0	1	0	1	0	2
TOTALS	0	2	0	1	0	3

**OFFICIAL STATE ELECTION - NOVEMBER 3, 2020
TOWN OF
GRAFTON**

ELECTORS OF PRESIDENT AND VICE PRESIDENT	PCT 1	PCT 2	PCT 3	PCT 4	PC T 5	TOTAL
Biden and Harris	1340	1463	1509	1269	1558	7139
Hawkins and Walker	21	15	12	13	10	71
Jorgensen and Cohen	50	26	37	25	37	175
Trump and Pence	791	809	819	797	795	4011
Joe Morris	1					1
Mitt Romney	1	2	1		2	6
James Godfrey	1					1
Kasey Wells	1					1
Bernie Sanders	1	3	2		2	8
Kayne West	1	2		1		4
Gloria Lariva	1					1
Pete Buttigig	1					1
Charlie Baker	1				3	4
Alin Ali	1					1
Gregory Pueschel	1					1
John Ianucci	1					1
Justin Nietzsche	1					1
Nikki Haley		2				2
Gloria Larida		1				1
Charles Baker		1		2		3
Mike Pence			1			1
Andrew Yang			1			1
John Kasich			1		1	2
Sara Donaldson			1			1
Colin Powell			1			1
Tulsi Gabbard				1	1	2
Jade Simmons				1		1
James Estrella				1		1
Hernandez Francisco					1	1
Laura Denver					1	1

James Lugabihl					1	1
Edward Wright					1	1
Leroy Jenkins					1	1
Benjamin Carson					1	1
Nina Turner					1	1
James Mattis					1	1
Brian Carroll					1	1
Andrew Yang	1					1

WRITE-INS	0	0	0	0	0	0
BLANKS	10	17	16	22	13	78
					243	
TOTALS	2226	2341	2401	2132	1	11531

SENATOR IN CONGRESS

					149	
Edward J. Markey	1331	1437	1493	1274	1	7026
Kevin J. O'Connor	836	854	847	799	866	4202
Shiva Ayyadurai	19	14	21	13	22	89
Charles Baker			1			1
Joe Kennedy			1			1
John Rambo			1			1
Dean Tran				1		1
James Estrella				1		1

WRITE-INS	0	0	0	0	0	0
BLANKS	40	36	37	44	52	209
					243	
TOTALS	2226	2341	2401	2132	1	11531

REPRESENTATIVE IN CONGRESS

					149	
James P. McGovern	1316	1397	1456	1270	1	6930
Tracy Lyn Lovvorn	866	906	906	811	882	4371

Dr. Shiva				1		1
WRITE-INS	0	0	0	0	0	0
BLANKS	44	38	39	50	58	229
					243	
TOTALS	2226	2341	2401	2132	1	11531

COUNCILLOR

					173	
Paul M. DePalo	1645	1711	1738	1603	7	8434
Dean Patwan	1					1
Dennis Labounty	2					2
Autner Fitzgerald	1					1
Peter Stetan	1		1	2	2	6
Frank Randall	1					1
Mike Ciallella	2					2
Leandro Dejova	1					1
Dan Crossin	2					2
Kristina Markt	1					1
Aidan Kearney	1	1				2
Alan Barrett	1					1
Amber Hughes	1					1
Mike Walters	1					1
Bill Barett	1					1
Connor Fales		1				1
Patrick Noyers		1				1
Nicholas Gilyust		1				1
John Hanson		1				1
Chris Normandin		1				1
Kayne West		1				1
Sean Lettery		1				1
Amanda Holmes		1		1		2
Ringo Starr		1				1
Nayla Campbell		1				1
John Harrington		1				1
Tim Collins		1				1
Dr. Shiva		1			1	2
Michelle Linton		1				1
Tom Paine		1				1

Ron Fraser	1		1
Chuck Norris		1	1
Mary Smith		1	1
Tony Danza		1	1
John Snow		1	1
Tom Brady		1	1
Michael Finke		1	1
Trevor Johnston		1	1
Kelli Keiffer		1	1
Donald Trump		2	2
Paresh Patel		1	1
Patric Roney		1	1
Tonya Carpenter		1	1
Dominic Marzzitti		1	1
Chris Schonoff			1
R. D. Forrest			1
Kaitlyn Naff			1
Cameron Newton			1
Dom Marzziotti			1
Derek Magan			2
Cheryl Marzziotti			1
Ian Gillan			1
Ray Mead			1
Dave Lozretta			1
Joseph Coggins			1
Mike Goulet			1
Collin Bedford			1
Frank Gaetano			1
Adam Filcurci		1	1
Jocelyn Sierra		1	1
Rick Grimes		1	1
Tony Dions		1	1
Jason Atchue		1	1
Walter Lussier		1	1
Steven Holms		1	1
Ryan Chamberland		1	1
Sean Thompson		1	1
Tracy Lovvorn		1	1
Dee Lund		1	1
A. Coutoure Esq.		1	1
Daniel Allain		1	1
John Blanke		1	1
Ronald Kollnoss		1	1

Keith Ledoux				1		1
Samuel Grover				1		1
Dean Alicea				1		1
Kevin Duffy				1		1
Sarah Hiser	1					1

WRITE-INS	0	0	0	0	0	0
BLANKS	563	613	648	507	676 243	3007
TOTALS	2226	2341	2401	2132	1	11531

SENATOR IN GENERAL COURT

					180	
Michael O. Moore	1691	1783	1824	1664	1	8763
Jack Boggess	1					1
Leandro Dejosa	1					1
Dave Muradian	1					1
Patrick Gray	1					1
Mike Wallters	1					1
Kenn Brown	1					1
Dennis Labounty	1					1
Kristina Markt	1					1
Aidan Kearney	1					1
Alan Barrett	1					1
Corey Gale	1					1
Timothy Blais	1					1
Dr. Shiva	1	1		1	1	4
Michael Pagliucca	1					1
Chris Jellison	1					1
Connor Fales		1				1
John Hanson		1				1
Chris Normandin		1				1
Sean Lettery		1				1
Amanda Holmes		1		1		2
Ringo Starr		1				1
Michelle Linton		1				1
Ron Fraser		1				1
Verman Supreme		1				1

Emily G. Dame	1		1
Christen Remillard	1		1
David Muradian	1		1
Ron Mororski	1		1
Maxwell Bellarosa	1		1
James Ouellette	1		1
Maurae McCormack	1		1
Michael Swift	1		1
Patrick Henry	1		1
Matthew Auger		1	1
Dominc Marzzitti		1	1
Patric Roney		1	1
Michael Pence		1	1
Donald Trump		2	2
Michael Finke		1	1
Edward Stark		1	1
Mary Smith		1	1
Alex Johnson		1	1
Kayne West		1	1
Ozzy Osbourn		1	1
Tony Dions		1	1
Ralph Machniewicz		1	1
Sean Thompson		1	1
Tracy Lovvorn		1	1
Dane Lund		1	1
E. Raymond		1	1
Daniel Allain		1	1
John Blanky		1	1
Ronald Kollnoss		1	1
Jue McWhinney		1	1
Keith Ledoux		1	1
Kyle Lynch		1	1
Dion Allicea		1	1
Samantha Graves		1	1
Dom Marzziotti			1
Cheryl Marzziotti			1
Roger Glover			1
R.D. Forrest			1
Allan Reyes			1
David Muradian			1
Michael Lazo			1
Derek Magan			1
Joseph Lohlens			1

Greg Byrne					1	1
Ken Crater					1	1
Sarah Hiser	1					1
WRITE-INS	0	0	0	0	0	0
BLANKS	519	539	568	449	618 243	2693
TOTALS	2226	2341	2401	2132	1	11531

REPRESENTATIVE IN GENERAL COURT

David K. Muradian, Jr.	1674	1753	1777	1618	176 7	8589
Patrick Gray	1					1
Steven Rogers	2					2
Tom Brady	2					2
Kevin Harrington	2					2
Charles Baker	1					1
John O'Day	2					2
Bernie Sanders	1					1
Edward Prisby	2		2	3	1	8
James McGovern	1					1
Thomas Hamilton	2					2
Kayne West	1					1
Grace Vigtilia	1					1
Brian Connelly	1					1
Damien Sugre	1					1
Yvonne Ashworth Thayer	1					1
Taylor Swift	1					1
Zachary Piirainen	1					1
Chandler Souner	1					1
Andrew Lawler	1					1
Shauna Hamilton	1					1
William Mercardo	2					2
Ava Barsamian	1					1
Al Gore	1					1
Robert Holmes	1					1
Michael Frozzian		1				1
Natalie Heggens		1				1

Darrin J. Del-Dotto	1	1
Emily G. Dame	1	1
Samuel Knowles	1	1
Maxwell Bellarosa	1	1
Zaheria Alex	1	1
Peter Alex	1	1
Todd Harrington	1	1
Evan N. Featherstone	1	1
Warren McManus	1	1
Keith Guernsey	1	1
Kamran Choudhary	1	1
Sean Behyner	1	1
Noble Paul	1	1
Wesley Lukas	1	1
Elvira Paulino	1	1
Mauri McCormack	1	1
Keith Coveney	1	1
Raymond Lussier	1	1
Keegan Fales	1	1
Jim Sullivan	1	1
Brooke Padgett	2	2
Greg Dauphinais	1	1
Lawrence Drew	1	1
Ayana Presley	2	2
Eric Mauri	1	1
Alan Brown	1	1
Donald Trump	1	1
Yejing Yang	1	1
Marty Green	1	1
Nancy Maki	1	1
Josh Gage	1	1
Naom Chomsky	1	1
Holly Wietgreffe	1	1
Sandra lafolla	1	1
David Ortiz	1	1
Joe Biden	1	1
Ben Grafton	1	1
Joseph Paul Martin III	1	1
Stephen Dolan	2	2
Howard Stern	1	1
Mitchell Baker	1	1
Michelle Obama	1	1
Satish Katyal	1	1

Bryan Bakis	1					1
Tom Cruise	1					1
Sheldon Moniz	1					1
Matthew Curewitz	1					1
Paresh Patel	1					1
Mary Smith	1					1
Michael Finke	1					1
Angela Tornblom	1					1
Scott Bacon	1					1
Doug Suliman				1		1
Timothy Pietsch				1		1
Stan Dziwra				1		1
Roxanne Divey				1		1
Peter Carlson				1		1
Pat Pizzementi				2		2
David Burn				1		1
Janice Reid				1		1
Chandler Soucie				2		2
Socharitha Kalwala				1		1
Steven Smith				1		1
Derek Magan					1	1
Charles Cotter					1	1
Brook Padgett					1	1
Ann Holm					1	1
Michael McDonough					1	1
Samantha Parsons					1	1
Al Hoekstra III					1	1
Colleen Roy					1	1
Victor Gilding					1	1
Jesse Aubin					1	1
Kurt Torchia					1	1
Emily Curewitz					1	1
Richard Spector					1	1
Lisa Lyon					1	1
Bella Spencer					1	1
Ken Crater					1	1
WRITE-INS	0	0	0	0	0	0
BLANKS	521	558	595	498	647	2819
TOTALS	2226	2341	2401	2132	2431	11531

REGISTER OF PROBATE

Stephanie K. Fattman	1077	1143	1126	1063	6	5565
John B. Dolan, III	900	940	1027	839	990	4696
Eric Mauri		1				1
Noble Paul		1				1
James Estrella				1		1
WRITE-INS	0	0	0	0	0	0
BLANKS	249	256	248	229	285	1267
					243	
TOTALS	2226	2341	2401	2132	1	11531

QUESTION 1

					177	
Yes	1648	1665	1785	1546	8	8422
No	537	608	553	529	588	2815
BLANKS	41	68	63	57	65	294
					243	
TOTALS	2226	2341	2401	2132	1	11531

QUESTION 2

Yes	794	969	1013	865	956	4597
					139	
No	1368	1293	1316	1196	8	6571
BLANKS	64	79	72	71	77	363
					243	
TOTALS	2226	2341	2401	2132	1	11531

REPORT OF THE TOWN COUNSEL

This has been a challenging year in all fields and professions, and the legal world was certainly no exception. Together with the Town administration and staff, we steered through the many abrupt changes and emergency orders from Beacon Hill issued during the early part of the pandemic, helping to keep the core functions of Town Hall in operation. After that, all attention was shifted to figuring out how to hold a Town Meeting and pass the Town's budget during the pandemic with little state assistance or even guidance. In addition to the challenges and changes resulting from the pandemic, many staff departures that occurred with extremely short transitions presented challenges with respect to ensuring that long term projects handled by staff were not derailed. For example, in order to qualify for the millions of dollars in federal and state funding for the Main Street road improvement project, the exacting conditions of the grant requirements and eminent domain law had to be adhered to. We were able to assist the Town's excellent staff in making sure that happened during several transitions at Town Hall. We continued to assist staff with the redevelopment of the state hospital property on Pine Street. We continued our review of all contracts, bid documents, public records requests, and ethics issues. We attended many (virtual) meetings with town Boards and staff members. We have worked to keep the Town's two current building projects—the Library expansion and the new Department of Public Works building—moving forward from a legal standpoint. We have also assisted the Town in several land transactions. Along with all staff, we were very happy to welcome the new Town Administrator to Grafton in February of 2021.

In terms of litigation, we have continued to assist the Building and Conservation Departments with enforcement efforts. We settled a contract action and have represented the Planning Board in a lawsuit filed challenging their denial of a waiver request from a developer. We have assisted special counsel with closing out the DPW project which has been challenged by the performance issues on the part of the general contractor.

Despite the limitations presented by the pandemic, we have tried to maintain our proactive, hands-on approach in the provision of accessible, high-quality legal services. As always, our goal is to provide unsurpassed responsiveness, and clear and direct advice. We are excited to resume our practice of holding office hours at Town Hall, during which we meet with Town staff to answer questions, become apprised of upcoming issues, and receive updates about on-going matters. I have met many Grafton residents during my 14 years in this position. It is truly my pleasure to serve as your Town Counsel. We will continue to work hard for you, and we are looking forward to building on our successes in the coming year.

Respectfully submitted,

Ginny Sinkel Kremer, Esq.

BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT

Fiscal Year 2020 Annual Report

July 1, 2019 – June 30, 2020

A Message from our Superintendent Director:

Our Annual Report provides an ideal opportunity to go beyond the facts and figures of our operation to share with you vignettes of our student success stories and District achievements that exemplify the essence of our mission.

Thanks to you and our dedicated District School Committee, and our instructional team's consistent work, our students receive an exceptional vocational-technical education. We appreciate and value your continued investment and personal support of your multiple municipality school system; it is essential.

This year we experienced a state-imposed school closure in March, which extended to the end of the school year and resulted in online distance learning due to the COVID-19 global health pandemic. In the process, we all learned that not all classrooms have four walls. Working remotely, embracing technology and online tools for distance learning, our administrators, staff, and students worked together to achieve classroom learning from their kitchen tables, backyards, or anywhere that inspired curiosity.

It was an unexpected opportunity that allowed us to carry out our mission in new and undefined ways. During which time, our students, faculty, staff, athletes, and teams never stopped achieving and making school history. Therefore, in the space that we typically reserve for our Alumni Spotlight, we have chosen to share stories about how our school system reacted, adapted, and contributed needed supplies with our broader community during the closure.

From the challenges of a pandemic, incredible and positive change can arise. We are proud to be an inclusive community with a long-term goal of producing young citizens with the skills to navigate any bias they encounter with empathy and compassion. With an open mind and skilled hands, our students are shaping the future.

I encourage you to read on to learn how BVT is transforming education in exciting, innovative, and impressive ways.

Dr. Michael F. Fitzpatrick
Superintendent-Director

COVID-19: Unexpected Opportunity

In the spring of FY20, we had to shift our perspective and change the way we learn, work, and play as COVID-19 began to impact our lives, schedules, and routines that we had known prior. In solidarity with the schools across our district, BVT closed our physical doors to help stop the spread of the virus and protect our community as it reached our state and towns in March.

We had to adapt quickly and transition our in-person classrooms to online learning, which allowed our teachers and students to engage remotely. With our students learning from home, we were in a unique position to assist and serve our broader community with needed supplies. Giving back is an essential part of our culture; it is something that we encourage our students to do. From distance learning to donating medical supplies and 3D printing face shield components, it was evident that we were experiencing an extraordinary time in our history. We are in this together, and we will prevail together.

Community Outreach

In March, the Blackstone Valley Vocational Regional School District was well-prepared to assist with a donation of cleaning and medical supplies. Superintendent-Director Dr. Michael F. Fitzpatrick explained, "With the growing need for certain essential items, such as cleaning and medical supplies in our communities, we looked to see what we could donate during our school closure. Given our advanced preparation of placing orders to ensure that our school did not run short, we quickly realized that we were in a unique position to assist others."

Our school district members identified, coordinated, prepared, and packaged those items, which included 35,400 gloves, 550 containers of wipes, 500 ear loop masks, 350 RSN810 masks, 75 N95 masks, 48 disposable cover-ups, 28 goggles, and 24 face shields. These essential items were made available to the medical staff and healthcare providers at Milford Regional Medical Center and utilized by our frontline workers caring for those in the Blackstone Valley.

"Coming together to care for our community by donating what we can during challenging times such as these is the kind of example we want to set for our students," said Assistant Superintendent-Director/Principal, Anthony E. Steele II.

Doing Good Deeds with 3D Technology

During the global COVID-19 pandemic, Massachusetts hospitals experienced a shortage of supplies and expressed concerns about running out of personal protective equipment (PPE) when the virus peaks. BVT answered the call to aid with the shortage of medical supplies, in partnership with other technical high schools.

"With a long-standing reputation for completing cost-effective trade learning linked community service projects within our thirteen municipalities, BVT is eager to help," said Superintendent-Director Dr. Michael F. Fitzpatrick. This time, it was with our grant acquired 3D printers to manufacture face shields.

We planned and coordinated how to safely collect, relocate, distribute, and utilize our sophisticated 3D printers. Ultimately, twelve printers were collected through a socially distanced process and transitioned to some of our staff members' homes, enabling personnel to honor the preferred working conditions advised during the pandemic and put the very skills they teach their students to work for the community hospitals.

"Our machines are printing headpieces, which will accept clear plastic shields," explained Dr. Matthew Connors. "We are part of a coordinated effort not only among our staff but throughout the 3D printing community. In partnership with Mark Lyons, Senior Education Strategist at AET Labs, who reached out to the schools he has worked with to see if there was interest in creating the shields. We are producing the parts and then coordinating a pick-up time with Lyons, who then coordinates the donation to the various hospitals."

"We are not the only school that jumped at the opportunity to help," said James Aukstikalnis. "But we are proud to do our part and joining others across the Commonwealth who have stepped up to the plate, offering donations of medical supplies and 3D printing essential parts."

"Being able to actively and creatively respond to the shortage of supplies with 3D printing speaks to our mission," said Dr. Michael F. Fitzpatrick. "We are proud of the endeavor that is underway in concert with our staff and Senators Moore and Fattman. Ironically, the District originally acquired major equipment upgrades with the help of our Senators and State Representatives Murray, Soter, Muradian, Frost, and McKenna, now finds itself perfectly utilizing those resources beyond the classroom."

"Our 3D printing efforts will continue as long as resources allow us to help address the shortage of supplies for medical staff and healthcare providers," said Dr. Matthew Connors. "Ultimately, we contributed by printing 2,939 face shields for hospitals and medical facilities across the Commonwealth through this endeavor. Some will stay here for our in-house nurses."

Distance Learning

Online learning tools were not new to our students, but distance learning due to COVID-19 and our school closure was a new concept. Therefore, we turned to the parents, and primary educators of our students, to partner with us more than ever in keeping students excited and engaged in learning.

To reach that goal, our academic teachers, vocational instructors, administrators, and support staff worked together to create a plan to help bring structure and predictability to parents' and students' schedules. From creative art projects and wellness activities to science, math, social studies, and some very engaging shop projects - our teachers and instructors continued to create course work designed to bring our families together.

Our Distance Learning Plan was launched on April 6th. It was the Department of Elementary and Secondary Education and our expectation that students should be

working on school assignments for three hours per day. Following a weekly schedule as guidance provided teachers/instructors with a reliable and reasonable plan of expectations while giving parents a reference on which day their child should be concentrating on each subject matter. We reminded our parents and students that engaging in distance learning comes with concerns about online safety and security and asked them to review our guidelines for using online teaching tools.

Supporting Parents During Distance Learning

During these challenging times, your family, like many across the country, were learning to adapt to the evolving changes in daily life. It's a balancing act for sure. So, we help by supporting parents as they adjust to a new normal. From virtual office hours where parents could speak privately with a counselor to online support groups and resources, we created a space where parents could join a community that shared their concerns and supported each other.

Our Community Letters: Coronavirus Timeline

We remained active on numerous fronts during the COVID-19 pandemic. As initial concerns began to rise worldwide, we met with officials, reviewed planned events, and coordinated schedules to ensure the health and welfare of our communities.

One of the ways we initially chose to communicate about the Coronavirus and stay connected with our families during our school closure was through our community letters. Those letters now serve as a historical timeline and a quick reference to what was occurring as it unfolded.

March 2nd

Best practices and strategic planning were shared to deal with an outbreak and address potential impacts on our school and activities.

www.valleytech.k12.ma.us/coronavirus3220

March 12th

Anticipating a state-imposed extended closure, our School Committee approved additional professional development time to develop distance learning capabilities.

www.valleytech.k12.ma.us/coronavirus31220

March 13th

With the risk of contracting COVID-19 rising, our school district, in solidarity with our sending schools, announced a two-week school closure: Monday, March 16th – Friday, March 27th.

www.valleytech.k12.ma.us/coronavirus31320

March 16th

Governor Charlie Baker declared Massachusetts schools remain closed for three weeks, extending our closure through April 6th. Hopefully, returning on the 7th, we continued to monitor the virus and state directives.

www.valleytech.k12.ma.us/coronavirus31620

March 17th

We rolled out optional enrichment activities for our students and creative ideas for their parents to help keep everyone engaged, excited, and connected with learning during the closure.

www.valleytech.k12.ma.us/coronavirus31720

March 26th

Governor Baker announced that school closures would extend to Monday, May 4th.

www.valleytech.k12.ma.us/coronavirus32620

March 28th

With guidance from the Commissioner of Education and state agencies, we released the latest directives and our next steps toward developing our distance learning model.

www.valleytech.k12.ma.us/coronavirus32820

April 5th

Our Distance Learning Plan is announced with scheduling and grading instructions.

www.valleytech.k12.ma.us/coronavirus4520

April 17th

Our School Committee voted to amend our school calendar, observe Patriots' Day, and conclude the school year on June 16th.

www.valleytech.k12.ma.us/coronavirus41720

April 21st

Governor Charlie Baker extends the closure of K-12 schools through the end of the school year.

April 24th

The Massachusetts Interscholastic Athletic Association unanimously voted to cancel the high school spring sports season.

June 4th

An invitation to a June 9th Zoom meeting is sent to review our end of school year plans and expectations for the fall.

www.valleytech.k12.ma.us/coronavirus6420

Our Communities Are Essential

The spirit of giving back is an essential part of our culture. At BVT, our student groups, clubs, and teams are the driving force, making a difference each year by organizing numerous charitable activities and events.

Each October, we're pink with pride and give back by raising awareness and funds during Breast Cancer Awareness Month. Our volleyball teams have helped raise money for Breast Cancer Research for eleven years through their Dig Pink fundraiser games.

Chloe Persiani and Kasey Reeves, both of Millbury, had an opportunity to use their design skills in Painting & Design Technology by applying a pink patch decal to the window of an Upton Police Department's cruiser during their freshman exploratory program.

"We're always proud to see our students work on display. It was an honor to assist our town's police department with the pink patch decal to bring awareness to their Pink Patch Project Campaign," said Tom Lamont, Painting & Design instructor.

The Pink Patch Project is an innovative public awareness campaign designed to bring attention to the fight against breast cancer and support cancer research organizations in combating this devastating disease by selling collectible uniform patches.

Thank you for supporting our teams, our community, and important causes. Together we can be the change we want to see in the world. To learn more about our giving back spirit, visit www.valleytech.k12.ma.us/givingback.

Get Social with Us!

As part of our continued commitment to bringing school news and timely information to our community, we've had fun connecting, engaging, and sharing through BVT's official Twitter and Instagram sites.

We've engaged in thousands of conversations with our students, parents, alumni, and community through our social media channels. If you've been looking to connect with us through Facebook, we decided to take a break from using that platform. Instead, we created a Facebook Followers page on our website (www.valleytech.k12.ma.us/facebookfollowers) and began using Instagram, which was well-received by our students and parents who enjoy sharing with us on that new platform.

Whether we shared a student success story, our Quote of the Day (#QOTD), addressed a concern, or accepted a compliment, we are happy to have the opportunity to get social with you.

Follow Us!

www.twitter.com/BVTHighSchool

Share with Us!

www.instagram.com/bvt_highschool

Here's a sampling of shared posts liked by our growing community of social media followers.

Gratitude is Our Attitude this Year! – 139

It's #ThankfulThursday, and more gratitude attitude is coming your way. We're a few weeks into 2020, so stay motivated and positive with this student quote. What are you grateful for?

Our # QOTD: "I'm grateful for my mom. She is the most kind-hearted and caring person I know. She is my best friend, offers advice, helps me when needed, supports my decisions, and makes me a better person."

We acknowledge & appreciate the humbling outpouring of support - 4,909 266 (comments)

It is with a heavy heart that the Blackstone Valley Vocational Regional School District confirms the loss of Tony Pena, a senior in our Advanced Manufacturing & Fabrication program. Our thoughts and prayers are with the Pena family at this difficult time.

Tony touched all of us with his energy, kind heart, and big mischievous smile. He loved our football team, and in his own words, "football is family." We acknowledge and appreciate the humbling outpouring of support from our District schools and beyond, which is truly heartwarming, and proves that community is family too.

Celebrating Our Seniors & Their Journey to Commencement

The spring was a bittersweet time for our seniors as they finished their BVT career and graduated. We recognized that for the Class of 2020, the close of this school year was not what they might have imagined, so we celebrated them and all of their achievements in these fun and creative ways:

A Sign of the Times

Surprising our seniors with congratulatory lawn signs had everyone smiling under their face masks on May 1st. Thanks to our teachers, instructors, administrators, and support staff who traveled throughout the district in a coordinated effort to surprise our seniors with their unique delivery and a quick little hello from a safe distance.
www.valleytech.k12.ma.us/celebratingourseniors

This Is How We Roll

It was a bright, beautiful summer-like day when our seniors and their families came to campus on May 15th to pick-up their class t-shirt. Our seniors were not expecting to see their teachers, instructors, administrators, and support staff eagerly awaiting their arrival with hoots, hollers, and cheers in this rolling rally parade.
www.valleytech.k12.ma.us/celebratingourseniors2

Look into the Future of the Class of 2020

We invited you to sit back, relax, and view our exclusive senior class video on June 1st, created by senior Logan Keefe and our School Counselors, highlighting the Class of 2020 and the fantastic places they'll go!

www.valleytech.k12.ma.us/celebratingourseniors3

Scholarships & Awards Ceremony Video

We were excited to host our first-ever virtual awards ceremony for the Class of 2020 on June 24th. Seniors were encouraged to celebrate their achievements by taking some selfies in their cap and gown and sharing the viewing party fun with us.

www.valleytech.k12.ma.us/scholarshiprecipientsvideo

Marking a Milestone

The Class of 2020 in caps, gowns, and masks celebrated their commencement on August 8th at BVT, in a socially distanced ceremony following federal and state mandates, held outdoors on the athletic field and streamed live for extended family marked this momentous milestone. Limited family, friends, and educators honored 298 students who concluded their dual high school education and received their vocational certificates and diplomas. See our photo gallery of the graduation at

www.valleytech.k12.ma.us/classof2020.

FY20 - Another Outstanding Year of Achievements

Our students continue to display mastery of rigorous academic studies and industry-validated vocational-technical competencies, despite the COVID-19 pandemic, which presented unprecedented circumstances.

\$5.1 million

Members of the Class of 2020 earned more than 300 scholarships and awards with a collective renewable value in excess of 5.1 million.

318

A total of **318 juniors and sophomores** participated in the fall PSAT/NMSQT and early spring PSAT-10 test administrations. Designed by the College Board, the tests are an early indicator of potential student success on the College Board's SATs and Advanced Placement program.

21 Years

The Massachusetts Comprehensive Assessment System (MCAS) exams have played an important role in the achievement level of students in the Commonwealth for the past **21 years**. Spring 2019, the Department of Elementary and Secondary Education instituted the Next-Gen MCAS, an updated, more rigorous, computer-based exam to determine a student's readiness for career and college. This system of tests also incorporates altered scoring tiers.

In March, due to COVID-19, the annual MCAS spring testing season was postponed for sophomores in ELA, Mathematics, and Science, as well as advanced freshmen in

Science. Students are required by federal and state statutes to achieve a level of Competency Determination on a state-mandated test in order to receive a high school diploma. Our students, who have a 21-year history of exemplary achievement on the MCAS exams, will have an opportunity to continue that trend during the 2020-21 school year as the DESE works to reschedule MCAS.

352

During our school closure, students did not have the usual spring AP course exams given at school. Instead, they took a revised AP test online at home, which was devised in under a month by the College Board. The short online exam allowed students to earn college credit for an AP class. Spring of 2020, a total of **352 AP course exams** were given to 233 students in English Language & Composition, English Literature & Composition, U.S. History, Biology, Chemistry, Calculus AB, Calculus BC, Computer Science A, Computer Science Principles, Macroeconomics, Microeconomics, Psychology, Physics 1, Physics C: Electricity & Magnetism, Physics C: Mechanics, French, Statistics, and Spanish Language & Culture.

99%

In spring 2019, the Class of 2021 continued an enviable trend of high achievement on the initial administration of the Next-Gen MCAS. In English Language Arts, **99% achieved Competency Determination** (a graduation requirement) on the MCAS, while 98 percent achieved CD in Mathematics. Also, 179 members of the Class of 2022 took the High School Science MCAS, and 100 percent achieved CD, while 98 percent scored within the higher range. Every year, BVT continues to display high student growth and higher student achievement.

Our Living History Event Was A Blast

The American Revolution came to life with a boom, as cannon and musket smoke hung over the field at the Battle for Daniels Farm Reenactment, co-hosted by BVT through a competitive grant provided by The New England School Development Council (NESDEC), held in Blackstone on October 5th and 6th.

While spectators watched intently from the sidelines, British and Colonial troops in revolutionary-era uniforms crossed the battlefield, advancing on each other from opposite sides. Amid mock musket and cannon fire, shouting commands and waving their flags, reenactors battled for ownership of the historic cider mill located on the property.

Our Academic Curriculum Coordinator, Mr. Edward Evans, otherwise known as Corporal Evans, mustered his own platoon of students to form the 1st BVT. Under the direct command of Dana Rock and Jess Reardon of the 85ème Régiment de Saintonge, our students set up camp, did drills, and learned how much work went into every aspect of daily camp life before marching out for battle. Together they bravely defended the farmstead and saved the cider mill.

This event was eighteen months in the making, with a close collaboration between BVT, Daniels Farmstead, and reenactors from the 85ème Régiment de Saintonge to integrate the American Revolution into seemingly unrelated subjects.

Mr. Evans collaborated with our teachers and instructors, built a curriculum and school field trip around it. Hosted in-service workshops, where reenactors worked directly with teachers as they developed a curriculum that ranged from revolution-themed math problems and blackout poetry to gesture drawings in art classes and battlefield first-aid techniques in Health Services.

Capturing the sights & sounds of the American Revolution!

Our Art School Prep students joined the freshman and junior classes at Daniels Farm for a mini reenactment preview and took in the sights and sounds of the era. Using gesture drawing, the art of drawing a subject quickly and economically to record a pose with as much information as possible, our art students put their skills to the test by sketching in the field.

Chloe Fallon of Upton, a senior art student in Drafting & Design Technology, said, “It was a very insightful and fun way to learn more about observational drawing. I found myself talking to the subjects of my sketches, which was something I hadn’t experienced before. Overall, I think it was a very beneficial stepping stone in improving my drawing abilities.”

The reenactors of the 85ème Régiment de Saintonge came to life and interacted with our students, posed for some modern-day selfies, and shared their knowledge of the era through conversations and demonstrations of their revolutionary skillset. There was a tinner, fifer, spinner, swordsmith/fencing, gunsmith, and a historian on-hand to present. Embracing history through participation with the reenactors made learning interesting and fun for both our students and staff.

Our Students Excel at SkillsUSA

SkillsUSA is a national organization serving high school and college students, and their instructors enrolled in trade, technical, and skilled service instructional programs. It is an honor for students who have worked hard to compete among the most skilled vocational-technical students in the annual SkillsUSA competitions, which showcases the best regional, state, and national champions in every trade conceivable.

In 2020, our students proved their technical skills are among the best regionally by earning impressive results at the District V Conference in March with an impressive total of 89 medals, winning 36 gold, 26 silver, and 27 bronze and 9 sweeps where we earned gold, silver, and bronze. We also had 62 perfect test scores with 55 in OSHA, 5 in Employability, and 2 in Trade.

That was before the COVID-19 pandemic affected all walks of life and all aspects of SkillsUSA, resulting in the cancellation of the 2020 State and National Leadership and Skills Conferences. Therefore, we only have District results to share this year.

Massachusetts District V Conference

36 Gold, 26 Silver, 27 Bronze

Massachusetts State Leadership & Skills Conference

The event was canceled.

National Leadership & Skills Conference

The event was canceled, but two of our Electronics & Engineering students, Kevin Downing of Northbridge, a junior, and Daniel Cardone of Blackstone, a freshman, were invited to compete with students from across the United States in a limited online SkillsUSA Web Design contest. They took top place, winning the gold medal.

National Officer

Anika Koopman of Northbridge, National Region 1 Vice President

National Voting Delegates

Mya Ackerman
Sawyer Allen
Carter Beard
Jon Cili
Myra Dehestani
Kirsten Dinsmore
Mackenzie Gifford
Daria Hamelin
Brandon Kee
Logan Keefe
Brenna Kehowski
Joe Mendez
Mica McLaurin
Caitlin Meisner
Tanyikeh Muanya
Aysia Parent
Chloe Pigeon
Samaha Roban
DonnaRoss
Kylie Sellers
Samantha Stevens
Jace Rosado
Joe Tutela
Melissa Vieira
Abigail Weagle

State Officers

Elected for 2020-2021 school year:
Madeleine Poitras, State President Elect
Abby Kelly, State Historian Elect

End Vaping in the Valley

One of the many ways young people learn is often through conversation, whether it is a discussion with their peers or older students. That's why our SkillsUSA Community Service Team chose to speak with local sixth-graders about the harmfulness of vaping and the importance of making healthy choices.

"If young people are informed with the facts and made aware of the harmful effects of vaping at an earlier age, they will be less likely to try vaping," explained Renata Santiago.

Carissa and Kyle Penta of Blackstone, and Renata Santiago of Milford, members of our SkillsUSA Community Service Team, had planned to represent BVT at the SkillsUSA Massachusetts State Competition with their community service project titled, 'End Vaping in the Valley.' The awareness campaign included interactive presentations about vaping and signing a No Smoking/Vaping Pledge to end vaping. The team also created posters, made and labeled anti-vaping facts on water bottles sold in the school cafeteria to promote and share their message to curb vaping in the valley. While they could not advance their End Vaping in the Valley campaign due to COVID-19, they still learned many valuable lessons.

"I have learned how to network and other communication skills," said Kyle Penta. "It is great to be able to give back to my community in such an impactful way."

Take a "Peek" at the Autumn Colors!

With numerous extracurricular activities and clubs to choose from, our students get to follow their passions, have fun with their classmates, and flex their creative muscles. By joining groups like the National and Technical Honor Societies (NHS/NTHSC), Art Club, LEO Club, and Student Council, students can serve their community and lend their neighbors a helping hand.

Our COLOR RUN: 5K Fun Run and Walk on October 26th, sponsored by the NHS/NTHSC, is just one of the many ways our students have fun and continue to learn well past the school day's final bell. It was more than colorful, with all proceeds supporting the NHS/NTHSC events, graduation stoles, and scholarships. Take a "peek" at the photos we captured: www.valleytech.k12.ma.us/colorrn

Kudos: Celebrating Excellence

The accomplishments of our students and staff included numerous awards and recognitions in FY20.

Student Council Earns National Recognition

Our student council was recognized as a 2020 National Gold Council of Excellence by the National Student Council for an exemplary record of leadership, service, and activities that serve to improve their school and community. This national recognition marked the second consecutive year that our student council has earned this distinction and successfully displayed the highest standards of leadership, and beyond.

Athletic Director of the Year

Our Athletic Director, Michele Denise, was honored by the Massachusetts Secondary Schools Athletic Directors Association (MSSADA) as its 2019-20 Athletic Director of the Year.

State Vocational Titles

Our girls' and boys' basketball teams made it to the district finals and made school history. Before starting postseason play, BVT girls captured the Large School State Vocational title, which included a 64-25 rout of Northeast Metro Tech in the championship game. Our Golf, Soccer (girls), Basketball (girls), Cross Country (girls & boys) teams all won State Vocational Titles.

First-Ever Sectional Title in Boys' Soccer

Let's hear it for our Boys' Varsity Soccer team. Our purple-haired Beavers won the Central Mass Division 3 title and made school history in the process. BVT took out top-seeded Nipmuc when senior Domenic Allegranza buried the final penalty kick to clinch the Beavers first-ever sectional title in boys' soccer.

Cheerleading

Our cheerleaders won the fall league title, and seven league titles in their two seasons.

The 2020 Outstanding Vocational Student of the Year

This award is presented each year by the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Vocational Association (MVA) to one student from each vocational-technical high school in Massachusetts. The award recognizes students who have made significant contributions to their local school district and the statewide vocational education system. Recipients must have excellent attendance, a minimum of a 3.5 GPA, and vocational-related work experience. The students must demonstrate leadership qualities, technical competence, involvement in the community, and extracurricular activities.

Brandon Kee, a senior in Engineering & Robotics Technology, is the 2020 recipient. He ranked 1st in his class of 298 students.

MVA's New Teacher Award

Our Painting & Design instructor, Tom Lamont, is proud to provide his students with an outstanding vocational-technical education. For Tom, that has meant incorporating high-tech training into a visually engaging curriculum for his students using various techniques and creative tools. Those contributions and his commitment to a career in vocational and technical education have earned recognition from the Massachusetts Vocational Association (MVA) as the recipient of their annual New Teacher Award. It's given to a new teacher that exemplifies excellence in teaching in the vocational high school setting. The award includes five hundred dollars for the purchase of new supplies for the shop program.

Community Projects

Each year, our students participate in community projects that yield a tangible return on investment for our district residents while providing our students with invaluable real-world, hands-on experience. Whether it's reconstructing a playground, creating a sign for your business, or remodeling a public building or local landmark, we believe giving back is an excellent opportunity to bring about positive and impactful change within the communities that support our students. Using internal talent and resources, BVT's work on capital improvement projects throughout our 13-town district is a welcome source of financial relief for local budgets. We're proud to provide further savings for district residents, by inviting our stakeholders to enjoy discounted services in our student-run restaurant, salon, and design and print center.

In FY20, a total of 590 projects and services resulted in significant savings for our District:

Direct Savings to Towns:	\$91,242
In-school Projects, Installations, and Repairs:	\$166,232
Total Savings to Taxpayers:	\$ 257,474

A few of the FY20 community projects include:

Restoring the Old Cell Block Door

When the Northbridge Police Department had an old cell block door from the 1950s - 1960s restored and wanted to display it, the juniors in our Construction Technology program worked together to build a wooden frame around it. Our students had the opportunity to mount their completed project in the NPD's training room on October 11th. The police department admired and appreciated our students' craftsmanship and professionalism and was equally impressed by how well they worked as a team on site.

American Legion Hall

When members of the Roger L. Wood American Legion Post 355 in Mendon considered making some structural improvements to their post, they reached out to BVT. After discussing their project in more detail, they ultimately decided to rebuild. But first, the post needed to undertake a deconstruction before moving forward with building and construction. The project was an ideal learning opportunity for juniors in our Construction Technology program to utilize their skills. Under the direct supervision of their instructor, Michael Swanick, students began the initial deconstruction process in January. With removal and preparation for the ultimate rebuild during the 2020-21 school year.

A Golden Opportunity

When St. Mark's Church in Sutton needed a new sign, they reached out to BVT. This community project provided our Construction Technology and Painting and Design Technology students with an opportunity to hone their skills, gain trade experience, and work together.

Our Construction Technology students used a computer numerical control router, a computer-controlled cutting machine to manipulate the wood and shape the St. Mark's Church letters. Then our talented Painting and Design Technology students used gold paint and a steady hand to complete the sign in their shop under the watchful eye of their instructors, Thomas Lamont and Timothy Buono. Once the paint had dried, our Construction Technology instructor arranged for the installation of the finished signage.

In November, six of our skilled Construction Technology seniors went to St. Mark's Church with their instructor Mark Fitzpatrick. They prepared the structure, repaired hinges, and installed the gold-lettered sign on the top of the white wooden display. Proudly exhibited on the church lawn, the sign now clearly reads St. Mark's Church, welcoming the community to worship.

Return on Investment

BVT Budget Leverages Federal and State Funding to Enhance a Positive Learning Environment.

Our School Committee developed the District's FY20 budget in a manner that adheres to strict state requirements while providing unique skill development opportunities to our students through relationships with local business and industry. This year, the COVID-19 pandemic presented additional challenges for our administration, instructional, and support staff to find creative ways to deliver education through distance learning. With the help of gifts, grants, private funding opportunities, and a minor increase in state aid, the District held the operating budget to a 3.53% increase. To mitigate the state's continued increase of our member towns minimum contributions (4.82% for FY20), our School Committee authorized the use of \$225,000 in available reserve funds to help offset the impact.

Our administration, faculty, and students continually search out ways to improve processes, curtail energy consumption, and reduce waste in a manner that preserves the delivery of a quality education. We strive for teacher excellence through targeted professional development opportunities and stress the importance of a healthy lifestyle (students and staff alike) to promote a positive learning environment.

The District's FY20 operating budget of \$24,641,915 was funded primarily by \$9,255,717 in Chapter 70 & 71 State Aid and \$14,962,198 in Member Assessments. As a dedicated partner, BVT remains committed to further assisting our district towns, fiscal management, austerity, and planning by presenting a single, consolidated annual request to operate within the dollars requested regardless of any unforeseen variables within anticipated revenue streams.

Grants: Complementing Community Support

BVT continues to aggressively pursue non-taxpayer resources available through public and private grants or donations to support enhanced learning, programs, and services for students. In FY20, local assessments were complemented by more than \$2 million in grants, private sector support, and efficiencies.

In FY20, BVT furthered its commitment to bring the newest state of the art equipment and training systems to the Engineering Program with the support of a \$375K Skills Capital Grant. Additionally, BVT received a two-year, \$830K grant for the development and implementation of a new Biotech Chapter 74 Program and Biotech/Chemistry Lab for the academic sciences to expand and enhance student career education opportunities. To date, the Baker-Polito Administration has awarded BVT six out of the seven Workforce Skills Capital Grants offered. In total, this administration has awarded over \$2.46 million to our school through this program.

Following the District's commitment to live within its budget, BVT continues to find ideal financial solutions in the final phase of the school roof repair project, which will avoid debt obligations and costs by our member towns. Total estimated project costs are estimated to yield \$751,188 in reimbursements from the Massachusetts School Building Authority.

To ensure the safety of our students, staff, and facility, the District also received an \$80,000 grant to improve existing security measures. Enhancements include new exterior door access technology, installation of bulletproof security window film, and a new security guard station with bulletproof glass that prevents entrance into the main building until a visitor has clearance.

In addition to grants, BVT saved on capital expenses throughout FY20 by securing \$38,000 in funding donations from business and industry partners. Of that amount, a generous donation of \$21K from ZPT Energy allowed the school to purchase a plow truck and attachments to aid in snow removal. New IT/CISCO Hardware was made possible with a generous \$5K donation from UniBank. Blissful Meadows provided \$4,500 for instructional support. BVT also secured donations from several local banks to assist in maintaining student transportation vans used for community projects and educational field trips.

Class of 2020: Grafton Graduates

NHS: National Honor Society NTHS: National Technical Honor Society

Nico Yanni Allemann (NTHS), Engineering & Robotics; Selena Ines Allemann (NHS/NTHS), Advanced Manufacturing & Fabrication; Gabrielle Rose Chretien, Culinary Arts; Matthew Christopher Cusack, Culinary Arts; Christina Marie Duggan, Painting & Design Technology; David Soares Goncalves, Advanced Manufacturing & Fabrication; Katherine Lynne Joiner (NHS/NTHS), Health Services; Harneet Kaur (NHS), Business & Entrepreneurship; Jacob Michael Lazo, Information Technology; Daniel Walker McDonald (NHS/NTHS), Information Technology; Daniel Robert Nault, Information Technology; Haley Michelle Schollard, Business & Entrepreneurship; Caleb Andrew Simmler, Advanced Manufacturing & Fabrication; Madison Elizabeth Skehan, Painting & Design Technology; Cassidy Rose Waldo (NHS/NTHS), Engineering & Robotics; and Julia Marie Yitts (NHS/NTHS), Multimedia Communications.

School Committee

Our School Committee is comprised of 13 dedicated individuals, elected district-wide, with representation from each of our member towns. With many years of experience in fields ranging from business and industry to law and education, they provide invaluable expertise in overseeing operations and setting District policy.

Chairman: Joseph M. Hall, Bellingham

Vice Chairman: Gerald M. Finn, Millville

Assistant Treasurer: Chester P. Hanratty, Jr., Millbury

Secretary: Anthony M. Yitts, Grafton

Joseph A. Broderick, Blackstone

John C. Lavin, III, Douglas

Mitchell A. Intinarelli, Hopedale

Dennis P. Braun, Mendon

Paul J. Braza, Milford

Jeff T. Koopman, Northbridge

Julie H. Mitchell, Sutton

David R. Bartlett, Upton

James H. Ebbeling, Uxbridge

Superintendent-Director: Dr. Michael F. Fitzpatrick

Assistant Superintendent – Director/Principal: Anthony E. Steele, II

Assistant Superintendent for Finance and Operations: Kurtis W. Johnson

District Treasurer: Barbara A. Auger

REPORT OF THE BOARD OF ASSESSORS

This report of the Grafton Board of Assessors is based on meetings and activities during the calendar year 2020 and expenditures of the Fiscal Year 2021, July 1, 2020 – June 30, 2021.

Information is available on the Assessors webpage including real estate assessments, Board meeting minutes, change of address request forms, abutter's list request forms, applications for abatement of real estate and motor vehicle excise tax, exemption applications, personal property forms of list, and general property assessment information.

The Board of Assessors has completed the 2021 Interim Adjustments for real and personal property. New property values were approved by the Department of Revenue and are reflected in the third and fourth quarter tax bills issued on January 1, 2021 and April 1, 2021. The total taxable value of the town increased 3.5% from FY2020 to a total of \$2,815,698,973. The tax rate applied to real and personal property for FY2021 is \$17.18 per thousand dollars of value, which is a increase in 68 cents per thousand.

REAL ESTATE

FY2021 preliminary real estate tax bills were committed on July 1, 2020. The total preliminary tax commitment was \$22,280,158.02. The FY2021 actual tax was committed on January 1, 2021 for \$46,936,962.47. The FY 2021 tax rate of \$17.18 increased \$0.68 per thousand of value from FY2020. New tax growth for FY2021 is \$913,245, FY2020 was \$893,293. Growth includes any new construction, lot splits or additions that were assessed for the first time in a fiscal year. All FY2021 real property values, taxable and exempt, have been adjusted to reflect a January 1, 2020 fair market value as required by law.

Rollback taxes were committed on: 04/01/2020 in the amount of \$ 33,003.16 for 43 & 44 Estabrook Ave on 24.87 acres removed from Chapter 61A for solar fields. 9/01/2020 in the amount of \$1,948.48 for 93 North Street on 19,271 sq ft of land removed from chapter 61A. 9/30/2020 In the amount of \$946.77 for 42 East St on 1.16 ac removed from chapter 61A

The FY2020 supplemental taxes were committed on 03/02/2020 in the amount of \$51,324.15 and 6/5/2020 in the amount of \$19,865.86. Supplemental tax assessments are based on new growth with an increase in total value of more than fifty per cent, pro-rated from the date of occupancy through the end of the fiscal year in which it relates. Corresponding supplemental community preservation act surcharge was committed in the amount of \$1,019.69.

Revised and Omitted FY2020 taxes were committed on 03/02/2020 for \$4,342.97 for Personal Property and 05/01/2020 for \$ 4,415.40 for Real Estate and CPA of \$50.44

FY2021 preliminary community preservation act surcharge was committed on July 1, 2020 for \$252,534.86. The actual community preservation act surcharge for FY2021 was committed on January 1, 2021 in the amount of \$535,059.26. This is a surcharge of 1½ per cent of the annual tax, less any exemptions that apply to class one-residential properties for uses to include but not limited to the preservation of open space, creation or preservation of community housing, acquisition or preservation of historic resources, and acquisition, creation or preservation of land for recreational use.

FY2021 apportioned sewer betterments were committed on January 1, 2021 in the amount of \$14,884.72 with committed interest of \$7,972.93. Sewer use liens were committed in the amount of \$119,030.85 with interest of \$16,261.07.

PERSONAL PROPERTY

FY2021 preliminary personal property bills were committed on July 1, 2020 in the amount of \$608,883.22. The actual personal property tax was committed on January 1, 2021 in the amount of \$1,431,463.09.

MOTOR VEHICLE EXCISE

The first 2020 excise bills were committed on January 31, 2020 totaling \$2,289,014.98. Five additional 2020 excise commitments were mailed throughout the year with an additional total of \$618,041.08. Two 2019 commitments were made during the 2020 calendar year with a total of \$173.13.

TAX RATE RECAPITULATION

GROSS AMOUNT TO BE RAISED	FY2019	FY2020	FY2021
A. Appropriations	64,435,613.54	69,384,634.00	71,941,032.14
B. Cherry Sheet Offsets	444,581.00	570,794.00	685,240.00
C. Cherry Sheet Assessments	759,066.00	731,079.00	773,855.00
D. Overlay	304,847.96	163,608.05	343,541.60
E. Other Amounts to be raised	1,831,869.87	1,564,084.09	1,535,706.94
TOTALS	67,775,978.37	72,414,199.14	75,279,375.68

ESTIMATED RECEIPTS	FY2019	FY2020	FY2021
A. State (Cherry sheet)	13,209,264.00	13,476,676.00	13,601,616.00
B. Local	8,529,152.19	10,285,687.09	9,418,443.18
C. Other	2,740,029.51	2,496,317.00	2,678,195.00
D. Free Cash	1,111,301.71	1,263,758.00	1,207,413.14
TOTALS	25,589,747.41	27,522,438.09	26,905,667.32
NET AMOUNT TO BE RAISED	42,186,230.96	44,891,761.05	48,373,703.36
TOTAL ASSESSED VALUE	2,532,186,732	2,720,712,719	2,815,698,973
TAX RATE	16.66	16.50	17.18

SUMMARY OF PERSONAL EXEMPTIONS

	FY2018		FY 2019		FY2020	
TYPE	#	AMOUNT	#	AMOUNT	#	AMOUNT
17D	25	10,516.00	23	10,284.51	22	8,855.00
18	1	500.00	1	500.00	0	0
22	52	37,612.40	56	37,085.31	66	44,501.91
22A	1	1500.00	1	1,500.00	1	1,465.52
22C	1	1500.00	1	1,500.00	1	1,500.00
22D	4	19,820.08	4	20,386.85	5	24,910.05
22E	16	30,471.00	17	26,612.37	19	30,045.62
37A	13	12,044.55	14	12,872.20	13	12,358.02
41C	24	22,974.45	25	23,750.00	29	28,052.07
41A			2	5,289.00	2	9,464.30
TOTALS	137	136,938.70	137	139,780.24	158	161,152.49

PAYMENTS IN EXCESS OF \$1,000.00

Real Estate Research Consultants Inc.	\$	7,460.00
Vision Solutions	\$	38,691.31

FINANCIAL STATEMENT

The Assessors 2020 budget was \$189,850. The Assessors 2021 budget is \$210,793.00. As of December 31,2020, salaries are 43.29% expended, overtime is 5.64%, professional and technical is 31.63%, Interim adjustments are 0%, conferences/seminars are 0%, office supplies are 34.91%, instate travel is 0%, and dues and memberships are 62.50%.

Respectfully submitted,

Mary M. Oliver, Chairman

Marsha R. Platt

Kenneth J. Grew

Board of Assessors

REPORT OF THE HEALTH DEPARTMENT

The sole mission of the Grafton Health Department and the Board of Health is to promote the health, safety and well-being of the residents of the Town by administering and enforcing local, state and federal regulations as well as providing education, information and guidance.

The Board, consisting of five (5) appointed residents of the Town. In May of 2020 Deborah Chouinard, RN, submitted her resignation after ten plus years on the Board. She was an invaluable asset to the town bringing a wealth of knowledge with her. The Board wishes her the best in her future endeavors and thanks her for her dedication. Dr. William Muller was appointed to the Board in the fall of 2020. The Board welcomes Dr. Muller aboard. The members participate in the planning and response through the Grafton Emergency Management Agency and Regional Emergency Planning Committee (Grafton, Upton, Northbridge, Sutton and Millbury). Additionally, the Grafton Health Department houses and manages the Greater Grafton Medical Reserve Corps (GGMRC) and partners with Grafton Community Emergency Response Team (CERT).

The Board of Health promulgates and implements guidelines and regulations concerning the safety and well-being of the public. The Board also engages in public health emergency preparedness planning, communicable disease control, community health improvement planning, immunizations, tobacco control and enforcement, on-site sewage disposal, recreational camp and public pool inspection, food safety and protection, housing and nuisance type complaints such as noise, dust, and odor.

The Health Department staff and Board of Health members attend trainings, acquire and maintain certifications and licenses, and research and develop local policies. Grafton Board of Health (GBOH) meetings are typically held once a month at 6:30 P.M. Meetings were remote due to the pandemic. The Board attends additional meetings as needed. The Health Department staff includes one full time Office Manager.

The Town of Grafton has an inter-municipal agreement with the City of Worcester's Division of Public Health (WDPH) in order to provide an even wider array of public health services to the community. WDPH is the lead agency of the Central MA Regional Public Health Alliance (CMRPHA) which consists of the Towns of Grafton, Holden, Leicester, Millbury, Shrewsbury, and West Boylston who work cooperatively to create and sustain a viable, cost-effective, and labor-efficient regional public health district serving a total population of over 283,000 residents. Member communities are provided a range of services through a single organization managed by WDPH. The inspiration to develop a regional health district arose from the considerable disparity in size, available resources and types of resources offered by each municipality.

This year presented new challenges with the COVID-19 pandemic, requiring an all hands on deck approach to the response. Since the beginning of 2020, the public health nurses along with the assistance of Grafton Public School Nurses, medical volunteers and the state's Contact Tracing Collaborative, have contacted over 1,000 COVID-19 positive Grafton residents and thousands of their close contacts to follow proper isolation and quarantine guidelines. The WDPH epidemiologist has analyzed data, 7 days a week, to determine trends and age analysis of the virus. The Medical Director and Director have provided guidance to schools and businesses and served as public information officers for weekly press conferences and COVID-19 Town Halls. The Board of Health office and Regional Environmental Health team has fielded and triaged thousands of calls on COVID-19 non-compliance complaints and information on how to obtain the vaccine. These are certainly unprecedented times and local public health has continued to adapt and synthesize sometimes daily changes to Governor's orders and providing guidance to our residents, schools and businesses. The impact of the pandemic will be long lasting and will reveal itself in other ways we have yet to consider. But we truly are all in this together and will find ways to respond to keep the Town of Grafton safe and healthy.

In 2020, WDPH, along with the Coalition for a Healthy Greater Worcester (Community Health Network Area 8) began working on a new Community Health Improvement Plan (CHIP) for the Town of Grafton and surrounding Alliance communities in order to determine priority areas for health improvement. The next CHIP will continue to focus on health equity and is slated for release in the spring of 2021. More information and how to get involved can be found at www.healthygreaterworcester.org

The annual Rabies Clinic was not held due to the pandemic. The annual CPR and First Aid classes for town employees and residents was not held due to the pandemic.

Environmental Health

The WDPH/CMRPHA environmental health team performs inspectional services in the town for the GBOH. Last year the team performed the following inspections:

Food 53 (includes re inspections, plan reviews, complaint follow up etc.)

Housing 14

Nuisance 14

Other 6

Pool/beach 1

Camp 0

Body Art 0

Title V 53

Tobacco 22 (retail inspections) – no violations

The team also provides a Duty Officer for after-hours response.

Community Health

Staff typically participates in monthly Coalition for a Healthy Grafton meetings and provide prevention resources and information. The team uses the evidence-based Strategic Prevention Framework (SPF) assisting Grafton to create comprehensive strategies for youth substance use prevention. In 2020, due to COVID-19, the Coalition meetings were canceled and no educational events were held. The City of Worcester received an extension, due to COVID-19, through FY21 of Massachusetts Department of Public Health (MDPH) funding for substance use prevention which was set to end on June 30, 2020; \$100,000 from the Massachusetts Opioid Abuse Prevention Collaborative (MOAPC) grant and \$100,000 from the Substance Addiction Prevention Collaborative grant. These initiatives focus on preventing opioid overdose, underage drinking and use prevention funding set to take effect in FY22. No notice of award has been announced at this time but Grafton will be included in these prevention strategies.

WDPH collects data to monitor the health of youth in the town. The Grafton Middle School and the High School completed the Regional Youth Health Survey in 2019. This data is collected from students attending school and used to assess youth health trends over time and identify priorities for prevention. The data was analyzed and provided to the Grafton School Administration in January 2020. Due to COVID-19 and the impact on schools, no new data was collected in 2020 and no action was taken based on the 2019 data. The aggregate Regional Youth Health Survey data is also reported to MDPH for several regional grants and supports allocation of prevention funding by MDPH back to participating Alliance communities.

WDPH provides enforcement of Mass General Laws and local regulations pertaining to retail sales of tobacco and nicotine delivery products, youth access to tobacco and nicotine delivery products and environmental tobacco smoke. Youth access compliance checks, which involves a trained youth between the ages of 19-20 attempting to purchase a specific tobacco product in a permitted tobacco retail establishment, are normally conducted one or two times per year. However, due to COVID-19 safety precautions, youth were not taken to stores to conduct compliance checks in 2020. Retailer education visits are also conducted to ensure all retailers are aware of any changes in local and state laws, applicable permits and signage are displayed, humidors are locked, and Massachusetts tax stamps are on tobacco products, all tobacco products are behind the counter and out of the customer's reach and the importance of checking identification.

Nursing

Due to COVID-19, the Well Adult Blood Pressure Clinics at the Grafton Senior Center were suspended.

Statistics/Reportable Diseases: 2020 (Calendar Year)

(Confirmed, Contact, Probable, Revoked, Suspect)

+All Communicable Diseases in Grafton, MA - Jan 1 - Dec 31, 2020 Disease	Status	Num of Cases	% Cases
Campylobacteriosis	CONFIRMED	1	0%
Human Granulocytic Anaplasmosis	CONFIRMED	1	0%
Shiga toxin producing organism	CONFIRMED	1	0%
Salmonellosis	CONFIRMED	2	0%
Hepatitis C	CONFIRMED	6	1%
Tuberculosis	CONFIRMED	20	2%
Influenza	CONFIRMED	30	4%
Novel Coronavirus (SARS, MERS, etc)	CONFIRMED	588	71%
Hepatitis C	PROBABLE	1	0%
Hepatitis B	PROBABLE	4	0%
Novel Coronavirus (SARS, MERS, etc)	PROBABLE	77	9%
Babesiosis	REVOKED	1	0%
Group B streptococcus	REVOKED	1	0%
Novel Coronavirus (SARS, MERS, etc)	REVOKED	2	0%
Hepatitis C	REVOKED	3	0%
Tuberculosis	SUSPECT	1	0%
Varicella	SUSPECT	1	0%
Babesiosis	SUSPECT	2	0%
Human Granulocytic Anaplasmosis	SUSPECT	4	0%
Novel Coronavirus (SARS, MERS, etc)	SUSPECT	9	1%
Influenza	SUSPECT	38	5%
Lyme Disease	SUSPECT	41	5%
Total	834		100%

Additionally, with the efforts of the WDPH, the Grafton Health Department continues to utilize MAVEN (Massachusetts Virtual Epidemiological Network) for intercepting reportable and communicable diseases.

Emergency Preparedness

Personnel/Funding:

As of June 30, 2020 the Medical Reserve of Greater Grafton (MRC of Greater Grafton) has 237 dedicated volunteers consisting of health care professionals and community members who bring a wide range of knowledge and skills to assist public health and public safety to prepare for and respond in the event of an emergency and continues to be a valuable asset to the Towns of Bellingham, Blackstone, Douglas, Franklin, Grafton, Mendon, Millville, Northborough, Northbridge, Sutton, Upton and Westborough

Greater Grafton MRC offered on-line training for NIMS/ICS Training-ICS 100 and Personal Preparedness, Self-Care and applying Psychological First Aid for COVID-19 First Responders, Contact Tracing and Stress Management. Additional specialized training hosted with Worcester Regional MRC in You are the Help until Help Arrives held at the Oxford Senior Center. The Massachusetts Department of Public Health offered training to volunteers in Case investigation and Contact Tracing. Training was also offered in Massachusetts Virtual Epidemiologic Network (MAVEN).

Due to the COVID-19 Pandemic Stop the Bleed and Worker Safety: Emerging Infectious Diseases that had been scheduled in Grafton were cancelled.

MRC of Greater Grafton volunteers assisted the Grafton Board of Health with two annual flu clinics; one for employees and one for residents of the Town of Grafton. The Grafton Board of Health requested a volunteer to assist in the office fielding calls from residents.

MRC Volunteers attended the Grafton Town Meeting to assist with wiping down microphones after each resident spoke and the Town Election sanitizing voting booths.

Due to the Grafton Public Schools closing because of the COVID-19 Pandemic MRC Volunteers assisted with packaging 80 emergency food packages from food that would have been served at school lunches. Volunteers also assisted with delivering them to waiting vehicles at the Millbury Street School.

Volunteers assisted the Northborough Senior Center with curbside delivery of lunches to Senior Citizens. The City of Worcester requested volunteers to deliver meals in Worcester and surrounding communities.

MRC of Greater Grafton volunteers participated in Emergency Dispensing Site Drills in Grafton, Upton and Uxbridge. With the COVID-19 Pandemic these drills prepare volunteers to assist local public health departments during their emergency dispensing sites.

MRC of Greater Grafton received a sponsor to have a booth at the Blackstone Valley Business Expo to promote MRC and recruit volunteers. The Expo was cancelled because of the COVID-19 Pandemic.

COVID Response Unit was created and 38 MRC of Greater Grafton joined to support the on-going COVID-19 emergency response effort....

MRC of Greater Grafton is always recruiting Medical and Non-Medical volunteers to join. Log on to <https://maresponds.org/welcome.php>.

Public Health Emergency Preparedness

The Massachusetts Department of Public Health's (MDPH) Office of Preparedness and Emergency Management (OPEM) has developed Health and Medical Coordinating Coalitions (HMCC) in each of the six regions throughout the state. In each region, OPEM has chosen a Sponsoring Organization to oversee the fiscal, administrative, and programmatic aspects of the HMCC grant. In Region 2, the WDPH has served as the Sponsoring Organization for the past six years. Each HMCC is tasked with completing deliverables designed to foster a multi-disciplinary, regionalized approach during all phases of an emergency: preparedness, response, recovery, and mitigation. As a member of the Region 2 HMCC, the Town of Grafton has access to increased resources and is a part of regional planning efforts.

As Sponsoring Organization, WDPH is considered the regional Emergency Support Function 8 (ESF-8); in an emergency, WDPH would coordinate resource requests and allocation, and provide situational awareness for all healthcare organizations and local public health departments in the seventy-four cities and towns that make up Region 2. The Town of Grafton has 24/7/365 access to contact WDPH staff for public health emergencies through the WDPH pager system. All appropriate town officials have been provided information regarding this process.

As with previous years, Emergency Preparedness staff worked in conjunction with the Grafton Board of Health to review and revise the Town's Emergency Dispensing Site (EDS) plan. In 2020, Emergency Preparedness staff also worked with the Board of Health to develop and conduct an exercise testing the set-up of the EDS, in fulfillment of state and federal deliverables. The Shrewsbury Board of Health was also in compliance with and participated in all quarterly WebEOC emergency reporting drills conducted by MDPH.

In response to COVID-19, Emergency Preparedness staff provided direction and guidance to all Alliance towns and WDPH regarding the procurement of related items (such as mobile vaccine units), proper set-up of an EDS, and processes, staff, and workgroups to consider when planning for an EDS.

Mr. John L. Carlson was again nominated as the Inspector of Animals. Grafton continues with the Town of Westboro and Shrewsbury for Animal Control Officer (ACO) Services.

The Board wishes to thank the Grafton Community Nursing Association, Greater Grafton Medical Reserve Corps, Grafton Community Emergency Response Team, all of the Town Boards, Commissions, Committees and Staff for their continued support, cooperation and assistance.

Respectfully submitted,

Grafton Board of Health Members
Karen Gwozdowski Gauvin, Chairman
Daniel J. Finn, Vice Chairman
Austin Magnant, Clerk
Josh Briggs
William Muller, MD

REPORT OF THE BUILDING INSPECTOR / ZONING ENFORCEMENT OFFICER

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws.

During the **Calendar Year 2020**, there were:

Building Permits currently active or approved	746
Public Buildings currently active or approved	55
Sign Permits currently active or approved	29
Home Occupation Permits currently active or approved	25
Woodstove Permits currently active or approved	20
Zoning Permit currently active or approved	27
CO / Smoke Permits	57
Pool Permits	26

Issued by the Building Department: The above receipts including re-inspection fees and photocopies total **\$394,831.00** (three hundred ninety-four thousand eight hundred thirty-one dollars no cents) which was transferred to the Town Treasurer.

Inspections were conducted with the Board of Health, Plumbing and Wiring Inspectors in response to complaints filed at the Grafton Memorial Municipal Center. During the past year we have responded to an estimated 2,795 inspection requests and complaints.

Under the Building Department I have jurisdiction over the inspections of the Wiring, Plumbing and Gas Inspectors. I also oversee municipal staffing, maintenance and custodial personnel and duties. As Inspector of Buildings, I interpret, administer, and enforce the State Building Code. As Zoning Officer for the Town of Grafton, my duties include enforcing the Zoning by-laws.

The inspection of multi-family dwellings and public buildings, as required by the State Building Code, continue and such buildings and structures in the Town of Grafton are in compliance at this time.

As the Town's Zoning Enforcement Officer, I review applications and approve or deny Zoning Permits for new constructions, changes in the use of existing structures, and home occupations.

Respectfully submitted,

Robert S. Berger
Inspector of Buildings/Zoning Enforcement Officer

REPORT OF THE INSPECTOR OF WIRES

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **492** permits were issued.

During the **Calendar Year 2020**, **\$42,105.00** was collected and transferred to the Town Treasurer.

Respectfully submitted,

George Duhamel
Inspector of Wires

REPORT OF THE INSPECTOR OF GAS

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **370** permits were issued.

During the **Calendar Year 2020**, **\$27,040.00** was collected and transferred to the Town Treasurer.

A reminder to all residents:

Section II, Division VI of Chapter 373, Acts of 1960 Massachusetts Code of Gas Piping Installations pertains to Mobile Homes and Trailers.

Reminders to all Gas Fitters:

On **ALL** Gas Piping, lines must be tested. It is the responsibility of the Gas Fitter to notify the Gas Inspector for the **TEST**. Please protect yourself by having work done by a licensed installer and have the work inspected.

Respectfully submitted,

Thomas French
Inspector of Gas

REPORT OF THE INSPECTOR OF PLUMBING

Herewith is submitted the Report in accordance with the by-law of the Town of Grafton and The Massachusetts General Laws during which **301** permits were issued.

During the **Calendar Year 2020**, **\$25,590.00** was collected and transferred to the Town Treasurer.

Respectfully submitted,

Thomas French
Inspector of Plumbing

REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) is created under the provisions of Mass General Law, Chapter 40A which empowers a local Board of Appeals to hear appeals, grant variances and issue certain Special Permits pursuant to the Grafton Zoning By-laws.

Comprehensive Permits - Mass General Law, Chapter 40B enables the local Zoning Board of Appeals, in consultation with other local boards and officials, to grant a single permit to an eligible developer proposing state or federally subsidized low- or moderate-income housing at a density greater than that normally allowed by local zoning. The Board may override local requirements and regulations that are inconsistent with affordable housing needs if environmental and planning concerns have been addressed.

Over the past year the Board reviewed a total of 8 cases numbering 856 to 873. Complete records of these cases are on file in the Building/Zoning Department Office and the Town Clerk. (2 of these cases were modifications of previous decisions). During 2020, **\$1,485.00** was collected for these cases and transferred to the Town Treasurer.

During 2020, the ZBA conducted public hearings for the following:

Mass General Law - Chapter 40A

6 Special Permit Requests were received, and all **6** permits were granted.

2 Variance Requests received; **1** denied, **1** pending a hearing to be held in 2021.

Mass General Law - Chapter 40B

The ZBA received 1 request for a major modification to a previously issued Comprehensive Permit on a current 40B project. The project is Fisherville Terrace located off Main Street in South Grafton. The modification was approved.

COVID-19 The ZBA was impacted by the COVID-19 impact just as everyone else was. We had a full agenda of hearings scheduled that were delayed by the Governor's State of Emergency declaration. In June, the ZBA began holding meetings and public hearings via Zoom Conference. We have held multiple public hearings via Zoom, including a combined ZBA/Planning Board meeting to discuss completion of the Adams Road Trust/High Point Estates 40B project. Public input during the public hearing process is critical to the ZBA making an informed decision. To support maximum public participation and input, ZBA Zoom meetings were also live simulcast on GCTV allowing an alternative method for citizens unable to use Zoom to participate in the critical public hearing process.

Respectfully submitted,

William McCusker, Chair
Marianne Desrosiers, Vice Chair
Kay Reed, Clerk

William Yeomans and Brian Waller,
Members at Large
Carl Parisi, Alternate Member

REPORT OF THE CABLE OVERSIGHT COMMITTEE 2020

The Grafton Cable Television Oversight Committee provides general oversight of all cable access operations in the Town. Also, the Committee monitors the overall performance of both Charter Communications and Verizon with respect to their Grafton cable operations. Meetings are normally held on the third Monday of each month. When fully staffed the Committee has seven members, all of whom are appointed volunteers. The current members are: Chairman Jim Gallagher, Vice-Chair Bob Hassinger, Treasurer Bob Berger, Clerk Bob DeToma, Corson Wyman, Lisa Kelley and John P. Kelley. Below is a summary of Access activities:

PUBLIC ACCESS USAGE

During 2020 GCTV staff members utilized equipment and captured government meetings and events outside the studio. Almost all meetings of Town Government boards and committees are now covered on GCTV and are available on our Video and Demand, as well as the Town of Grafton YouTube channel. The move to Zoom Meetings has created its own challenges, as the workload has increased due to the Governors mandate to record all meetings. Select Board, Planning Board, and School Committee are broadcast "LIVE" on the Government channel and streamed to computers. GCTV also posts local videos on its own YouTube channel. Video shoots over the past twelve months have included, Zoom Meet the Candidates Programs, and the LWV Zoom debates. Numerous bulletins were posted on the Government, Education, Community channel bulletin boards, utilizing the station's Carousel Bulletin Board system.

PUBLIC ACCESS PRODUCTION COURSE & GCTV EDUCATION OPPORTUNITIES

We continued to promote training opportunities through our Open House; during Grafton Celebrates the Holidays and the National Night Out broadcasts. We continue to invite existing producers back to the Studio for additional training on both video equipment and editing software.

PROGRAMMING SUMMARY FOR GRAFTON PUBLIC, GOVERNMENT, AND EDUCATION ACCESS

Grafton Community Television

Grafton's Public Access channel, Grafton Community Television, continued to air new programming in the year 2020 from various sources across the country. The wealth of cable access shows available through file-sharing allowed the Community channel to feature many unique programs. Grafton Community Television continued to promote its Live Streaming and Video on Demand service in 2020. GCTV continued to promote its in-house and external productions through both social media and the town website, providing viewers with information on its Programming Schedule, upcoming events, and links to both live and previously recorded meetings and events. In addition, we are proud to announce our new HD channel that can be seen on Verizon channel 2134 with the use of a HD capable device.

General interest programming for Grafton Community Television continued to evolve during 2020, providing viewers with increasing content available for both cable and live streaming. Some of the general interest programming broadcast on Grafton Community Television included:

Cooking programs included Eat Well be Happy (MA.), Wicked Good Food (MA.), Culinary Journeys (NH), Papa Tuck Cooks (PA), In the Kitchen with Bonnie (MO), and The Northwoods Cooking Show (MN).

Health and Wellness programs: Jessercise (MA.), Fitness for Life with Karen (MA.), Ask Ralph and Lahni (CA), Yoga For Health (CA),

Music and Entertainment programs included: It's Polka Time (New England wide), sidewalks Entertainment (CA), Bongo Boy Music (NY), Chico and B-Man (TN), The Dungeon of Dr. Dreck (MA.), Comedy Corner (MA.) American Songwriter (MO), Tupelo Music Hall (NH), and various concerts aired during the Holidays.

History based programs included: The Folklorist (MA.), Museum Open House (MA.) Grafton Oral History Project (MA.), America's Army (VA), All Aboard (NY), and Train Time (PA),

Instructional and educational programming included: Walk in the Garden (MA.), Color In Your Life sent to us from down under, Australia, Off the Shelf (MA.), So Many Books (CT), Gardening Rhythms (ME), and Off The Shelf (MA),

Travel programs featured on GCTV include: Travel Time recorded around the globe. Grafton programming has included Senior Fitness with Jessica Melo (Grafton) Zumba Gold (MA), Line Dancing with Mary Dragon (MA), Saint Mary's Sunday Mass (Grafton), Bus Stop Weather with Julia Koshivos (Grafton), and Art Classes with Bonnie Frederico (Grafton).

Grafton Government Television

Regular, ongoing meeting coverage of board and committee meetings continued to be captured (both live and rebroadcasted) during the year 2020 on Grafton Government Television. All Grafton Town Meetings, both special and regular, were captured and rebroadcast on Grafton Government Television. Additionally, there were a number of special meetings and presentations covered throughout the year. Some of these meetings and presentations included PSA's recorded by the Town Clerk, and Lisa Kelley covering the SNAP program, and Covid-19 PSAs.

Grafton Education Television

Grafton Education Television continued its partnership with Grafton High School by encouraging file sharing between the school and the studio. Grafton Community Television continues to provide support for Town Meetings at the School's auditorium.

In 2020, Grafton Community Television continued to utilize the Town's Fiber Municipal Network (FMAN) to provide live broadcasts of events from different locations; capturing Town Meetings live from the High School auditorium. The Studio continued to receive content from Grafton High School over the Municipal Network; providing High School students the opportunity to create and send new programs for broadcast on the Education Channel. Dr. Cummings produced a High School talk show with guests in our studio. Sadly the Covid crisis intervened.

Municipal Center Broadcast Facilities:

Conference Room A and F continued to receive upgrades to equipment and décor. The Covid crisis has limited their use.

Access Studio and Master Control Facilities:

Grafton Community Television continued to broadcast content on its Tightrope broadcast server. The Server's Carousel bulletin board system continues to allow for more dynamic and informative bulletins to be placed on all three of the Access channels. Both Live Streaming and Video on Demand has provided a stable and reliable way to stream programming to the public.

Studio 26 Providence Road

Grafton TV completed renovations to the roof, and the fuel tank has been removed when the new DPW facility came online.

Funding:

Cable access operations are funded through payments made by each cable provider. In 2020 The Town of Grafton signed a new contract with Verizon to continue funding for cable operations for the next five years. The Charter License Negotiation team started met with Charter representatives to sign our new 10-year contract.

Bob DeToma, Clerk of the Cable Oversight Committee contributed the information included in this report.

Respectfully submitted,

Bob DeToma, Clerk Cable Oversight Committee
Grafton Cable Television Oversight Committee

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee (CPC) is a nine-member body that administers the Community Preservation Act, adopted by Grafton in May, 2001. The Select Board appoints four at large positions for three-year terms; the Conservation Commission, Historical Commission, Planning Board, Recreation Commission, and Grafton Housing Authority each appoint one member. The Act creates a stream of revenue from a local property tax surcharge and state matching funds to support projects in three areas: open space and recreation, community housing and historic preservation.

The Committee meets the fourth Thursday of the month, except in November and December, when the meetings are held on the first Thursday of the month. Copies of the Guidelines and Project Applications are available in the Town Administrator's Office, as well as on the CPC's page on the Town's website.

In the Spring of 2020 Rick Schultz, a beloved resident of Grafton and member of the CPC passed away. This left an at large member opening on the CPC. The Select Board appointed, Brook Padgett to serve a three-year term.

The Grafton CPC kept busy during 2020 implementing the Community Preservation Act by monitoring the status of projects, reviewing project submissions, making funding recommendations to Town Meeting and advocating for the Community Preservation Act through the Community Preservation Coalition. A significant portion of the summer was spent working with Community Opportunities Group on a complete revision of the Grafton Community Preservation Plan. The final product is available on the CPC's page on the Town's website.

At the Special Town Meeting on June 20, voters approved \$53,957 to be transferred from the Affordable Housing Reserve to the Grafton Affordable Housing Trust.

At the Annual Town Meeting on June 20, voters approved an appropriation of \$24,000 to fund CPC's operating budget, \$60,701 for each of the three project area reserve accounts: Affordable Housing, Open Space and Historic Preservation, \$73,150 for the purpose of making the twelfth principle and interest payments on the \$1.2 million bond issued for the purchase of the Pell Farm property, \$71,550 for the purpose of making the sixth principle and interest payments on the \$1.1 million bond issued for the preservation of the Town House. Additionally, \$5,000 was approved for the restoration of historic town records, and \$140,000 for design and engineering work on the upgrade of the Grafton Lions Club Field at Dauphinais Park. Voters defeated two articles for \$950,000 in total, to build a Super Park adjacent to the Grafton Public Library.

At the Semi-Annual Town Meeting on November 6, voters approved the appropriation of \$225,000 for the administration and funding of an emergency rental assistance program to be administered by MCO Housing Services, LLC and \$210,000 to install ADA accessible routes and surfacing at the following parks and playgrounds: Perry Hill Park, Airport Park, Norcross Park, Riverview Park, Ferry Street Park, and Silver Lake Beach.

Ongoing CPC projects include the annual bond payments for the purchase of Pell Farm and for the preservation of the Town House, town records preservation, restoration of the Grafton Common, and recreational improvements at the Grafton Lions Club Field at Dauphinais Park. In 2020 restoration of the 1848 Howard and Davis scale and Cabinet was completed and it is now on display in the Grafton Municipal Center. In addition, architectural design and schematic drawings were completed for the Cisco Homestead on Brigham Hill Road.

During FY2020, the total CPA revenue collected was \$539,571. Grafton collected \$464,403 through local surcharges, received \$55,168 in state matching funds, and earned \$20,000 from investment interest income.

CPC anticipates a busy year in FY2021 with an estimated \$637,000 in 2021 revenue. With funds currently on hand and after making bond payments, the Committee will have an estimated \$904,680 for new projects.

**COMMUNITY PRESERVATION COMMITTEE
EXPENSES IN EXCESS OF \$1,000
January 1 through December 31, 2020**

Vendor	Amount
Community Preservation Coalition	\$ 1,750.00
US Bank Corporate Trust	\$ 152,400.00
	\$ 53,957.00
Grafton Affordable Housing Trust	
Anne Capra	\$ 3,600.00
Robert Dionne	\$ 6,250.00
Kathleen Broomer	\$ 22,100.00
Graves Engineering	
	\$ 11,941.00
Green Dragon Bindery	\$ 4,969.20
AutoDesk Inc	\$ 1,288.00
Vanasee Hangen	\$ 11,000.00
Communities Opportunity Group	\$ 6,750.00

Respectfully submitted,

John R. Stephens, Chairman

Jim Gallagher	Paul Scarlett	Kristen Belanger	Justin Wood
Jennifer Thomas	Ken Holberger	Sandra Brock	Brook Padgett

REPORT OF THE CONSERVATION COMMISSION

The Grafton Conservation Commission is charged with the protection of Grafton's wetland resource areas and open spaces. The Commission holds public meetings on the first and third Tuesdays of each month.

The Commission is comprised of five appointed volunteers. The current Commissioners are: Chair Sandra Brock, Alicia Bergeron, Patrick Huegel, Helen Cheney, and Jonathan Nickerson. The Conservation Department is comprised of the Conservation Agent, Leah Cameron and the Conservation Assistant, Samantha Lyon.

The Commission is represented on the Lake Quinsigamond Commission, the Open Space and Recreation Plan Committee, the Hassanamesit Woods Sub-Committee, and the Community Preservation Committee.

Chief among the Commission's responsibilities is the administration and enforcement of the Massachusetts Wetlands Protection Act, the Grafton Wetlands Protection Bylaw, and the Grafton Stormwater Management Bylaw. In 2020, the Commission held public hearings on 36 projects which filed applications under those regulations. The Commission acted on 9 requests to amend or extend existing Orders and Permits, as well as 20 requests for partial and complete Certificates of Compliance.

Another significant role of the Commission is the responsibility to plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation. Conservation land management activities that occurred in 2020 included: mowing fields for habitat at Merriam Road Conservation Area and Great Meadow, mowing recreational trails, installing signage, and maintaining trails. At the Annual Town Meeting of 2020, the Commission had the great pleasure of accepting seventeen acres of open space at 93 North Street which were donated to the town by the Engvall Family in honor of their late mother.

In addition to providing staff support for the activities of the Commission, the Department also investigates various inquiries and complaints regarding resource area concerns. The Department advises residents, applicants, and other town officials on issues that relate to the Commission's jurisdiction. The Agent conducts numerous site inspections to investigate resident concerns, gather information for Commission meetings, and inspect ongoing projects.

The Conservation Department assists with the Town's MS4 (Municipal Separate Storm Sewer System) program implementation and permit compliance by implementing the Grafton Stormwater Management Bylaw, addressing water quality violations to surface waters, and distributing public outreach.

In 2020, the Conservation Agent oversaw the conversion of the town's streetlights to LED utilizing a \$165,923 Green Communities competitive grant and a \$50,950 MAPC LED streetlight retrofit grant. This project is expected to save 168,147 kWh of energy, resulting in an annual savings of \$41,528 for the Town.

Expenses in Excess of \$1,000.00:

Parker Environmental Corporation – 93 North Street Risk Assessment - \$4,320.00

Respectfully submitted,

Leah Cameron
Conservation Agent
Grafton Conservation Department

REPORT OF THE GRAFTON COUNCIL ON AGING

****It is the mission of the Grafton Senior Center to link needs with resources to preserve and enhance the overall quality of life for Grafton's senior and disabled population.****

The Council on Aging is pleased to submit its annual report for the year ending December 31, 2020. The Senior Center has been highly utilized as a place of enjoyment and recreation, as well as a source of information, assistance, and referral. Many individuals and families have come to us with personal crises, and we are proud to have provided information and support. We are the home away from home for many. Seniors have come to rely on us for answers, guidance, and support. With the COVID-19 pandemic affecting the Senior Center operations, the services provided were more important than ever before. Over the course of the year 2020, our programs have been and continue to be modified in order to meet the needs of our growing population.

The Grafton Senior Center endeavors to continue to offer the elder population (those 60 years of age and older) of Grafton a quality program including educational and wellness workshops, home delivered meals, congregate (on site) meals, crisis assistance, a referral/information service, transportation, as well as recreational and many fitness activities. Even though the Center was closed to the public since March 16th, staff was available to provide support and assistance to seniors, as well as exercise classes airing on local cable and provided through a Zoom platform. The Department is also very fortunate to have a large volunteer program. Additional services provided by the Senior Center include a monthly newsletter, fuel and SNAP (food program) assistance.

The information and referral program is one of the most widely used services. We function as a community resource for obtaining information on a wide range of topics. These areas include fuel assistance, SNAP, Meals on Wheels, Alzheimer's disease and dementia, elders-at-risk and elder abuse, among many others. All inquiries are held in strict confidence.

Outreach is a program where assessments are conducted and services are suggested so that elders can remain independent and at home to age in place for as long as safely possible. Outreach also does "the little things" to enhance the quality of life for those that are homebound. Outreach Worker, Lisa Kelley assisted with the needs of elders and their families. Ms. Kelley also provided assistance with forms for the SMOC (South Middlesex Opportunity Council) fuel program and SNAP (food program). In fact, during 2020 the Senior Center became a SNAP intake site for all residents. All these programs aid elders having financial difficulty.

The Grafton Senior Shuttle, along with the WRTA (Worcester Regional Transit Authority) van, allows for elders and the disabled to access rides to medical appointments, hair salons, grocery shopping, to pick up prescriptions, as well as many other errands. It is a bit easier to give up driving when the time comes when one knows there is an alternative to asking friends and family for a ride. We understand that giving

up a license is a tremendous loss and hope to make the transition easier with kind and caring drivers. The availability of the senior vans has been invaluable in maintaining independence and dignity for our elder and disabled population. As our population ages, it is comforting to know there is alternate transportation available, as studies have shown that reaction time decreases after approximately age eighty. With financial budget cuts always on the horizon, we hope to continue to receive some reimbursement from the WRTA for the operation of its vehicle. It is hoped that transportation in Grafton will always be available, as it is the lifeblood of senior independence. Grafton is a great place to age; our goal is to keep it that way.

The Council on Aging received a grant from the Executive Office of Elder Affairs. This grant covers part of the wages of the two part-time van drivers, the wages of the fall prevention exercise instructor, volunteer recognition, education, and supplies. This grant has been vital in meeting some departmental needs that the operational budget is not able to address.

The Senior Center partners with Elder Services of Worcester Nutrition Program to serve meals to the senior population. Some folks eat lunch here at the Center when open, while others are homebound and receive a meal at home at a reduced cost, subsidized by the state. During the pandemic, the number of individuals receiving a home delivered meal has increased substantially. Grab 'N Go meals are now also provided at the Senior Center daily. It's reassuring to know that because of the nutrition program, many seniors are receiving well balanced meals.

The Senior Tax Work Off Abatement Program is administered by the Council on Aging office, with assistance from the Assessors' Office. It is a mutually beneficial partnership between seniors with applicable skills and town offices that need an extra hand. Seniors work in Town Departments doing various tasks in exchange for abatement off their property taxes. It is income eligible, with certain requirements.

During the pandemic, it has become more evident than ever that the Senior Center is the "lifeline" for many senior residents. It's reassuring to know that no matter what question they have or assistance they need, they are able to speak to a friendly voice by calling 508-839-9242.

FY20 Payments Totaling Over \$1,000.00

Linda Foley*	\$ 1,021.00
Elder Services of Worcester	\$ 1,100.00
WB Mason	\$ 2,460.89
Stanley Steamer	\$ 1,105.00
Westerman Store & Rest. Equip.	\$ 5,700.00
Barbara Connelly**	\$ 1,099.91

*Friends of Grafton Elders paid \$715.

**Reimbursement for Senior Center supplies, equipment, etc.

Total Meals January 2020 – December 2020

MONTH	YEAR	MEALS ON WHEELS (Home Delivered)	CONGREGATE (At Center)
JANUARY	2020	1093	368
FEBRUARY	2020	957	373
MARCH	2020	1214	171
APRIL	2020	1366	0
MAY	2020	1260	0
JUNE	2020	1453	0
JULY	2020	1536	113
AUGUST	2020	1476	195
SEPTEMBER	2020	1491	135
OCTOBER	2020	1401	166
NOVEMBER	2020	1656	295
DECEMBER	2020	1607	357

Chef Lori's meals at the Center: 4 days = total 114 meals

Total Congregate & Grab 'N Go Meals	2,173 meals
Total MOW Meals	16,510 meals
Total Chef Lori Lunches	114 meals
TOTAL MEALS SERVED	18,797 meals

(The 2020 MOW meals increased by 3,408 compared to 2019.)

Transportation Statistics

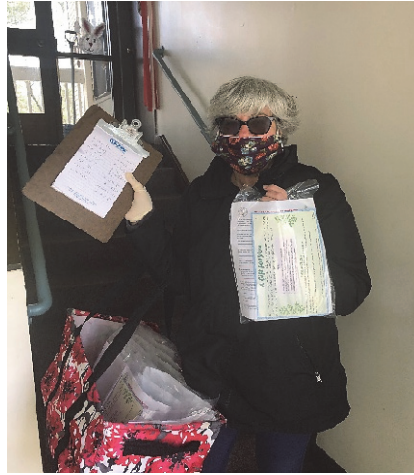
	Duplicated	Unduplicated
Total Rides	2,436	143

Transportation service did not run from March 16th – July 5th because of COVID.)

This statistic shows that the average rider uses the senior van over seventeen times per year. There was a decrease of 5,023 rides in 2020 compared to 2019 because of the pandemic. Many use the senior vans as their sole source of transportation, whether to medical appointments, employment, the grocery store, haircuts, banking, etc.

ACTIVITIES	Duplicated	Unduplicated
Community Education	468	168
Cultural Events	51	12
Fitness/Exercise	2,793	221
Health Screening	130	37
Information Sharing	731	444
Recreational/Social Event	2,104	326
Total Activities	6,277	1,208

(The Senior Center was closed to the public March 16th – December 31st.)



COA Staff Delivering Gift Bags to Seniors in Grafton Elderly Housing



Crazy Hat Bingo



Valentine's Day Senior Spelling Bee



Flower Arranging at the Senior Center



Gentle Exercise Class

TOTAL USE OF SENIOR CENTER
Statistics from **01/01/2020** to **12/31/2020**

Total Seniors Served

Duplicated: **13,336 (Units of Service)**
Unduplicated: **981 (Number of Seniors)**

MANY THANK YOU's

This report of the Council on Aging would be remiss if it did not acknowledge the many volunteers who tirelessly serve Grafton's seniors and disabled—whether you run a card group, deliver meals to the homebound, bring in goodies to share, or help in the kitchen, each and every one of you is appreciated. Without you we would not be able to offer the many programs currently available. Grafton is very fortunate to have such dedicated, caring individuals serving as volunteers. In addition, we wish to thank the many Town individuals, organizations and area businesses that have donated their resources. Special thanks to Worcester Elder Services for its dedication to providing services to our community. Our Boy and Girl Scout Troops and different school classes in Grafton have added much to our Center. Many thanks to them and to their leaders and teachers for all the joy they have brought to the seniors throughout the year.

Thanks to the Assessors' and Treasurer/Collector's Office staff for their assistance in processing Tax Work-Off abatements. With the assistance of Principal Assessor Mary Oliver, the tax work-off income limits were changed to follow the Massachusetts HUD income limit guidelines, giving senior residents more opportunity to participate in the senior tax work-off program.

The Council thanks the Board of Selectmen, Interim Town Administrator Carter Terenzini, former Town Administrator Tim McInerney, former Asst. Town Administrator Rebecca Meekins, the Finance Committee and Town employees for their assistance and cooperation in helping this department meet its goals.

Thank you to Senator Michael Moore and State Representative David Muradian for their support to the Senior Center. The Senior Center is so very appreciative to Senator Moore and Representative Muradian for making themselves available to the seniors in our community.

Thank you to Sheriff Lew Evangelidis and the Worcester County Sheriff's Department for their support and supplying the Senior Center with PPE kits, File of Life cards, vegetables for seniors, and pumpkins and cornstalks for decorating our Senior Center.

A special thank you to the Friends of Grafton Elders for their generosity that has allowed us to provide free Senior Exercise, Zumba, Line Dancing, Tai Chi, Advanced Tai Chi, Mat and Chair Yoga to seniors. The Friends group was kind enough to pay for the maintenance of the Senior Center fish tank, and have sponsored Grab 'N Go lunch meals. They also sponsored three separate deliveries of gift bags to seniors in local elderly housing. Each gift bag contained a coupon for a delivered meal from a local

food establishment, treats, and puzzle books. Additionally, the Friends group donated \$250 for gift cards for the Senior Holiday Gift Card Drive, and provided assistance to elders who were having financial difficulties, such as paying to heat their homes.

A heartfelt thank you to Dr. Tina Theroux who paid for free van rides and Chef Lori lunches throughout the year. Dr. Theroux also made a generous donation of \$1,000 for the signage on the Senior Center's new van to be delivered in 2021. She also organized and delivered to the Senior Center Thanksgiving food bags for seniors. Her kindness and generosity is very much appreciated.

We thank the following organizations/individuals for grant awards and donations this year; Massachusetts Association of Regional Transit Authorities (MArtap) Helping Hand Mini Grant for \$89.66; Tufts University \$1,000; Health Plans Inc. \$3,000; Central Massachusetts Agency on Aging \$1,000; Edward & Teddy Rudack \$300; Planet Aid \$1,132.75; St. James Outreach \$400 in gift cards and \$250 for the new senior van; Senior Center Ceramic's Group \$100; Anneliese Vernnatter and Robert Rhodes \$200; Paulette Warwick \$100; Augustus Adams and Mary Ann Brayer \$250; Thomas & Jodi Nicalek \$500; Mr. & Mrs. Timothee Rodrique \$275 in gift cards.

Thank you to individuals who made donations in memory of: Robert Richard, Shirley Russo and Rita Pocius. All three of these Grafton seniors were active at the Senior Center and are deeply missed.

Also, thank you to the Grafton Community Nursing Association and St. James Outreach who were generous in paying for months of free medical van rides for seniors and disabled individuals. The Grafton Community Nursing Association should also be thanked for providing financial assistance to several seniors in need throughout the year.

We thank the Senior Center Craft Group for all that they brought to the Senior Center. There were approximately 20 crafters and volunteers who donated handmade items to sell. The Craft Group's donation of \$2,750 to the Senior Center in 2020 was greatly appreciated! In addition to these very special ladies volunteering their time and talents, we thank Morgan King from Off the Common Antiques for providing a space where the Craft Group could sell their items while the Senior Center remained closed.

Many other individuals, groups, and organizations have also been so kind to donate to the department for seniors in the community. Individuals have sponsored Bingo games, provided lunch and snacks, supplied the Senior Center with paper products, made cloth face masks, and gave PPE supplies. Your support has been so very vital to the offerings of our department. You've made some ordinary days here extraordinary. We sincerely thank all of you for all that you have done.

Our Holiday Giving Tree has always been an amazing experience, but in 2020 we had to change things up a bit. We weren't going to let COVID dampen our Holiday spirit, so we had a Holiday Gift Card Drive, which turned out to be a tremendous success. Gift

cards to local establishments were purchased and then anonymously dropped off or mailed to the Senior Center. The gift cards were then delivered with a special card to seniors living in the Grafton community. The response to our request for gift cards was overwhelming. The event turned out to be a great success and very much appreciated by all. Unibank also had to change their Holiday Giving Tree for seniors that they usually display in the Grafton bank lobby. Instead Unibank held a Virtual Giving Tree Campaign event for Grafton seniors. A total of \$650 was raised for the Senior Center to help Grafton seniors in need. We thank Unibank and are so grateful for their commitment to our community. We were so impressed by the generosity of our residents and appreciate everyone's efforts. Grafton should be proud of the caliber of citizens residing in our fine community.

THANKS TO COA STAFF

The Council and Director thank the staff of the department for its kindness and compassion in caring for our elders. Your dedication to excellence is evident every day. It is because of you that the seniors feel welcome, cared for, and heard. When someone with memory loss calls many, many times in one day, they receive the same tender response during the 7th call as they did on their first call. We are proud of the work you do, and the Town is very fortunate to have you as elder advocates. The Town has itself a top-notch Senior Center staff caring for its elder and disabled population—as well as their families, and it is a pleasure and an honor to work with you.

The Grafton Senior Center is open Monday through Friday from 8:30 a.m. to 4:30 p.m.

LIFE IS

- By: Michael Sage

*Life is like a river, constantly flowing,
Life is like a tree, constantly growing.*

*Life is like a desert, constantly changing,
Life is like the oceans, constantly re-arranging.*

*Life is accepting, both others and yourself,
Life is understanding, and believing in oneself.*

*Life is committing, and doing the best you can,
Life is believing, and being your own very best fan.*

*Life is for loving, and also for caring,
Life is for helping, and giving and sharing.*

*Life is the seeds that you plant each day,
Life is creating a better world in which to stay.*

Respectfully submitted,

Grafton Council on Aging

William Drago, Chair
William Cutler, Vice Chair
Marcella Benoit, Secretary
Ann Allia
Annette McCarthy
Peter Shay
Nina Whiting

STAFF LISTING

Full Time Staff

Barbara Connelly, Director
Bryan Dudley, Transportation Coordinator/Van Driver
Nancy Malone, Office Manager

Part Time Staff

Lori Brady, Part Time Chef
Tim Brady, Volunteer SHINE Counselor
Lisa Kelley, Outreach Worker
Michele Malkasian, Part Time Activities Coordinator
Michael DiVitto, Part Time Van Driver
Maureen Turcotte, Part Time Van Driver
Karen Kosiba, Elder Nutrition Meal Site Manager (ESW)

REPORT OF GRAFTON CULTURAL COUNCIL

The State provides funds on an annual basis to support cultural activities in Massachusetts. The Massachusetts Cultural Council allocates these funds to Local Cultural Councils in order to support local cultural activities. The role of the Grafton Cultural Council is to administer the annual funds which amounted to \$8300 in FY2021, similar funding to last year.

The Grafton Cultural Council receives grant requests for local cultural activities from Town institutions such as Grafton schools, the Recreation Department, and the Library and from local providers such as orchestras, theatre groups and music programs. These requests are received via the Massachusetts Cultural Council website and must meet the MCC criteria. The deadline for submission changed for this year to December 14 due to COVID delays at state level on budget decisions. There were fourteen applications received for FY2021 from different organizations, with a number of virtual, home-based or outdoor project proposals in keeping with current constraints on live indoor performances. The Grafton Cultural Council met twice in January 2021 to discuss the grant requests for FY2021 but decisions on allocation of the available funds will not be made until later in February 2021.

During the year the Grafton Cultural Council (GCC) members performed regular administrative tasks including reviewing and approving grant reimbursements. The requirements of Massachusetts Cultural Council were also met including the year-end financial report which was prepared by the Town Accountant. GCC members responded to a number of questions related to difficulties in producing live performances and the adoption of virtual performances (where possible) from cultural organizations. In September 2020 the GCC met virtually by zoom to discuss the position of various approved FY2020 grants. In the majority of cases the grantees were offered an opportunity to claim against any incurred expenses connected with a cancelled, delayed or altered performance or to extend their FY2020 grants reimbursement deadlines into early 2022.

The cultural council has a minimum of five members, all of whom are appointed volunteers. Members in FY2021 are Julie Grace, Christine Hogarty, Cindy Ide, Sarah Kinsman, Meta Mitchell and Stacy Willar. We are also pleased to welcome a recent member, Kevin Brown. Thank-you to all these members for their service. More volunteers are always welcome to support these exciting opportunities to enrich our cultural activities here in Grafton.

Respectfully submitted,

Julie A. Grace, Chair Grafton Cultural Council

REPORT OF THE GRAFTON DISABILITY COMMISSION

The Grafton Disability Commission, consisting of seven (7) members met numerous times during 2020. During its meetings, the Commission's activities included:

- Ongoing review and operationalization of Grafton's June 2019 municipal (non-school) ADA Self-Evaluation and Transition Plan in order to develop a long-term strategic plan. This document is located on the Disability Commission's web page on Grafton's web site.
- Created a subcommittee consisting of Catherine Dore and Select Board Rep, Mathew Often to further breakdown the ADA Self-Evaluation. A special thanks to Mr. Often for placing this lengthy document into Excel format to better dissect its many segments and for tracking progress.
- Endorsed Grafton Recreation Department's request (Jen Andersen, Director) for funding for accessible routes and surfacing at six playground and park areas: Perry Hill Park, Airport Park, Norcross Park, Riverview Park, Ferry Street Park, and Silver Lake Beach. The necessary funding of \$210,000 was secured by a vote of Town Meeting on November 7, 2020 (outdoor meeting on the football field) using Community Preservation Act funds. This followed the required review and endorsement by Grafton's Community Preservation Committee. The mild weather allowed these improvements to commence and progress late into 2020.
- Endorsed Municipal ADA Improvement Grant applications which were offered through the MA Office on Disability. Although Grafton was not selected, we look forward to grant opportunities during FY 2022.

Those endorsements were:

- Recreation Department project grant request by Jen Andersen, Director of \$204,652 for accessible routes and surfacing at various parks and playgrounds. In the end, this project was otherwise funded, as noted above.
 - Grafton Public Schools' planning grant request by Superintendent, Dr. Jay Cummings of \$35,000 for an ADA Self-Evaluation of its internal and external facilities.
 - Grafton Public Schools' project grant request by Superintendent, Dr. Jay Cummings) of \$280,000 for playground improvements at S. Grafton Elementary School.
- Discussed State and Federal guidance regarding COVID-19 and distance learning, service animals and public accommodations, and accessible venues for Grafton Celebrates the Holidays.
 - Researched closed captioning options for our meetings. We look forward to this occurring in early 2021.
 - Monitored the status and progress regarding various citizen complaints which were directed to Grafton's ADA Coordinator, Bob Berger and/or the MA Architectural Access Board.

Our January and February meetings were videotaped by Grafton Community Television (GCTV) for later viewing on our local community access TV channels and on-line via link from GCTV's web page. Due to Novel Coronavirus / COVID-19 restrictions, our meetings for the remainder of 2020 were held via Zoom teleconferencing and taped for later TV viewing. We extend our

thanks to Bob DeToma and Jack Kelley at GCTV for their time and technical assistance.

Also, of great assistance to the Commission in 2020 were Joann Duncan and Cindy Ide in the Select Board / Town Administrator's office, Kandy Lavalley (Town Clerk), Paul Cook (Assistant Town Clerk), and their Administrative Assistant, Jayne Zwicker. Our Building Inspector / ADA Coordinator, Bob Berger provided input on many matters that came before the Commission, as did Jeffrey Dougan, Assistant Director of Community Services at MA Office on Disability.

Grafton's Recreation Director, Jen Andersen deserves special recognition and appreciation for her countless hours in overseeing many initiatives toward making our playgrounds, parks, and recreation activities more accessible.

We also extend our thanks to Bob Perla for his service on the Commission during 2020, and to Donna Stock who served as the Select Board's representative during the first half of the year.

We look forward to a productive 2021 in helping create a more informed and accessible Grafton.

Respectfully submitted,

Roger R. Trahan, Jr., Chair
Daryl Rynning, Vice Chair
Melissa Lackey, Clerk
Mathew Often, Select Board Rep
Kristie Proctor
Catherine Dore
Jennifer Pearson

REPORT OF THE ENGINEERING DEPARTMENT

The Engineering Department is responsible for the planning, design, cost estimating, permitting, bid preparation, and construction oversight of all public roads, sidewalks, bridges, culverts, storm water and other infrastructure projects. It continued to provide project management and engineering services to the Department of Public Works.

The Department provided a wide range of professional engineering services in the form of plan reviews on various projects for the Planning Board, Conservation Commission, and other Town Boards and Committees.

Major initiatives in 2020 included:

- Continuing dialogue with design consultant, MassDOT and residents for the reconstruction of Main Street from Providence Road to the Sutton town line. Public meetings were held in January to discuss the project and impacts to residents. 100% design was submitted to MassDOT in November. The project remains on track for the 2021 State Transportation Improvement Program (STIP) and is expected to go out for bid in April of 2021.
- The design to replace the culvert over Miscoe Brook on Stowe Road has been completed and is expected to go out for bid in Spring of 2021.
- Continuing collaboration with town consultants, other departments, and the Central Massachusetts Regional Stormwater Coalition to assist with compliance of the Town's NPDES permit.
- Received a grant to replace the Fitzpatrick Road culvert that carries Cronin Brook. Survey is complete and design is underway.
- Working on and meeting the requirement deadlines for the new NPDES permit.

Provided engineering and construction oversight for several infrastructure projects throughout the year, which included:

- Road Rehabilitation Projects:
 - Westboro Road
 - Waterville Street
 - Christopher Drive
 - Leland Ave
 - Prospect Street
 - Ray Street
 - Harrison Ave
 - Adams Road
- Sewer extension work on Westboro Road
- Railroad grade crossing improvements at Ray Street
- Drainage improvements on Adams Road
- Completed paving of the new highway garage site

The Department processed over 20 Road Opening Permits and over 40 Driveway Applications, collecting more than \$7,000 in permit fees. We also performed over 30 driveway inspections.

We provided cost estimates to Town officials in order to plan DPW infrastructure projects.

The Department continued to work in conjunction with the Planning and Conservation Departments to maintain compliance with the NPDES Phase II Storm Water Permit requirements.

Respectfully submitted,

Brian Szczurko

EXPENSES OVER \$1,000.00

Graves Engineering:	\$1,459.95
Bayside Engineering:	\$4,755.00
P.J. Keating:	\$7,828.75
Baden Consulting:	\$13,490.00
Weston & Sampson:	\$15,520.00
Gould Title Co.:	\$22,700.00
All States Asphalt:	\$37,362.25
Grafton PD:	\$63,912.50
A.M. Appraisal:	\$162,837.00
VHB:	\$236,648.38
J.H. Lynch:	\$1,523,826.41

REPORT OF THE FINANCE COMMITTEE

The Finance Committee is established as required by MGL CH 39 Section 16 and members are appointed by a 3-person committee consisting of the Town Moderator, Town Clerk, and a member of the Finance Committee. The purpose of the Finance Committee is to consider any or all municipal questions for the purpose of making reports or recommendations to the town and to submit a budget to town meeting.

To fulfill its duties the Finance Committee is responsible for:

Receiving the budget proposal from the executive branch of town government (Select Board) and the Town Administrator

Analyzing all estimated revenues, expenditures, and appropriation line items in the budget

Reviewing in detail each departmental budget request

Holding public hearings about the budget in which department heads and the public can testify

Presenting a balanced budget to Town Meeting

Reviewing every article on each Town Meeting Warrant and publishing a recommendation thereon to the voters—the Legislative arm of town government. The ultimate spending authority rests with those voters attending Town Meeting

Managing the town's Reserve Fund which is used for unforeseen expenditures
Determining and setting the town's fiscal policies

Participating in the process of projecting future budgets

Participating in the process of reviewing proposed capital expenditures and maintaining a list of capital projects that will need funding in the foreseeable future

In order to meet its obligations under the requirement of fiduciary duty, the members of the Finance Committee attend the annual meeting and workshops of the Massachusetts Association of Town Finance Committees. Each member uses their best judgement of the issues presented within the budget and Town Meeting Warrant articles coupled with the town's finances when voting on the recommendations and writing the clear, concise, thorough explanation for the recommendation. Additionally, Finance Committee participates in joint meetings with the Select Board and School Committee to discuss the economic outlook, revenue forecasts, and budgetary pressures.

The Budget Cycle

In many ways, the budget process is continuous. Even after the budget is passed, monthly budget reports are monitored to ensure that revenues and expenditures are

occurring as planned, and if there are deviations it is important to determine why and decide if corrective action is needed. Finance Committee is also continuously monitoring current economic conditions and trends and scanning for potential future budget impacts.

Each year as soon as the new fiscal year starts on July 1, the budget cycle for the next fiscal year begins as the warrant is being prepared for October Town Meeting to close the books on the previous fiscal year and make adjustments to the current fiscal year. Municipal and School departments begin preparing their requests for the next year while the Town Administrator works with the Assessor's Office and Planning Board to anticipate real estate evaluations and new growth in order to forecast local revenues.

In February, the Finance Committee begins with a public hearing to provide the Town Administrator the forum to make a formal presentation of the proposed budgets. A series of public meetings follow to provide each municipal department and the school department the opportunity to present their proposed budget and respond to questions from the Finance Committee. During this time, the Finance Committee members meet with each department head to review the current year operations, budget requests for the upcoming fiscal year including potential capital needs. This process continues through March and culminates with a budget presented at the annual Town Meeting in May and voted upon by the Town Meeting attendees along with the warrant articles.

Our Current Fiscal Climate

The Finance Committee is pleased to report that through the hard work and diligence of all of the boards and committees, elected officials, town administration, and volunteers our budget remained balanced for another year, our bond rating remained strong and our stabilization fund remained healthy if lean. The citizens of Grafton stepped up and approved another override and the creation of a Capital Stabilization fund which will go a long way toward meeting our needs over the next few years and beyond.

Grafton relies heavily on annual tax collection to fund the town's operations, 67% of our revenues come from tax revenues. This limits our ability to increase revenue since Proposition 2 ½ limits our annual tax collection increases on existing property to 2.5% and we are thus depending on solid new growth each year. For FY21, we taxed to 97% of the full levy limit. Due to new growth over the past couple of years, an override passed in 2020 that will last for four years, and debt exclusions for our largest capital projects our annual increases in tax revenues have been closer to 4% than 2.5%, allowing us to fund our operations albeit with personnel cuts. Recent changes in town administration provided the opportunity to reconfigure the Town Administrator's Department and the Accounting Department. It is believed these changes will provide increased fiscal oversight on an ongoing basis and save personnel cost. The town is aggressively pursuing economic development, but until something is actually built we cannot count on the revenue.

State funding represents about 21% of our budgeted revenues, primarily in the form of CH 70 state aid for the schools. While this funding had historically risen on average 1.6% per year, in the years following the Great Recession that growth has slowed to <1%, and the much anticipated increase in school spending at the state level is going almost entirely to cities and urban districts and several increases had to be put on hold due to the Covid crisis. Grafton is rapidly approaching the point where we will receive only 17.5% (the minimum aid provided under current law) of our foundation budget for the schools in aid from the state.

Last year we had anticipated negotiating a new contract with the teachers, instead due to the high level of uncertainty we entered into a one year contract and another one year contract is a real possibility due to continued uncertainty. We took the first steps of implementing recommendations that came from the Fire Department Study in hiring a full time chief and two full time firefighters; going forward there will be increases in training and facilities and equipment upgrades. There remains a backlog of capital projects such as roofs, floors, electrical systems, security, vehicles, turf, bleachers, parking lots and more and it is anticipated that the newly passed Capital Stabilization Fund will help address this.

All of this occurred within the context of the Covid-19 pandemic, an event that is ongoing with a yet unknown end date. Grafton received funds from the federal government and from the state to help defray the expenses of dealing with the virus such as PPE for employees, modifications to office space for social distancing and protective barriers. Even as the vaccines are distributed and the expected return to in building learning at the schools and town hall re-opening to the public take place, there are unknown long-term or even permanent changes possible to both the schools and municipal operations. Finance Committee is committed to staying current with these issues and keeping a keen eye on the financial ramifications of the evolving situation.

This paints a picture of the very real budgetary pressures the town faces. The town's OPEB (Other Post-Employment Benefits) is another pressure point. This illustrates why the Finance Committee continues to see the value of multi-year forecasting for revenues, expenses, operating budgets and capital budgets. Finance Committee continues to collaborate with Select Board, School Department, and Town Administration in forecasting and looks forward to more tri-committee meetings as we approach the FY22 budget and beyond.

In addition to the work of the Finance Committee as a whole, the following Town Committees had Finance Committee representation in the calendar year 2020:

Capital Improvement Planning Committee (Mathew Often, Sue Robbins)
Capital Improvement Planning By-Law Committee (Mathew Often)
Capital Improvement Planning By-Law Subcommittee (Mathew Often, Irene Houle, Colleen Roy, Dan Cusher)
DPW Facility Building Committee (Sue Robbins)
Economic Development Committee (Irene Houle)

Finance Director/Town Accountant Screening Committee (Irene Houle)
 Grafton Sustainability Committee (Mark W. Haddad, Barry Smith, Dan Cusher alt.)
 Library Planning and Building Committee (Irene Houle)
 School Committee Meeting Attendee (Barry Smith, Sue Robbins/Gopal Shenoy)
 Select Board Meeting Attendee (Mark W. Haddad)
 Town Administrator Screening Committee (Mark W. Haddad, Heather McCue)

Thank you to Mathew Often and Colleen Roy for their service to the Town through time spent as a member of the Finance Committee.

Finance Committee Budget FY2020

Expenses in excess of \$1,000	Amount
	\$0.00

Reserve Fund Transfers to the following Departments in FY20

Department	Amount	Reason
Legal Department Expenses	\$20,000.00	Village Dairy Settlement
Finance Committee Salary	\$848.00	Lengthy Spring Budget Season due to Covid-19
Total	\$20,848.00	Total Reserve Fund Transfers

Interdepartmental Transfer of Funds

Transferred to:	Amount	Transferred from:
Debt Principal	\$191,682. 20	Debt Interest

Debt adjustments due to estimates made for debt payments in interest exceeding what was needed. This is an administrative adjustment.

Respectfully submitted,

Mark W. Haddad, Chair
 Irene Houle, Vice Chair
 Dan Cusher, Clerk
 Andy Jefferson
 Heather McCue
 Sue Robbins
 Gopal Shenoy
 Barry Smith
 Eric Swenson

REPORT OF THE FIRE DEPARTMENT

The Grafton Fire Department is comprised of Officers, Firefighters and Staff, who take pride in our Fire Department, are dedicated to ensuring the safety of the public and to instilling in the community the confidence in our ability to do so.

The foundation of this objective is to preserve life and protect property through public education, investigation, regulation/code compliance and enforcement, technical assistance and suppression.

The Grafton Fire Department is a Call Department operating out of three stations. Station One, located at 26 Upton Street, also serves as Fire Headquarters and the Business Office. Station Two is located on Mill Street in North Grafton and Station Three is on Main Street in South Grafton.

We are one of the larger call fire departments in Massachusetts and we continue to attract applicants for Firefighter positions. While holding full time jobs, recruits must attend Recruit Training, which consists of approximately three hundred hours of Firefighter I/II training through the Mass Firefighting Academy. Recruits are also required to be CPR/First Responder certified.

The business office serves as administrative services for the fire department. The services provided are diverse and differ from day to day but mainly consist of: Creating and Maintaining all required Documents associated with running a municipal fire department; Public Information Services; Budgetary and Procurement matters; Overseeing and Maintaining Facilities, Vehicles and other equipment; Training and Educational Programs and Code Compliance and Inspectional Services.

Due to COVID-19 restrictions the Fire Department Business office has been closed to the public but the office has been manned during regular office hours of Monday through Friday, 8:30 a.m. to 4:30 p.m. to assist the public either by email or telephone. The office was also manned on Saturday mornings during Burning Season.

The Fire Department operates a Class A pumper in each end of Town, a Tower/Pumper and a Tanker/Pumper out of Fire Headquarters, a Heavy Rescue out of Station 3, a Light/Air Truck out of Station 2, two forestry vehicles and a spare Class A pumper.

The Open Burning Season begins January 15th and ends on May 1st of each year. All Open Burning shall be done under the provisions of a properly executed permit issued by the Fire Department. For additional information regarding Open Burning and how to obtain a permit, please call the business office at 839-4606 or email the Office Manager at barkercc@grafton-ma.gov.

Handicap, Tot Finder and Emergency Phone Number stickers are available at the Fire Department business office, 26 Upton Street, during office hours.

The EMERGENCY NUMBER to report an EMERGENCY ONLY is **9-1-1**. For all other Fire Department business call 508-839-4606, fax 508-839-8520 and via email at griftonfire@grifton-ma.gov.

PERSONNEL

The following members served as Officers of the Grafton Fire Department in 2020 and have been appointed for indefinite terms:

Fire Chief/Forest Fire Warden: Michael E. Gauthier, Fire Chief
Board of Fire Engineers: Michael Mills, Deputy Chief

Company Officers-Captains: Paul Cournoyer, Station One
Robert Egan, Station Two
Richard L. Allain, Station Three

Senior Lieutenants: Michael Corda, Station One
Thomas Mulcahy, Station Two
Robert Remillard, Station Three

Second Lieutenant: Eric Mathieu, Station One
James R. Brawn, Jr., Station Two
Adam Gardzina, Station 3

In addition to having the above officers on staff we also have up to Twenty-three firefighters assigned to each station.

Deputy Chief Michael Mills retired September 9, 2020 after forty-six (46) years of dedicated service to the Town and to the Grafton Fire Department. Chief Mills began his career with the Fire Department in 1973 as a Firefighter assigned to Station 2. He worked his way through the ranks until being promoted to Deputy Chief in 2002. We thank Mike for his many years of dedicated service and wish him and his family the best.

Firefighter Jeff Egan retired after 15 years of service to the Grafton Fire Department on June 19, 2020. FF Egan's service with the Fire Department began in 2005 and although he has retired from Grafton Fire he continues his firefighting career as a full time firefighter in another community. We thank Jeff for his years of service and wish him and his family the best.

Also retiring from the Grafton Fire Department was Firefighter Nicholas Child. Firefighter Child retired on August 15, 2020 after 20 years of service, all of which were at Station 2. We thank Nick for his service and wish him and his family the best as well.

All firefighters are outfitted with state of the art and NFPA compliant Personal Protective Equipment. In addition to turnout gear, each firefighter receives a pass device, helmet, hood, gloves, boots and a SCBA facemask.

The process for hiring a new full-time Inspector has begun. We are anticipating the start date for this person to be sometime in the beginning of 2021.

TRAINING

Investigation, compliance, enforcement and suppression are all areas that require extensive knowledge and training. In an effort to ensure that training is consistent, we require that all new recruits attend the Firefighter I/II Recruit Training offered through the Massachusetts Firefighting Academy. This training consists of approximately three hundred (300) hours of training which includes classroom, practical and live fire instruction and is done at the Massachusetts Firefighting Academy in Stow. Though COVID restrictions have made the process much more difficult we were able to welcome Brandon Dionne to the ranks of Recruit Class Graduates. In addition, we have two new recruits enrolled in the next Massachusetts Firefighter Academy Col/Vol Recruit Program.

We offer Firefighter I/II refresher classes in house for the rest of our firefighters, using Massachusetts Firefighting Academy trained instructors. We are mandated to be CPR and First Responder certified, which the department provides. Our inspectors and Administration staff attend numerous classes through the Academy pertaining to code compliance and enforcement.

COMMUNITY

We are saddened to say that due to the COVID-19 pandemic we have not had the opportunity to participate in any community activities. This was very sad indeed as most if not all of the Fire Department Administration staff will be retiring in 2021 and weren't able to have that one last year of programs with the community. We will miss scheduling the Fire Education Programs, opening the Fire Station to the children and mostly Grafton Celebrates the Holidays. Hopefully the Department will be able to open ourselves up to the community soon.

INVENTORY OF VEHICLES IN SERVICE

2019 Seagrave Pumper	Engine 3, Station 3
2019 Firovac 3000g pumper/tanker	Engine 5, Station 1
2019 Chevrolet Tahoe	Car 1
2016 Ford F350	Forestry 2, Station 1
2014 Pierce Heavy Duty Rescue	Rescue 1, Station 3
2012 Pierce Saber Pumper	Engine 2, Station 2
2009 International Light/Air Truck	Truck 6, Station 2
2008 Ford Expedition	Fire Prevention, Station 1

2002 Chevrolet Utility Truck	Maintenance 2, Station 1
2001 Pierce Midmount Aerial Tower	Tower I, Station 1
2000 American LaFrance Pumper	Engine 1, Station 1
1994 Pierce Sabre Pumper	Engine 4, Station 1
1990 Ford F700 Pumper	Engine 10, Station 2
1982 Ford Pierce Pumper	Forestry 1, Station 1

RESPONSE

The Fire Department responded to 504 calls for service during the period January 1, 2020 to December 31, 2020:

Structure Fires -	5
Chimney Fires –	1
Vehicle Fires –	10
Cooking Fires –	15
Other Fires -	3
Rubbish/Trash -	4
Outside/Brush Fires –	16
Rupture/Explosion/Overheat w/No Fire –	4
Rescues, Accidents, Search/Extrication –	54
Hazardous Condition-No fire -	48
Service Call/Standby/Investigations -	77
Good Intent/Cancel en route –	32
False Alarms-Accidental & Malicious –	212
Weather –	23

911 Burning Permits were issued during the 2020 Open Burning Season.

INSPECTIONS

The Fire Department conducted 716 inspections in calendar year 2020.

304 Annual Inspections -	14
26F, 26F1/2, Reinspect 26F -	308
Annual Inspections -	16
Fire Alarm for Occupancy -	92
Fire Alarm-Commercial -	9
Liquid Propane Permits -	79
Oil Burner/Oil Tank -	116
Sprinkler Systems -	16
Underground Storage Tanks -	28
Kitchen Exhaust Systems -	1
Transfer Tanks -	1
Schools -	14
Misc -	22

The Board of Fire Engineers meets as needed, at Fire Headquarters, 26 Upton Street.

EMERGENCY NUMBER: to report an EMERGENCY ONLY is **9-1-1**, for all other Fire Department business call 839-4606 during business hours.

We strive to provide the best level of service to the people of Grafton, comparable to any town in the Commonwealth. We are able to do so with our primary focus always on life safety, consistent training, conscientious service and fiscal responsibility.

On behalf of the Board of Fire Engineers, I extend my sincere thanks to all Town Officials and Departments for their continued cooperation, assistance and support.

Respectfully submitted,

Michael E. Gauthier, Fire Chief

**FINANCIAL REPORT
FISCAL YEAR 2020**

APPROPRIATION:	\$646,225.36
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Salaries & Wages	\$307,976.88
Expenses	121,033.35
New/Replacement Equipment	89,520.41
Encumbered Funds	8,797.11

TOTAL EXPENDED:	\$527,327.75
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UNEXPENDED BALANCE:	\$118,897.61
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RECEIPTS:	\$ 29,313.92
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Permits and Inspections, Reports	\$23,651.44
Fire Service -	
Reports, Copies, Reimbursement	65.00
Gift	0
Details & Plan Review	5,597.48

EXPENSES IN EXCESS OF \$1,000.00

Air Cleaning Specialists.....	4,319.00
Budzyna, W.J.	8,183.40
Constellation	4,751.77
Cogswell Sprinkler.....	1,745.00
Cross St Associates	5,581.00
Door Systems.....	4,238.67
East Coast Emergency Outfitter	20,508.84
Emergency Services Marketing (IAR)	2,096.00
Eversource	4,024.35
Firematic Supply Co., Inc	32,403.29
Fire Programs	1,685.00
Grafton Water District Solar Project	4,358.53
Grafton, Town of	1,996.22
Independent Compressor Service	2,759.35
Industrial Protection Services	15,554.09
Mass Fire District 7	1,100.00
Mike's Mobile	1,219.85
National Grid	5,176.67
New England Ladder Testing	1,080.00
NFPA.....	1,520.50
Positive Promotions.....	1,894.20
Raps Auto Parts Supply	1,053.60
Reliant Medical Group.....	3,484.00
Renaud HVAC & Controls	10,254.02
Specialty Vehicles Inc	23,860.33
Spectrum.....	2,083.40
Tri State Truck Center	2,953.36
Verizon.....	4,272.79
Verizon Mobile	1,793.74
WoRad	6,888.40

REPORT OF THE GRAFTON HISTORICAL COMMISSION

Under normal circumstances, the Historical Commission meets regularly on the second Thursday of each month. In 2020 the Grafton Historical Commission met in-person January through March. Meetings after that were held using Zoom, due to the Covid-19 pandemic and Governor Charlie Baker's orders. The Commission hopes in-person meetings will return to normal sometime in 2021.

The make-up of the Commission remained unchanged during 2020 with David Therrien as Chairman and Robert Aberg as Clerk.

Despite the fact that there were restrictions on meeting in-person, the Commission was able to complete the projects it had in process. Those projects include the following:

Development of the former State Hospital property at 8 Pine Street. The Commission reviewed the bids and offered its opinion on the sale.

Restoration of the Sealer of Weights cabinet - A contractor was chosen, and work started in early spring 2020 and was completed about a month later. However, because the Municipal Center was closed to the public, the cabinet could not be the Town until July. It is currently on display next to the Town Clerk's office at the Municipal Center.

Grafton's Inventory of Historical Buildings and Properties – The Town of Grafton received a matching grant from Massachusetts Historical Commission to update Grafton's Inventory of Historical Buildings and Properties. The last reports were done in 1990 and 1991 and included buildings constructed prior to 1940; the update includes houses constructed before 1970. The commission received Town Meeting funding through the CPA program at the May 2019 Town Meeting and a contract was awarded to Kathleen Broomer to conduct the survey. Work started in September 2019 and was completed in the summer of 2020.

Monitoring of CPC Projects – The Commission continues to monitor the status of the projects currently receiving historic preservation funding from the Community Preservation Committee / CPA fund. Current projects include (1) Sealer of Weights cabinet and (2) Update of Grafton's Inventory of Historical Buildings and Properties.

Expenses in excess of \$1,000 - None.

Respectfully submitted,

Grafton Historical Commission,
David Therrien, Chair
Robert Aberg, Clerk
Mark Fobert
Donald Clark
John Stephens

Bruce Teixeira
Kimberly Bagni

REPORT OF THE HISTORIC DISTRICT COMMISSION

The Historic District Commission (HDC) was established to ensure the preservation of the architecture and historical features of the buildings and other structures within the Grafton Common Historic District. The HDC generally meets on the third Thursday of each month in the Municipal Center but had to move to remote meeting during the Covid 19 pandemic. Commission membership during Fiscal Year 2020 (FY20) was as follows:

- Bill Nicholson- Chair
- John Morgan - Vice Chair
- Paul Scarlett - Clerk
- Brad Schlapak - Member
- John Stephens - Member
- Open
- Open

During fiscal year FY2020, the following applications were received:

- An application for a Certificate of Appropriateness was submitted in June 2019 by Deanne “Edie” Blewett for installation of signage to advertise her business, “Fleet Street Barbering Company” located within the Grafton Inn building. Discussion of this matter took place at the July 2019 Commission meeting as Ms. Blewett was unable to attend in June. Despite some concern with the signs already having been installed prior to Commission approval, and addition of a neon light that had not been referenced in her application, the Commission approved Ms. Blewett’s request with the understanding that the neon sign would only be left on during her hours of operation and that she would obtain the appropriate permit from the Building Inspector.
- An application for a Certificate of Appropriateness was submitted in June 2019 by Jay Hunter for both the addition and replacement of signage at his establishment, “Hunter’s Grill” located at the Grafton Inn. Discussion of this matter took place at the July 2019 Commission meeting. The submitted application included installation of a new sign to be located at the front corner of the building alongside Upton Street, and the replacement of an existing sign located at the rear of the building also along Upton Street. Some concerns were raised as to potential implications for traffic safety from the planned location of the new sign and after some discussion, it was concluded more information as to its exact positioning was needed to consider further. Replacement of the existing sign at the rear of the building, which was indicated on the application would be visually identical to the one being replaced except for the use of gold lettering instead of white. It was further noted that the sign was to be constructed of painted metal rather than wood. Approval of this second sign was granted subject to Mr. Hunter securing the appropriate permit from the Building Inspector.

The HDC was also actively involved in the following initiatives during FY2019:

- **Library Expansion Project**

Project Manager, Andy Deschenes and Project Architect, Ken Best came before the HDC during FY20 to provide commission members the opportunity for review of exterior building materials, including the roof and sky lighting. The Commission was also advised that a letter of support this Commission submitted to the Massachusetts Historical Commission that was needed for the town to proceed with the project due to the existence of a preservation restriction on the building had been received and the plans had received approval, including approval for continued use of the original entrance subject to extension of the existing handrail.

- **Historic Grafton Common Improvement Project**

The HDC worked closely with the project engineering firm, Graves Engineering and an arborist, Davey Resources Group during FY20 to finalize plans for updating and enhancing Grafton Common. The intent of this project is to create a safer more user-friendly park that preserves and enhances its historic integrity by both introducing and bringing back some highly visible features including period appropriate lighting, brick walkways and lighted entry archways. Cost for completion of the project is estimated at \$720,000 with 10% to be covered through in-kind services and the balance via CPA funds that were secured at the May 2019 town meeting. Preparation for the bidding process and any additional pre-construction details will continue during FY21 with construction anticipated to commence in the Spring of 2021.

REPORT OF THE GRAFTON AFFORDABLE HOUSING TRUST

The Affordable Housing Trust met 9 times throughout the year. The membership of the Trust at the end of the calendar year included Chairman Bruce Spinney, Vice Chairperson Daniel Crossin, Treasurer Elisabeth Haynes, Clerk Daniel Cusher and Members Eric Swenson, and Curt J. Williams. Edward Prisby was the designated Select Board Representative.

Administrative / Financial

Resale of Affordable Units – Ongoing work of the Trust includes the review and recommendation of the resale of units currently listed on the Subsidized Housing Inventory. These units have deed riders attached to them to ensure that they remain affordable based on the State's eligibility requirement. The Town is always offered the right of first refusal to either purchase the unit or to assist unit owners in finding a qualified buyer. The following is a list of the affordable housing units that the Trust reviewed.

Affordable Home resales:

- 32 Daffodil Court
- 57 Tulip Circle "Hilltop Farms"

Given the past success of the assigned monitoring agents finding qualified buyers, the Trust recommended that the Board of Selectmen decline the right of first refusal for those units which allowed the monitoring agents to proceed.

COVID-19 Emergency Rental Assistance – The Trust contracted with a Housing Consultant to develop and administer an Emergency Rental Assistance program to provide financial assistance to income eligible residents, impacted by the COVID-19 pandemic. Funding for the program was procured through CARES Act, CPA and Affordable Housing Trust funds.

Ongoing Initiatives

Action Plan 2016 – The Trust finalized their 2016 Action Plan with JM Goldson. The Action Plan was continually utilized throughout the year to guide the Trust in searching for opportunities to reach their goals and objectives.

Town Owned Land – The Trust continues to assess Town owned land for future development. Sites identified in the Housing Production Plan continue to be reviewed based on in-house information.

- 53 Millbury Street: The Trust contracted with an engineering firm to create a concept plan and with MHP to develop a ProForma. Research is continuing on this property into the legal ownership and disposition.
- Hudson Property
- 20 Creeper Hill Road

Additional Town owned land identified by the Trust included:

- 60 Depot Street
- 25 East Street

- 25 Worcester Street: The Trust contracted with an engineering firm to survey and provide conceptual level plans for redevelopment of this location. Research is continuing on this property into the scale and design of potential development.
- 165 Worcester Street

Staff Support – The Planning Department continued to provide staff assistance for research, administrative tasks, coordination with developers and other interested parties as well as coordination with Town departments, and with state agencies such as the Department of Housing and Community Development.

Expenses in excess of \$1,000:

CARES Act (Emergency Rental Assistance)	<u>\$21,494.50</u>
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Total	\$21,494.50
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Respectfully submitted,

Christopher McGoldrick, Town Planner

REPORT OF THE AGRICULTURAL COMMISSION

The Grafton Agricultural Commission represents the Town's farm, nursery, and related agricultural communities. Meetings are usually held quarterly.

In the past year, residents have requested information for starting farming businesses. This service is expected to grow in the future as the Commission will collaborate with other Commissions and Boards of the Town, as well as State units such as the Farm Bureau. The Commission has gained new advisory members and has provided important farming-related information to the public via social media.

No expenses at this time.

Respectfully submitted,

Daniela Sharma, Co-Chair
Agricultural Commission

REPORT OF THE GRAFTON HOUSING AUTHORITY

The Grafton Housing Authority owns and/or manages 176 units of affordable housing for families, the elderly and disabled individuals. The Forest Lane and Maxwell Drive Complexes in North Grafton offer 128 apartments (667) for people over age 60 and disabled persons.

There are 6 units of family (705) housing located at McHale Drive in Grafton and 16 units of family (200) at Veteran's Circle in South Grafton. The Authority administers 6 Vouchers under the Massachusetts Rental Voucher Program. This program provides a rental subsidy paid directly to private landlords on behalf of the program participants.

There are 20 units of housing for individuals with special needs (689) located at Forest View and Providence Road. Although the Authority owns these buildings, the management of these units is provided by Riverside Community Care under the direction of the Massachusetts Department of Mental Health.

The Grafton Housing Authority is regulated by the Massachusetts Department of Housing and Community Development. The operating budget is derived from rental income and a subsidy from DHCD. The Authority does not receive financial assistance from the Town of Grafton and makes payment in lieu of taxes on its family housing.

Management of the Authority is overseen by the Grafton Housing Authority Board of Commissioners. Four of the five Board of Commissioners members are elected by the Town of Grafton and one is appointed by the Governor. The Board meets on the second Tuesday of every month at 2:00 p.m. The meetings are held alternately at the Maxwell Drive and Forest Lane Community Centers and have also been offered through Zoom throughout the Covid-19 Pandemic. The Commissioners are committed to providing quality, affordable, safe housing in Grafton and welcome public attendance at their meetings.

Member terms as follows:

<u>Name</u>	<u>Title</u>	<u>Term Expires</u>
James Gallaher	Chairman	2021
Jack Kelley	Vice-Chairman	2023
Shawn McAvey	Treasurer	2024
David Robbins	Member State Appointee	2016
Lisa Kelley	Member	2025

Management and Maintenance of all Housing Authority programs and properties is administered by the Executive Director and approved by the Board of Commissioners.

The office is located at 10 Maxwell Drive in North Grafton. Office hours are 8:00 a.m. to 4:00 p.m. Monday through Friday. Applications for housing are available at the Housing Authority office and can now be accessed through the DHCD website.

Respectfully submitted,

Amanda Brady, Executive Director
James Gallagher, Chairman
Jack Kelley, Vice-Chairman

Shawn McAvey, Treasurer
David Robbins, Member State Appointee
Lisa Kelley, Member

REPORT OF THE INFORMATION TECHNOLOGY COMMITTEE

The Information Technology (IT) Committee was formally commissioned during the first committee meeting on December 18, 2006. The mission and charge of the Committee is to “advise the Town Administrator, the Select Board and the Town on all aspects of information technology and to lead the Town in proactively developing and implementing an information technology strategy.”

The committee has established the following priorities, with guidance received from the Town Administrator and other town boards and committees:

- Based on the professional experience of the committee members, provide advice, counsel, independent viewpoints, perspectives, and experience regarding Information Technology.
- Make recommendations that will result in cost savings and improved responsiveness by using information technology.
- Identify potential cost savings or service level improvements obtainable by leveraging services across school and municipal functions.
- Identify opportunities for improving town computing strategy and infrastructure.
- Reduce risk and exposure for the town related to Information Technology.
- Provide ad hoc technology based guidance and consultation as requested.

Accomplishments:

- With the constraints imposed by the COVID-19 pandemic and no requests from the Town administration for assistance from the Committee, the Committee held no meetings in 2020.

Active initiatives:

- Coordinate with the Town’s IT staff and administration regarding IT policies and procedures.
- Provide guidance and expertise as needed for continued development and enhancement of the Town’s Web presence.

Respectfully submitted,

The Information Technology Committee

David Robbins, Chair

William F. Jones, Jr., Clerk

Robert W Carroll Jr, Member

Robert Hassinger, Member

Patricia Myers, Member

REPORT OF THE PLANNING BOARD

The Planning Board meets regularly on the second and fourth Monday of each month. During re-organization after the May election, Robert Hassinger was chosen by the Board to serve as Chairman, David Robbins as Vice-Chairman, and Justin Wood as Clerk.

In 2020, the Planning Board met 26 times, 24 of which were regular meetings. The Board held 107 public hearing sessions, a significant increase from the previous year's (66). The Planning Board held one (1) joint meeting with the Zoning Board of Appeals.

In 2020, permit/application review remained relatively busy for the Planning Board. The following is a summary by application type:

Special Permits (<i>new in 2020 & carried over from 2019</i>):	14
Special Permits (<i>opened in 2019; still open as of 1/2020</i>):	4
Special Permits (<i>modification of previous approval</i>):	5
Preliminary Subdivision Plans (<i>new</i>):	1
Definitive Subdivision Plans (<i>new</i>):	3
Definitive Subdivision Plans (<i>mod. of previous approval</i>):	2
Definitive Subdivision Plans (<i>default/on-going</i>):	0
Definitive Subdivision Plans (<i>rescinded</i>):	0
Site Plan Review (<i>not associated with Special Permit</i>):	1
Site Plan Review (<i>mod. of previous approval</i>):	4
Approval Not Required Plans:	9
Scenic Road Permits:	3
Scenic Road Permits (<i>mod. of previous approval</i>):	0
Determination of Completeness for Subdivision:	1
Request for Determination (<i>Cellular Facilities</i>):	1
Project Plan Review (<i>Tufts</i>):	<u>0</u>
TOTAL	48

Fourteen (14) Special Permits reviewed, new, and carried over from 2019. Special Permits were granted for the following projects: four (4) for two-family dwellings (One two-family dwelling was exempt from Special Permit via the Dover Amendment); two (2) solar facilities; one (1) for a cellular facility; one (1) multi-family; one (1) landscape construction business; one (1) marijuana establishment; and one (1) mixed use development. Three (3) Major Residential Special Permits were reviewed and approved.

Five (5) existing Special Permits were modified – two (2) to extend period to construct for two solar facilities, two (2) to extend the period to construct an approved marijuana establishment and one (1) to expand parking at an existing chiropractor's office. A total of nine (9) Approval Not Required Plans were submitted to and reviewed by the Board in 2020, all of which were endorsed. The Planning Board also issued five (5) Temporary

Determinations of Minor Modifications for outdoor seating to allow local restaurants to better comply with the Governor's Mandates regarding COVID-19.

Monitoring and various work items pertaining to seven (7) subdivisions continued throughout the year – Brookmeadow Village (off Providence Road), Gristmill Village (off Pleasant Street), Fieldstone Farms (Meadow Lane), Grafton Hill (off North Street), Dendee Acres (off Elmwood Street), Highfields of Grafton (Magill Drive), and Bull Meadow (off Appaloosa Drive).

During 2020, the Planning Board spent a considerable amount of time on proposed amendments to the Town's Zoning By-Laws (ZBL) and Subdivision Rules and Regulations. At the Spring Town Meeting held on June 20, 2020, the Planning Board sponsored the following article, which was approved by the Town Meeting with a two-thirds majority:

Article 20, Amend Section 12 entitled Village Mixed Use District to allow for the creation of a new VMU zoning district, designated Village Mixed Use – Gateway (VMU-GW), and revise and reformat the existing language.

Throughout 2020, the Planning Board continued to work on various short and long-range planning projects with the Planning Department and other departments, boards and committees. Projects included:

- On-going monitoring of implementation of the Grafton Comprehensive Plan.
- The Town Planner and Planning Board's representative to the Open Space and Recreation Plan Committee worked with the Open Space and Recreation Plan Committee to update the Open Space and Recreation Plan. The Town contracted with the Central Massachusetts Regional Planning Commission (CMRPC) to prepare the Plan. The Plan was completed in 2020 with revisions required by the State to be completed in early 2021.
- The Planning Department worked with other members of the Municipal Center staff and the Town Administrator to continue development of the Town's web site and Geographic Information System (GIS). Major departmental initiatives included coordinating the processing of historical permit data to be included in the planned launch of the ViewPoint online permitting system. Project information and Planning Board meeting materials web pages continue to be a major benefit to the public and staff alike.
- Development Team: Planning Department Staff participates in weekly meetings where residents, businesses, and developers can meet informally to discuss potential projects and receive feedback and guidance.
- Main Street / Route 122A Study: The project entails the reconstruction of Main Street from the Sutton Town Line to Providence Road. Staff continued to work with consultants and regional officials through the project development phase.
- During 2020, the Planning Department continued to provide support to the Affordable Housing Trust and two working subcommittees – *Community Preservation Committee*, and *Historical Commission*. Most notably, the Planning

Department assisted the AHT with the development and administrative implementation of the Emergency Rental Relief Program in coordination with MCO Housing, LLC, which responded to local rental relief needs of qualifying residents financially affected by COVID-19.

- Staff continued to work with representatives from the Cummings School of Veterinary Medicine / Tufts University to support development activities at the Grafton Science Park including meeting with prospective buyers and real estate agents interested in development at the park.
- The part-time Economic Development Coordinator worked with the Economic Development Commission to identify opportunities for encouraging economic growth in the Town. Staff and Board members attended numerous meetings with local and state officials and legislators to encourage economic development within Grafton. Staff continue to refine marketing materials, attend meetings and expositions to support economic development, and implement the “Shop Grafton” campaign to support small, home-grown businesses. In addition, the Economic Development Coordinator provided additional outreach and support to local businesses impacted by COVID-19.
- The Economic Development Coordinator continued working with Town Administrator to re-develop 8 Pine Street, consisting of 8.8 acres at the former Grafton State Hospital, as a transit-oriented development. In addition, the Economic Development Coordinator continued working with Town Administrator to re-develop 27 Upton Street. Proposals for both sites have been received.
- Staff assisted the Grafton Historical Commission to coordinate a Planning Grant from the Massachusetts Historical Commission (MHC) to update the 1991 historic resources survey and to document the historical significance of post WWII housing developments in town. Work began at the end of 2019.

The Planning Board encourages use of the Planning Department website at www.grafton-ma.gov to view and download application materials of proposed developments, as well as other current information on planning initiatives.

Looking ahead to 2021, the Board and Department will continue to consider new development applications and oversee construction activities. Two important goals for the Board in 2021 are to prepare a zoning amendment to foster redevelopment of historic mills and to update its Subdivision Rules and Regulations, which have not been updated since 2009. The Board will continue to focus on short and long-term planning efforts that address development issues and concerns facing Grafton, with specific attention to the implementation of the South Grafton Villages Master Plan, opportunities to update the Comprehensive Plan, and encourage development opportunities in North Grafton, on Worcester Street, and in town village areas.

In addition to their regular duties, Planning Board members volunteer on other committees to improve inter-board communication and promote smart growth for the Town:

Delegates to CMRPC: Bob Hassinger, currently CMRPC Chairman, and Prabhu Venkataraman

Open Space Committee: Dave Robbins, currently Vice-Chairman
Community Preservation Committee: Justin Wood
Library Planning and Building Committee: Prabhu Venkataraman
Housing Authority: Dave Robbins
Grafton Center Study Committee: Robert Hassinger, Linda Hassinger

PAYMENTS IN EXCESS OF \$1,000.00

PLANNING BOARD –Calendar Year 2020

Central MA Regional Planning Association (FY21)	\$5,214.56
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Respectfully submitted,

Christopher McGoldrick, Town Planner
Grafton Planning Board

REPORT OF THE ECONOMIC DEVELOPMENT COMMISSION

The Grafton Economic Development Commissions is charged with promoting, sustainable economic development and to assisting the Select Board and Planning Board in the implementation of the Town's economic goals and objectives.

When fully staffed, the Commission has seven members, all of whom are appointed volunteers. The current Commissioners are Karl Moisan, Chairman, Doreen Defazio, Vice Chairman, Morgan King, Dennis Perron, Shawn McAvey and Irene Houle, and Eric Swenson.

The Town issued and selected a response for the redevelopment of the old Grafton State Hospital located at 8 Pine Street. The site will be redeveloped with 309 residential units with 77 of the units being affordable housing. The 8.8-acre site will also contain 11,340 square feet of retail/restaurant space and additional parking to handle overflow from the MBTA train station.

The Town also issued a second request for a proposal for 17 & 27 Upton street. This approximately 7 acres site was home to the former Grafton DPW. The site has some environmental issues that need to be quantified and addressed. The RFP seeks a mixed-used development on the site.

Three potential retail cannabis businesses have received host community agreements from the Town of Grafton. The Town is legally capped at two retail cannabis stores. The message that the Town wants two open cannabis retail businesses was communicated to the businesses that have host community agreements with the Town. All three are stating that they will be open before the end of this fiscal year.

With COVID-19, the calendar year 2020 was unlike any year that businesses have ever experienced. This year the EDC Specialist spent significant time helping business owners understand their cash flow position, profitability, and project expenses. This was coupled with providing accurate and timely information about government loans and grants from the Federal government and the Commonwealth of Massachusetts. The most common programs were the payroll protection plan (PPP Loan), Economic Injury Disaster Loans (EDIL), and the various loans with Massachusetts Growth Capital.

The EDC would like to thank the residents and people that supported and continue to support Grafton businesses during COVID. Although the rules and regulations affected industries differently, many Grafton businesses had their best year over. One business has been in Grafton for 20 years and 2020 was their best year ever due to the support that was received from Grafton residents. This was a common message from retail businesses.

Restaurants experienced some of the most difficult challenges as a result of COVID. The impact of the seating capacity restrictions cannot be overstated. The Town helped to mitigate the impact of the restrictions by allowing outdoor seating and entertainment.

The EDC believes that if restaurants can survive to mid-to-late April, they will continue to be a major contributor to Grafton's quality of life. After April, weather conditions will allow outdoor seating again and by the fall, seating limits should be allowed at a much higher rate.

Over the past calendar year, the EDC hosted two seminars to assist current business owners to grow their business and to assist potential new business owners to start their business in Grafton. The seminars were writing the "One-page Business Plan", and "Digital and Social Media Marketing". The marketing seminar concentrated on the challenges and opportunities for the restaurant and hospitality industry, retail industry, and B2B industry.

Given store capacity limits, ShopGraftonMA started on November 1, 2020, as opposed to the normal start of Black Friday. The number of participating businesses increased from 79 to 80. This year the winners of ShopGraftonMA received a \$100.00 gift certificate to the Grafton business of their choice. There were 10 winners.

The EDC developed a new retractable banner and marketing brochure targeted to attract retail, restaurants, and main street businesses. The tri-fold brochure emphasized why "Grafton is a Great Place to Live, Work and Play". The new marketing material has consistent look and feel with the life sciences brochure and banner.

The Economic Development Commission did not spend over \$1,000 with any vendor Plans for the fiscal year 2021 include but are not limited to the following.

1. Facilitate, organize, assist, and conduct seminars on SBA everything, and digital marketing.
2. Moving the redevelopment of 8 Pine street forward.
3. Moving the redevelopment of 17 & 27 Upton street forward, if the Town accepts the proposals.
4. Move the cannabis development along to get the business open and producing revenue for the Town.
5. Conduct the fourth annual ShopGraftonMA campaign.

Respectfully submitted,

John Allen, Economic Development Specialist
Grafton Planning Department

REPORT OF THE POLICE DEPARTMENT

The Grafton Police Department is a full-service agency comprised of officers and staff who take pride in their department and are dedicated to ensuring the safety, security, and high quality of life that Grafton residents expect and deserve.

The philosophy of the Grafton Police Department is that of preventing crime and being proactive while maintaining a high quality of life in this community. We believe in the Community Oriented Policing approach in dealing with the many problems we face each day. Community Policing is a philosophy of becoming involved with the people we serve and working together as a team to solve the problems that lead to crime.

We are a progressive department with the main objective in making the Town of Grafton a place where people would like to locate and raise their families. Working together with citizens, businesses, schools and civic organizations, the Grafton Police Department is ***Building Partnerships for a Safer Community***.

We offer the following services and programs to Town residents:

- ✓ Pole mounted radar signs for visual speed traffic enforcement.
- ✓ Daily house checks for residents who are away from home for extended periods.
- ✓ Chief's Column published weekly to answer citizen's questions and to provide crime prevention and safety information.
- ✓ Drug disposal kiosk in the police station lobby to provide the public with an opportunity to dispose of expired, unused and unwanted prescription drugs anytime, 24/7, with no questions asked.
- ✓ Use of social media including web site (www.graftonpolice.com), Facebook (www.facebook.com/GraftonPolice) and Twitter (www.Twitter.com/graftonpolice) to improve transparency and keep citizens informed of department activities.

It goes without saying that 2020 presented many challenges to both citizens and the police department alike. Unprecedented policies and practices had to be incorporated to adapt to the COVID-19 pandemic that affected so many and continues to take its toll on our society. Fortunately, the Grafton Police Department was prepared to meet the challenges presented by the Coronavirus and officers and staff continued to perform their duties with resilience and devotion.

Unfortunately, due to federal and state restrictions imposed for the safety and wellbeing of the public, we were not able to offer many of the community policing programs and events normally held throughout the year. Some of these programs include the Drug Awareness Program for all sixth-grade students in Grafton Public Schools, the National Night Out Block Party, the GPD Youth Academy, and the GPD Holiday Open House held in conjunction with Grafton Celebrates the Holidays.

In February, prior to the shutdown of events, we offered a Rape Aggression Defense (R.A.D.) class open only to women 16 years of age and older. R.A.D. provides effective options by teaching women to take an active role in their self-defense and psychological

well-being. R.A.D. is a program of realistic self-defense tactics and techniques. It is a comprehensive self-defense course for women that begins with awareness, prevention, risk reduction, and avoidance while progressing on to basic hands-on defensive training.

The department again participated in the *National Prescription Drug Take Back Day* sponsored by the Drug Enforcement Administration (DEA) to provide a venue for persons who wanted to dispose of unwanted and unused prescription drugs. On October 24th, residents were able to drop off their unused medications at the police station so that it could be properly discarded. In total, 90.4 pounds of unused and unwanted prescription drugs and medications were turned over to DEA for destruction. In collaboration with the Board of Health (BOH), the department also collected sharps (needles & syringes) to be disposed of at a later date.

We also participated in the Toys for Kids and Teens – Fill the Cruiser collection drive on November 28th. Residents were able to drop new unwrapped toys at the police station if they could not attend the Fill the Cruiser event. Thanks to the unsurpassed generosity of Grafton residents, we were able to provide over 2000 toys to local children and teens to help make their Christmas a little brighter.

The department continues to participate in the Central Massachusetts Law Enforcement Council (CEMLEC) whose mission is to provide resources of manpower and equipment to member agencies. The law enforcement council is a collaborative partnership of police agencies in a region that share knowledge, resources, and personnel for the benefit of public safety. Each member agency commits a portion of resources to CEMLEC and those resources are made available to member police departments to increase and improve their capabilities and capacities. Officers from Grafton are assigned to the Special Weapons and Tactical Unit (SWAT), Collision Reconstruction Unit, K9 Unit, Drone Unit and the Motorcycle Unit.

PERSONNEL TRAINING:

Officers and Dispatchers participated in the following training in 2020:

Electronic Control Weapon Training and Recertification, Firearms Training and Recertification, Annual In-Service, Rape Aggression Defense, Executive Development, Basic Criminal Investigations, MPTC Fitness Coordinator, Behavioral Recognition, SWAT Monthly and Annual In-Service, K-9 monthly, Motor Unit, L.E.A.D 21st Century Drug & Violence Prevention Conference, Surviving The Unthinkable, Tactical Combat Casualty Care, Civil Rights Symposium, C.I.T for Veterans, Social Media Summit, Digital Evidence Collection and Preservation, Power Phone Emergency Medical Dispatch, COP LINK Orientation webinar, 911 One Mind Campaign for Dispatchers, Dispatch priming and Cognitive Bias, Fire Department Paging System – I Am Responding Training, 911 ICAT for Dispatchers, Dispatchers Response to Persons with Mental Illness, Methamphetamines 101, NW3 Gray Key Mobile Forensics, Critical Incident Management System, Firearms Instructor Recertification, Instructor Development, Role of the Police at Polling Stations, Property and Evidence

Management, NEORCA Virtual Annual Conference, Fair and Impartial Policing, Crisis Negotiations for First Responders, Report Writing,

GRANTS RECEIVED:

The department received a grant from the Executive Office of Public Safety and Security (EOPSS) – State 911 Department in the amount of \$55,158.00. The funds were used to help defray dispatch personnel and overtime costs and purchase equipment to enhance the capabilities of the police department's communication center. We also received a State 911 Training Grant in the amount of \$10,000.00 to pay for training and training related expenses for the department's dispatchers.

We also applied for and received a Pedestrian and Bicyclist Safety Grant from the Massachusetts Executive Office of Public Safety and Security (EOPSS) - Highway Safety Division. The total grant was in the amount of \$6,000.00. \$5000.00 to be utilized for pedestrian and bicycle safety enforcement programs and \$1000.00 to be used for purchasing safety equipment or educational materials. As a result, the department purchased 166 youth and child sized bicycle helmets to be offered to local children who do not have the appropriate bicycle safety equipment. Several helmets were provided to a local elementary school teacher who utilized them during bicycle safety training in her classroom.

I would like to once again thank the Select Board, Town Administrator and all citizens of Grafton for their continued support of the police department. I also wish to thank and commend the officers and staff of the department for their service, professionalism, and devotion to duty. Their dedication and tireless efforts help to make the Town of Grafton a safe and desirable community in which to live, work and prosper.

Respectfully submitted,

Normand A. Crepeau, Jr.
Chief of Police

ACTIVITIES FOR THE YEAR 2020:

Total Calls for Service	18,170
Total Incidents Investigated.....	841
Total Arrests.....	207
Summons Arrests.....	107
In-Custody Arrests.....	84
Protective Custody	16
Total 911 Calls Received	3,157
Total Accidents Reported	324
Total Accidents Investigated	174
Accidents with Injuries.....	56
Fatal Accidents.....	0

Pedestrian Accidents.....	2
Hit and Run Accidents.....	33
Accidents with Animals.....	20
Motor Vehicle Citations	1,634
Summons Service	45
Harassment & 209-A Served.....	67
Total Alarm Calls.....	746
Disturbance Calls	286

AMONG THE 291 ARRESTS MADE IN 2020 WERE:

Aggravated Assault	6
Simple Assault	26
Breaking and Entering.....	1
Driving While Intoxicated.....	13
Trespassing.....	3
Destruction of Property.....	10
Disorderly Conduct.....	12
Drug / Narcotics Offenses	2
Shoplifting	2

TOTAL OFFENSES REPORTED IN 2020

Kidnapping / Abduction	1
Forcible Rape.....	0
Sexual Assault With An Object.....	1
Forcible Fondling.....	1
Robbery.....	2
Aggravated Assault	8
Simple Assault	31
Intimidation.....	10
Extortion / Blackmail.....	1
Burglary / Breaking And Enteri	4
Purse-Snatching.....	1
Shoplifting	4
Theft From Building	24
Theft From Motor Vehicle.....	28
All Other Larceny	20
Motor Vehicle Theft	6
Counterfeiting / Forgery.....	4
False Pretenses / Swindle / Co	12
Credit Card / Automatic Teller	2
Impersonation	79
Identity Theft	83
Destruction / Damage / Vandalism.....	30
Drug / Narcotic Violations.....	6

Statutory Rape	3
Prostitution	1
Weapon Law Violations	8
Animal Cruelty	2
Curfew / Loitering / Vagrancy	1
Disorderly Conduct.....	12
Driving Under The Influence.....	10
Drunkenness	2
Family Offenses, Nonviolent	8
Runaway	5
Trespass Of Real Property	7
All Other Offenses	302
Traffic, Town By-Law Offenses	160

EXPENSE PAYMENTS IN EXCESS OF \$1000.00
July 1, 2019 to June 30, 2020

Vendor	Amount
Colonial Municipal Group	\$60,422.20
MHQ Municipal Headquarters	\$35,289.60
TRI TECH Software	\$15,946.25
CJIS	\$14,962.50
R.M. Adams Plumbing	\$13,400.00
Duggan Vehicle Equipment	\$12,580.00
WORAD, Inc.	\$10,258.30
Town of Northbridge	\$ 9,950.00
Verizon Wireless	\$ 6,873.18
Koopman True Value	\$ 6,186.63
Axon Enterprise, Inc.	\$ 5,823.00
Elancity	\$ 5,799.00
Sullivan Tire	\$ 5,400.00
Eaton Corporation	\$ 5,250.00
AAA Police Supply	\$ 4,842.00
CDW Government Supply	\$ 4,810.85
Comm. of Mass.	\$ 4,450.50
W.B. Mason	\$ 4,306.58
Great American Financial	\$ 4,306.40
American Harley Davidson	\$ 4,200.00
Verizon	\$ 4,084.46
AMCHAR Wholesale, Inc.	\$ 3,407.58
TELEREPCO	\$ 2,977.00
Raps Auto Parts	\$ 2,908.67
Partners Technology	\$ 2,750.00
XPRESSION PRINTS	\$ 2,666.45
Municipal Police Institute	\$ 2,528.00

Bierman Services, Inc.	\$ 2,467.41
First Arkansas Bank	\$ 2,442.19
Security Design, Inc.	\$ 2,217.50
MPCC	\$ 2,200.00
Constellation Energy	\$ 1,991.31
Fitzzy's Car Wash	\$ 1,790.00
Powerphone, Inc.	\$ 1,714.00
Imperial Ford	\$ 1,691.95
Ragnasoft, Inc.	\$ 1,555.00
Grafton Water District	\$ 1,537.18
B.V. Drug Task Force	\$ 1,500.00
Town of Millbury	\$ 1,400.00
Worcester Elevator	\$ 1,411.00
Town of Millville	\$ 1,400.00
Staples	\$ 1,359.27
Dash Medical Gloves	\$ 1,348.65
Eversource	\$ 1,341.73
Motorola	\$ 1,270.08
Grafton Tire and Auto	\$ 1,256.31
MPH Industries	\$ 1,215.00
Raynor Overhead Door, Inc.	\$ 1,204.92
Town of Sutton	\$ 1,175.00
Renaud HVAC & Controls, Inc.	\$ 1,144.98
Hayward Assoc./TransCOR	\$ 1,132.82
PMAM Corporation	\$ 1,100.00
Dell Marketing L.P.	\$ 1,036.80
XEROX	\$ 1,002.85

RECEIPTS
July 1, 2019 to June 30, 2020

Outside Detail Admin Fees	\$57,740.00
Court Fees	\$12,734.00
RMV Receipts	\$12,634.00
Cruiser/Misc. Fees	\$ 9,044.97
Firearms Permit Fees	\$ 8,812.50
Parking Fines	\$ 2,045.00
Solicitor Permits	\$ 600.00
Civil Disposition Fines	

REPORT OF THE BOARD OF PUBLIC LIBRARY TRUSTEES

The Board of Grafton Public Library Trustees met on the fourth Wednesday of each month at the Municipal Center unless otherwise posted. Ms. Beth Gallaway remains to serve as Director and continues to nurture a welcoming and collaborative environment for our community. The Library had remained closed to the public for most of the year due to the COVID-19 pandemic and had begun curbside pick-up in the latter half of the year following closely Governor Baker's guidelines and MBLC for safe operation. Beth Gallaway and the Grafton Public Library Staff in spite of the pandemic have been able to serve the community through online and creative service offerings. The new Library construction continues on-schedule and within the allocated budget and is on target to open in late 2021.

Actions Taken this Year

1. Supported the Building Committee regarding design elements and furniture through the efforts of Trustee Doug Bowman who functioned as a liaison for the Board of Trustees.
2. Under the direction of the Board, Trustees Dana Wilson and Doug Bowman continued to support the Grafton Public Library Capital Campaign Fund. These monies will be used for the renovation and expansion of the Library.
3. Due to COVID-19 the staff appreciation event was canceled in exchange for individually wrapped gifts donated by the Trustees.
4. In response to the pandemic, the Board of Library Trustees ceased collection of library fines in person and put into effect a temporary policy for fine forgiveness.
5. Received support from the Select Board and Finance committee to implement a fine forgiveness policy to coincide with the grand opening of the new Library.
6. Attended Friends of the Grafton Public Library board meetings.
7. Daniela Sharma continued work on the Policy Subcommittee along with Beth Gallaway and Beth Patch. They worked to update and approve 8 policies including the inclement weather, parking, service to people with disabilities, reciprocal borrowing, and pandemic policies.

Ongoing Actions

1. Oversight of the operation of the Grafton Public Library and of State Aid and Trust monies and how the funds are allocated throughout the year.
2. Monthly review of the Library annual operating budget expenditures and bills.
3. Maintenance of the Library Building including monthly walkabouts to review building and grounds.
4. Updating and creating materials for the Library's Policy Manual.
5. Appointing a representative to participate in long-range planning for 2021-2025

Board Changes

Martin Estner was elected to a three-year term at the May election, and Karen Ceppetelli was re-elected to three-year term as well. Stephanie Teixeira was appointed to serve the rest of Martina Arndt's term which had been vacant since June. Aaron Vandesteen was re-appointed Chairman of the Board and Karen Ceppetelli was re-appointed Vice-Chair.

Board Members at the End of 2020

Aaron Vandesteen, Chair

Dana M. Wilson

Karen Ceppetelli, Vice-Chair

Douglas S. Bowman

Daniela Sharma

Stephanie Teixeira

Martin Estner

- Elizabeth Patch, Recording Secretary

Respectfully submitted,

Aaron Vandesteen, Chair
Grafton Public Library Board of Trustees

REPORT OF THE GRAFTON PUBLIC LIBRARY

The Grafton Public Library, located in temporary quarters at 53 N. Main Street, North Grafton MA while the 35 Grafton Common location is under construction, was open Monday through Thursday from 10 a.m.– 9 p.m. and Friday and Saturday from 10 a.m. – 5 p.m. until the COVID-19 Coronavirus Pandemic shut us down in March 2020. Staff provided remote reference and reader's advisory from March to June, then returned onsite mid-June and began offering a no-contact curbside pickup mid-July, Mon-Saturday, between 10am and 4pm with one rotating evening pickup through 8pm once a week.

We debuted online borrower registration and offered Internet-only cards so patrons could access online resources such as OverDrive, Hoopla and Freegal. A library card is free to any person who lives, works, or owns a business/property in Massachusetts; proof of residency is required.

We offered asynchronous story times for a variety of ages, DIY STEAM programs to go for children and teens, and online book discussions for adults. Our Library Summer Program was entirely online, with registration, activities, badges, raffles and reading logs offered via BeanStack.

WiFi was available in the parking lot. We suspended notary, passport acceptance, and public computer services, but continued to offer technology assistance, reader's advisory, and reference help remotely via phone, email, Facebook, Slack, and Zoom.

The Board of Trustees voted to suspend Library Fines for the duration of the pandemic, a step closer to a Fine-Free library.

Due to the Pandemic, number of items circulated, on-site visitors, programs and program attendance decreased. Some volunteers have returned and suspended service as Grafton's COVID-19 status fluctuates. We continue to offer temporary or long-term delivery to homebound borrowers and offered a socially-distanced monthly visit to Crescent Manor until COVID-19 infection stats hit RED status for the Town.

2020 STATS AT A GLANCE

- 55,277 items in the collection
- 49,068 physical items circulated
- 23,595 digital items circulated
- 293 museum pass checkouts
- 11,201 items borrowed from other libraries
- 8,452 items loaned to other libraries
- 10,299 visitors
- 213 new borrowers
- 8,973 Grafton cardholders
- 10,160 residents with Library cards
- 461 programs
- 3,467 program attendees
- 20 volunteers
- 415 volunteer service hours
- 3,555 computer / WiFi users
- 4,133 reference questions
- 40,506 website hits
- 39 documents notarized
- 39 passport applications executed

BENEFITS OF THE LIBRARY

The Library provided access to a collection of over 55,000 items in various formats for children, teens, and adults, including books (large print, graphic novels, manga, English Language Learner (ELL) resources, fiction, non-fiction, easy readers, picture books, board books for babies, and more); magazines for all ages; audiobooks in CD and MP3 format; music CDs; movies and television series on Blu-ray and DVD; membership passes to local museums and attractions; board, card, and video games for all ages; and a variety of kits and equipment, such as a telescope, ukuleles, home energy assessment kits, binoculars, lawn games, programmable robots, and more.

The Library transitioned to a completely online summer reading program, with 209 registrants. We provided 50 programs to 424 participants in July and August alone. In 2020, 3,467 babies, children, tweens, teens, and adults participated in 461 online or virtual or curbside craft DIY programs, including the all-ages online summer reading program, a children's book discussion group, online STEAM activities, a children's music and movement program with partner Apple Tree Arts, 3 story-time sessions per week, Friday Fun Days on half days during the 2020-21 academic year, 1-2 programs a month for teens, Grafton Ukulele Musicians (GUM) and five online book discussion groups for adults via Slack. In 2020, we continued outreach to Crescent Manor with a no-contact, socially distanced parking lot Book Wagon program monthly, and online visits with Grafton Public Schools preschool classes, daycares, and delivery to homebound residents – we totaled 8 participants in the home delivery program by end of the year.

Online services include free tutoring daily from 3–9 p.m. via Tutor.com/grafon; streaming music and movies via our Hoopla database at hoopladigital.com; streaming comics via ComicsPlus; online art and music instruction via ArtistWorks; eBooks (including eAudio) via OverDrive, Hoopla, and BookFlix; Ancestry.com (in library) and Heritage Quest (at home) for genealogical research; Freegal for streaming and downloadable audio; Teen Health Resources; MA Driving Tests, Scholastic Teachables; a collection of databases from Gale publishers; and access to 52.5 million items statewide via the Commonwealth Catalog online at commonwealthcatalog.org/.

RETURN ON INVESTMENT

The Library, funded at \$894,496 out of the total \$64,909,632 FY21 Town budget, remains at 1.3% of the Town budget.

- Value of CIRCULATING materials in 2020: \$515,050.34
- Value of materials from OTHER libraries, borrowed IN Grafton: \$452,883.54
- Value of items circulated TO other libraries from GRAFTON: \$311,923.53

The Library's operating budget cost taxpayers \$47.37 per resident in FY20. Calculate the value of your household's library use online at www.ala.org/advocacy/library-value-calculator.

CONSTRUCTION UPDATE

Following good weather in winter 2019-2020, the project had setbacks from extensive soil excavation and a hiatus for a few weeks due to COVID-19. The expansion and renovation project was around 70% completion by the end of 2020, with site work completed, included paving and lawn seeding; foundations poured, steel erected, framing completed, vapor barrier installed, chimney and masonry repaired, drywall installed, interior wiring and plumbing and HVAC installed, interior painting begun, exterior brick and siding installed, roofing nearing completion, and interior furniture, fixtures and equipment researched and sampled. Please see the report of the Library Planning and Building Committee for more information. Additional information about the grant, the construction process, and preliminary design is online at: www.graftonlibrary.org/thetimeisnow.

2020 ACTIVITIES

In 2020, the Library accomplished the following:

- Completed RFID tagging.
- Began the strategic planning process, developing a survey and holding meetings with staff and with key stakeholders.
- Provided a raised bed community garden.
- Investigated a seed library.
- Created a no-contact curbside pickup service for requested materials.
- Transitioned the majority of programming online.
- Increased home-bound delivery services.
- Went fine free for the duration of the pandemic.
- Participated in the Grafton Recreation Department's Scarecrow Building Contest (recreating a scene from the picture book *Scarecrow's Secret*, by Heather Amery and Stephen Cartwright.)
- Participated in the Grafton Celebrates the Holidays decorating contest in the Business Category.
- Partnered with Apple Tree Arts, Grafton Public Schools, and Busy Bee Academy for virtual programming.

GRANTS and GIFTS

The Library received 2 grants totaling \$23,249.92 in State Aid from the Massachusetts Board of Library Commissioners and had \$107,769.86 on December 28, 2020. These funds are appropriated from state taxes annually. State Aid is a grant for discretionary expenditure to supplement the municipal library budget, and it does not have to be spent by the end of the fiscal year. It is administered by the Board of Trustees and is currently being banked to defray construction costs; the Trustees have committed \$125,000.00 to the Capital Campaign.

State Aid Funding is dependent on several requirements:

- Municipal Appropriation Requirement: the annual Total Municipal Appropriated Income (TAMI) is a minimum of the average of the last 3 years plus 2.5%;
- Meet the minimum Standards of Service for operating hours, materials expenditure, and more; and
- Report statistics annually.

Not meeting these terms results in loss of state aid, loss of grant opportunities, loss of awarded grant funds, and loss of reciprocal borrowing privileges. More about State Aid is online at <https://mbhc.state.ma.us/programs-and-support/state-aid-and-arls/>.

The Library received \$9,000.00 in contributions from the Friends for museum passes, marketing, programs, and staff hospitality. The Friends hosted an outdoor book sale on Grafton Common, an Usborne fundraiser, and partnered with Stop and Shop several times on a reusable shopping bag fundraiser. Canvas tote bags are still available for sale at the Library as an ongoing fundraiser.

Two community members kindly named the Library as a benefactor for in memorial gifts. We thank the families, friends, and other loved ones of Margaret Arnold and Peter Cornetta for their generous gifts.

The Gift Account received additional contributions and had \$18,355.17 as of December 28, 2020.

The Library received a MA Cultural Council grant of \$100.00 that covered 50% of the cost to defray costs of a Star Wars Symposium program.

The Capital Campaign continued to accept donations and pledges. Donations may be sent to GPL Capital Campaign PO BOX 387 GRAFTON MA 01519

FACILITIES MAINTENANCE

The Library made the following building improvements in 2020:

- Repaired floodlight and other exterior lighting at St. Andrews.
- Performed annual maintenance of fire alarm system, fire extinguishers, boiler, and hot water heater.
- Cleaned the gutters.

PERSONNEL

In 2020, the Library had 13 FTE. Jan Parise resigned in December 2020, and Susan Leto and Donna Bates-Tarrant submitted letters of intent to retire by June 30, 2022.

VOLUNTEERS

Staff oversaw 20 volunteers who donated 415 hours of service. Volunteers shelved and shelf-read library materials, covered books, gardened, delivered books to the homebound, and worked on clerical projects.

THERE'S AN APP FOR THAT!

Download Access My Library for databases at <https://support.gale.com/tools/aml>

Download the C/W MARS app: www.cwmars.boopsie.com

Download the Freegal App on iTunes or Google Play

Download the Hoopla App on iTunes or Google Play

Download Libby, the OverDrive eBook app: meet.libbyapp.com

Download the Pronunciator Language Learning app: www.pronunciator.com/go-mobile

Download the Tutor.com app at www.tutor.com/mobile

In addition to offering eBooks, music, movies, and online learning at griftonlibrary.org, the Library continues to increase its social media presence across multiple platforms. Friend or follow the Grafton Public Library on the following sites:

- facebook.com/GraftonPublicLibraryMA/
- pinterest.com/griftonpublib
- twitter.com/griftonpublib
- instagram.com/griftonpubliclibrary

BUDGET

Town By-laws require each department to disclose expenditures over \$1,000.00:

OverDrive (digital books & media)	\$ 58,754.45
Ingram Library Services (books & media)	\$ 49,141.76
C/W MARS network (catalog, delivery)	\$ 21,248.00
Midwest Tapes (media)	\$ 19,205.64
National Grid (electricity)	\$ 10,877.65
Amazon (items unavailable from MHEC/CommBuys)	\$ 7,944.65
Blackstone Publishing	\$ 5,630.20
Bibliotheca (RFID)	\$ 4,735.34
Eversource (energy)	\$ 3,174.47
W.T. Cox (magazines)	\$ 3,150.90
Tutor.com (database)	\$ 3,000.00
Connection (computers)	\$ 2,589.09
ZooBean (online reading software)	\$ 2,533.00
W.B. Mason (supplies)	\$ 2,486.78
Library Ideas (Freegal database)	\$ 2,400.00
Gale (books)	\$ 2,209.99
American Alarm	\$ 2,034.48
Scholastic (BookFlix database)	\$ 1,891.00
T-Mobile (hotspot)	\$ 1,700.05
Allison Cusher (staff reimbursements)	\$ 1,556.94
Staples Advantage (supplies)	\$ 1,460.68
S&S Worldwide (craft supplies)	\$ 1,382.62
Koopman Lumber (lumber, hardware)	\$ 1,255.07
Recorded Books (audiobooks)	\$ 1,243.40
Patty DiTullio (consultant)	\$ 1,200.00
Princh (print service)	\$ 1,199.00
Demco (library supplies)	\$ 1,140.36
Plasticards (library cards)	\$ 1,040.00

Respectfully submitted,

Elizabeth S. Gallaway
Library Director

Payments over \$1,000

VENDOR	ROLE	AMOUNT
Drummey Roseane Anderson	Architect	\$172,091.00
DA Sullivan	OPM	\$93,987.00
Weston & Sampson	Licensed Site Professional	\$146,680.73
LGCI	Geotechnical Engineer	\$28,550.00
UTS	Testing agency	\$19,715.00
Colliers International	Commissioning Agent	\$10,008.00
Sunbelt Rentals	Temp A/C, Interim Library	\$15,024.00
Page Contracting	Interim Library ADA Repairs	\$1,400.00

REPORT OF THE LIBRARY PLANNING AND BUILDING COMMITTEE

The Library Planning and Building Committee meets on the first Monday of each month at 6:00 pm at the Grafton Memorial Municipal Center. Calendar, agenda and meeting minutes are online at <https://www.grafton-ma.gov/library-planning-building-committee>. (NOTE: due to COVID 19, this committee has conducted remote meetings through ZOOM since March 2020.

At meetings, the committee provides feedback on any design modifications to Drummey, Rosanne Anderson Architects (DRA); approves/recommends change orders; reviews construction timelines; approves bills and construction payment requisitions; listens and provides feedback to the Clerk of the Works (Andy Deschenes) and Owner's Project Manager (Mark Sullivan) regarding construction updates. The Committee receives updates from the owner's project manager (OPM), Mark Sullivan, DA Sullivan Associates, who represents the Town's interests during the construction phase. The committee also receives updates from Andy Deschenes, who is the Clerk of the Works to the Select Board and Town Administrator.

An Interiors sub-committee was formed during the construction phase to monitor and assist with the interior furnishings and color schemes. This committee works closely with the Architect and reports back to the Library Planning & Building Committee.

The Grafton Public Library is temporarily located at 53 Main Street, North Grafton. The library will function at this location until the expanded/renovated library at the Common is complete.

Andy Deschenes, Town Clerk of the Works, has photographed the existing library for the MA Historical Commission's documentation requirements for developing a historic record of the original/currently existing building. Mr. Deschenes also photographs and writes daily field reports of the construction project.

Grafton Public Library, Construction Summary for CY 2020

January:

Progress of the work has slowed significantly as the team works through a mitigation plan for contaminated soil. The GC is doing a little bit of work in the existing building, mostly demolition like removing the carpet from the main level area and saw cutting trenches in the basement for future utilities.

February:

Interior demolition at existing building. Masons installed new CMU wall, lower level. Site perimeter fence installed.

March:

Underground storage tank (UST) #1 was removed. A DEP 'Immediate Response Action' was opened to track remediation and additional soil testing was done. Unsuitable soil was removed from a portion of the future building footprint, and both geotechnical and licensed site professionals were on hand daily to witness and provide direction on

suitability for structural and environmental purposes. Six (6) groundwater monitoring wells were drilled around the site in accordance with DEP procedures.

April:

Excavation and removal of unsuitable soils continued despite COVID-19 restrictions placed on other construction projects (We received approval from the State to continue). The entire new building footprint area has been excavated, material removed, and new structural fill imported, placed in lifts per the geotechnical engineer and compacted. COVID-19 protocols were put in place.

May:

The parking lot area has been graded and 40% of the site drainage installed. The concrete foundation work is 60% complete. The existing north gable end of the building had brick removed as planned for future replacement. Plywood was installed in the existing attic for worker safety.

June:

UST #2 was discovered, removed, and remediated. Approximately 40% of the steel frame was erected. Demolition in existing lower level has been completed. Site drainage and structures are at 80%.

July:

UST#3 was discovered, removed, and remediated. Site drainage is complete. Remainder of foundation was poured. The remainder of the steel frame was installed. Underslab plumbing began this month and reached 95% completion. The main tel/data route from the building to the pole was dug, run and backfilled.

August:

Parking lot and entries were paved (binder course). Secondary steel was installed, and the second-floor concrete slab was poured. Demolition of the east side of the existing building was completed; shoring is in place. Metal studs at new building perimeter are at 30%. Site lighting conduit has been dug, run and backfilled.

September:

Curbing has been installed at paved areas. Skylight steel was inspected and passed. Exterior metal framing is complete as is exterior sheathing. Interior framing on the second floor is 90% complete, door frames are going in. Flat roofing at upper roof is substantially complete, vapor barrier at the perimeter walls is ongoing. HM frames, exterior windows and the skylight are on site and in a trailer. Roof drains have temp piping. Underground conduit has been installed.

October:

Hydroseeding completed around parking lot and detention pond. First floor slab on grade was poured. Masons started exterior brick layout. Interior wall framing on second floor is complete, insulation and drywall have started. First floor framing is at 20%. Sloped roofing is 85% complete, vapor barrier at perimeter is 90% complete. The skylight installation is complete. Rough plumbing is at 90% in the building and a new

water main was installed to the street. Ductwork is at 40% on the second floor and 20% on the first floor. The new fire protection line from the street was connected.

November:

Site guardrail was installed; curved concrete foundations for site benches were also completed. Exterior brick is over 90% complete. First floor metal framing is 95% complete, drywall continues on both floors. Exterior windows on south elevation are installed. Rough plumbing for water and gas is completed and inspected. CO detectors are installed for construction. Electrical rough is at 70% for the building, inspections have passed. Ductwork is over 75% complete for the building, mechanical piping is behind at 25%. Rooftop HVAC equipment was craned to the roof. FP piping is at 60% complete.

December:

Masons infilled the former LULA openings. Second floor drywall is complete, first floor is at 30%. 85% of exterior windows have been installed. Secondary electrical is over 75% on both floors. Ductwork is nearly complete, and insulation is at 80%. Mechanical pipe is at 50% on both floors. FP pipe is nearly complete.

January 2021:

Painting is 70% complete on second floor, first floor drywall is at 95% complete. Ceiling grid is at 25% on the second floor. Asphalt shingles at dormers and north sloped roof are at 95%. The low flat roof is completed except for the edge detail. PVC trim and siding is 90% complete on south wall, 75% on north side. Good progress with secondary electrical feeds and boxes, controls. HVAC and mechanical piping are in very good shape, pressure testing underway. FP main from street to building has been flushed.

Looking ahead – the schedule still indicates a Substantial Completion date of June 8, 2021. We anticipate 3-4 weeks to move in and complete Owner-supplied equipment and furniture.

The library renovation and expansion project began construction in September 2019 with a ceremonial groundbreaking in November 2019. Building occupation is expected in July 2021. The committee continues to review timelines and the impact they may cause. More information about the grant, the design and the construction process, is online on the Town website at <https://www.grafton-ma.gov/library-planning-building-committee>, on the Library website at www.graftonlibrary.org/thetimeisnow, and on our Facebook page at <https://www.facebook.com/GPLBuildCom/>.

MEMBERS

Doreen DeFazio replaced Brook Padgett as Select Board liaison.

Committee Member Roster

Mary Fritz, Chair

Julie Grace, Vice-Chair, at-large

Lisa Rice, Scribe, at-large

John Stephens, Historic District Commission / Secretary

Doug Bowman, Board of Library Trustees liaison

Doreen DeFazio, Select Board liaison

Irene Houle, Finance Committee liaison
Prabhu Venkataraman, Planning Board liaison
Beth Gallaway, Library Director, at-large

Additional Attendees/Participants Roster

Andrew Deschenes, Clerk of the Works
Mark Sullivan, Owner's Project Manager
Ken Best, Principal Architect
Ron Paolillo, Architect

EXPENDITURES AND RECEIPTS

Town By-laws require each department to disclose expenditures over \$1,000.00; the Library Planning and Building Committee spent over \$1,000.00 with the following vendor expenditures and overall costs to date for the new/renovated library in 2020.

Drummey Roseane Anderson	Architect	\$1,72,091.00
DA Sullivan	OPM	\$ 93,987.00
Weston & Sampson	Licensed Site Professional	\$ 146,680.73
LGCI	Geotechnical Engineer	\$ 28,550.00
UTS	Testing Agency	\$ 19,715.00
Colliers International	Commissioning Agent	\$ 10,008.00
Sunbelt Rentals	Temp A/C, Interim Library	\$ 15,024.00
Page Contracting	Interim Library ADA Repairs	\$ 1,400.00

Respectfully submitted,

Mary Fritz, Chair

As of 02/01/2021

Engineering/Soft Costs		
Budgeted	1,456,300	
Projected	1,774,494	Extends cost for Clerk through June
Difference	-318,194	
Construction Costs		
Budgeted	10,887,733	
Projected	13,180,976	Includes CO's 15, 16, 17, through PCO 053
Difference	-2,293,243	
Owner Costs		Includes furniture, IT, move, temp library, legal
Budgeted	1,203,530	
Projected	1,388,194	(No change from November)
Difference	-184,664	
Total Cost to Date		
Current Projected Cost	16,343,664	
Total Borrowing Approved	16,627,997	
Current difference	284,333	
Approximate State Grant	7,435,041	
Approximate Cost to Town	8,908,623	

REPORT OF THE NELSON MEMORIAL PARK & LIBRARY TRUSTEES

The Trustees meet generally at 7:00 pm on the first Monday of the month as needed in the library building. The trustee's responsibilities are to manage the land, buildings and other assets donated to the town by Charles Nelson.

Covid 19 caused a reduced use of the park this past year by organized groups, the Grafton Girls Softball League hosted a tournament, the Recreation Department held a concert at the park, & the Grafton Women's Softball League played on Sunday evenings. The disc golf course saw increased use as did the park in general.

This coming year we will continue to work on ways to improve and manage the park, while continuing to meet the demands of a growing group of local leagues and groups. Any suggestions would be greatly appreciated.

We'd like to thank our two grounds keepers Bob Donahue and Tom Hanesbury for the great job they do keeping our park & buildings in great shape!

Expenses for the fiscal year were as follows:

Koopman Lumber	\$ 2,015.66
NStar	\$ 1,966.75
NGrid	\$ 479.79
Kearsarge Energy	\$ 1,134.23
New Horizon Comm	\$ 819.56
Grafton Water Dist	\$ 45.00
Global Medical Ind	\$ 75.46
American Alarm	\$ 899.42
Paul Doyle Carpet	\$ 577.00
Arnold Ullman Sign	\$ 100.00
Gauvin Supply	\$ 529.76
Total	\$ 9,443.40

Payroll Total \$ 13,244.58

Refer to end of town report for individual payroll for Bob Donahue and Tom Hanesbury.

Nelson Memorial Park & Library Trust Fund

Balance	
July 1, 2019	\$ 100,174.24
Interest Income	\$ 3,262.74
Deposits	\$ 100.00
June 30, 2020	\$ 103,536.56

Respectfully submitted,

William Kuck
Bridget Webber
J. Roger Currier, Jr.
Trustees

REPORT OF THE ANIMAL CONTROL OFFICER/SMALL ANIMAL INSPECTOR

The Covid 19 pandemic continued throughout 2020 changing many aspects of life including people's interactions with animals in general. Many people were confused about dog licensing when town office buildings closed to the public causing a general reduction in licensure.

Animal Control remained available, keeping regular business hours and on call 24/7 for emergencies.

Tufts University changed some policies due to the pandemic. The Wildlife Clinic will no longer take in orphan animals; those must be brought directly to a rehabilitator. Licensed Rehabilitators can be found on the Mass. Fisheries and Wildlife website. Also, the main hospital will no longer accept wildlife. The Wildlife clinic closes at 5pm so animals found after 5pm must be held overnight until the clinic opens the following day. For the first few months the clinic was not open on weekends so injured wild animals would wait until Monday to be taken to the clinic. The clinic is now open daily until 5pm. Endangered species may be admitted on emergency basis, call the main ER for information

The outbreak had a negative effect on the spay/neuter voucher program. The Mass Animal Fund Spay/Neuter voucher program provides a voucher to cover the cost of spay or neuter procedure for pets of low-income persons who are receiving some other form of government assistance. Requests for vouchers are made through the Animal Control Department, wait times are normally about 12 weeks however the pandemic caused a tremendous backlog. Requests for spay/neuter vouchers which were received and processed for 5 animals early in the year, were not filled by the fund until December.

In February, the Town Clerk invited me to help her film a short public service announcement about the need for dog licensure to be aired on Grafton cable. The Board of Health canceled the Annual Grafton Rabies Clinic due to the general quarantine because of Covid-19. The Westborough clinic was also canceled.

In November, the Westborough Library hosted a program about coyotes and invited Grafton residents to attend through Zoom or watch as it aired live on Westborough Cable Access. Also, in November the Pet Food Task Force through donations from several animal welfare organizations, supplied the Grafton Food Bank with enough pet food and toys for their December distribution. There was even a little left over. If anyone knows of a need for pet food among residents, they should be directed to the pet food coordinator or animal control.

There were 2 **POSITIVE RABIES** cases in Grafton. Both were in raccoons. Animals with rabies may show a variety of signs, including fearfulness, aggression, excessive drooling, difficulty swallowing, staggering, paralysis and seizures. Aggressive behavior

is common, but rabid animals may also be uncharacteristically affectionate or appear stunned. 90. % of rabies cases in the US. are in wild mammals according to the Centers for Disease Control (CDC). Opossum are North Americas only marsupial and as such their body temperature is usually too low for the rabies virus to survive so rabies in opossum is extremely rare. Rabies is a virus that attacks the central nervous system. It's found in mammals. Human cases of the virus are extremely rare in the United States, but if it's not treated before symptoms appear, it is deadly. Rabies has the highest mortality rate of any disease on earth- 99.9% once symptoms begin.

“Rabies survivor: Milwaukee protocol saves Brazilian teen

...<http://outbreaknewstoday.com › rabies-survivor-Milwaukee...>

Jan 12, 2018 — To date, five human rabies cases have been cured—Two in the US (2004 and 2011), two in Brazil (2008 and the current case) and one in Colombia in 2008. And we can go back to the 1970s to find rabies survivor, Matt Winkler, who survived rabies becoming as the report notes, “the first person on record to survive rabies”.

Worldwide, Rabies is estimated to cause over 59 000- human deaths annually in over 150 countries. That’s more than one person every 10 minutes. Due to widespread underreporting and uncertain estimates, it is likely that this number is a gross underestimate of the true burden of disease. 99% of rabies cases are dog-mediated and the burden of disease is disproportionally borne by rural poor populations, with approximately half of cases in children under 15.

Cases of human rabies in the United States are rare, with only 1 to 3 cases reported annually. Twenty-five cases of human rabies have been reported in the United States in the past decade (2009-2018) every year, more than 60,000 people come in contact with potentially rabid animals and are treated for the exposure in the United States. Successful treatment is available prior to the onset of symptoms and consists of a series of vaccines, usually in the arm; as well as wound care and possible other medications which your doctor will determine if it is necessary. Once clinical symptoms appear, rabies is virtually 100% fatal. If you think you might have been exposed, contact your doctor immediately. Any mammal can catch rabies. Among roughly 5,000 rabid animals detected in the U.S. in 2017, 32% were bats, 28% were raccoons, 21% were skunks, 7% were foxes, 6% were cats and 1% were dogs. The mass vaccination of dogs has drastically reduced cases in domestic animals since dog vaccinations began in the 1930s. Cats were added to the states vaccine requirement lists in the 1990’s which has reduced cases in cats. There were 6 positive rabid cats and no dogs in Massachusetts in 2018; the most recent year the data is available for, according to the Mass.gov website, Rabies surveillance data report.

A Breakdown of calls follows:

DOGS:

Abandoned:	1
Abuse/Neglect:	2
Aggressive dog:	2
Barking dog:	15
Bite:	19
Cruelty:	2- case ongoing
In Distress:	6- including one twisted and strangling in overhead run cable, cable removed with police assistance to hold dog while cutting cable
Found dog:	25
Hit by Car:	2
Impounded:	3
Loose:	22
Lost/Missing:	14
Nuisance:	10
Rescue with other agency:	1
Remove from vehicle:	1
Returned to owner:	20
Sighting of missing dog:	1
Surrender:	4
Unclaimed:	3
Unlicensed:	1

CATS:

Abuse/Neglect:	3
Bite:	2
Dead:	1
Found:	11
Impounded:	1- owner claimed
Lost/Missing:	12
Returned to owner:	1
Sick:	1
In Tree:	1

OTHER:

By-law mailed to resident:	6
Voucher request:	2
Information request:	30
Follow up calls:	64
Kennel Inspection:	1
Court hearings:	2: one cruelty case, 1 failure to vaccinate and license citation

Abandoned Chickens:	1- unfounded
Found Chicken:	2
Loose Chicken:	1
Loose Goat:	4
Goat in distress:	3
Loose Horse:	1
Loud Rooster:	3- referred to building dept.
Found Parakeet:	1

Ducks in storm drain:	9 ducklings, rescued
Orphan Ducklings:	2 calls, a total of 15 ducklings taken to rehabilitators
Animal in storm drain:	1
Bat in house:	3
Bird nest on ground:	2
Bird in fireplace:	1
Raccoon in Dumpster:	3
Skunk in yard:	2
Skunk in house:	2
Turtle in road:	1
Trapped Sparrow:	1- in birdfeeder, released

BATS:-All Massachusetts bat species are listed on the states ENDANGERED SPECIES list. Bats found in a bedroom with a sleeping person, a small child, or mentally compromised person- should be reported for possible capture and rabies testing. If there has been no exposure to persons or pets, bats may be released outside. Do not handle any wildlife with bare hands.

Bobcat sighting:	1
Coyote sighting:	5
Fox sighting:	5
Raccoon sighting:	1
Skunk sighting:	2

Orphan Red Squirrel:	2, captured and taken to rehabilitator
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Injured Coyote:	3
Injured Crow:	1
Injured Deer:	3
Injured Fisher:	1
Injured Fox:	4
Injured Goose:	1
Injured Hawk:	2
Injured Heron:	1
Injured Muskrat:	1
Injured Opossum:	2
Injured Owl:	1
Injured Rabbit:	3
Injured Raccoon:	7
Injured Skunk:	2
Injured Swan:	1

Sick Coyote:	3
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Sick Fox:	1
Sick Raccoon:	6
Sick Skunk:	2

Quarantine issued:	39
Quarantine released:	39

Rabies tests were
done on: 1 bat with inconclusive results requiring persons
exposed to seek preventative vaccinations

1 Woodchuck, negative test
2 Raccoons: both were **positive**

Respectfully submitted,

Melinda MacKendrick
Animal Control Officer/small Animal Inspector

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The Department of Public Works is comprised of Administration, Highway, Engineering, Parks & Cemetery, Fleet Maintenance, Sanitation and Street Lighting.

The Public Works Department is responsible for all endeavors relating to planning, designing, operating, maintaining and managing public ways, shade trees, fleet maintenance, sanitation and snow & ice operation. The Department also provides motor equipment maintenance services to all Town Departments and limited maintenance and repair for Town owned facilities. The goal of the Department is to provide cost effective and efficient services to the residents of the Town with commensurate budget levels, and to maintain compliance with all applicable laws and regulations.

The Highway Division maintained 110 miles of roadway including, but not limited to pavement repairs, catch basin cleaning and repair, storm drain installations and repair, street sweeping, street and regulatory signage installation & replacement and snow and ice control.

In October of 2020 the Department of Public Works moved its operations from 27 Upton Street to a brand new 40,000 square foot facility located at 64 Old Westboro Road. Moving of all trucks and equipment went smoothly and was done in a little over a week's time.

The DPW was able to service and clean out catch basins using department owned equipment. A total of 12 catch basins were repaired, 7 catch basins were rebuilt, 4 were added and all catch basins in Town were cleaned. In addition, DPW added 900 feet of new drainage pipe on Adams Road. 200 feet of new berm was also installed.

The Public Works Department serviced and filled 988 potholes throughout the Town. The staff maintained all traffic pavement markings on Town roads which included all crosswalks, centerline/edge markings, stop lines and school zone markings. 26 street signs were repaired by the DPW staff. 5 were replaced due to age or damage and 16 new signs were added. The Town also repaired 12 stop signs that were vandalized or in other ways damaged, replaced 8 and added 2.

The Public Works Department continues to provide grass mowing services for the Municipal Center, Police Station and other Town owned locations. The Department mows approximately 19.25 acres of land throughout the Town. 147 hazardous trees around Town were removed. Of which 120 were done by a contractor and 27 were removed by Public Works staff. 52 Town trees were trimmed or pruned.

We continue to oversee and maintain the recycling center at the DPW highway garage. In an effort to encourage recycling, we also make available composting bins to Town residents at very favorable prices through a contract the Town has with the state.

As in years past, the Public Works Department has provided residents with a place to bring their X-mas trees for disposal. Located outside the main gate to the highway

garage, this disposal area is open 24/7 for several weeks after the holidays. This allows residents the opportunity to dispose of their trees at a time that is convenient for them. The Department provided miscellaneous services and assistance to various Town Departments and community groups with their activities.

Our inventory includes:

- 8 Large 6 wheel dump trucks (one w/catch basin cleaner)
- 1 Ten wheel dump truck
- 5 One ton trucks (w/dump bodies)
- 3 Sidewalk machines (w/attachments)
- 3 Zero turn mowers
- 3 Loaders
- 2 Message boards
- 1 Street sweeper
- 1 Fork truck
- 1 Tree chipper
- 1 Asphalt hot box
- 1 Tow-behind air compressor
- 1 Backhoe

For winter snow plow operations:

- 7 Hired Contractors
- 4 Sewer Department trucks
- 3 Cemetery trucks
- All Highway Equipment

Respectfully submitted,

Kevin Gallagher
Highway Superintendent

EXPENSES OVER \$1,000.00

Sunshine Sign Co., Inc.	\$1,012.50
Impact Fire Services	\$1,014.50
Riley Brothers, Inc.	\$1,055.21
Earthworks	\$1,125.00
Tri State Truck Center, Inc.	\$1,224.20
W.B. Mason Co.	\$1,246.25
Kimball Sand Company	\$1,283.88
Global Supply, Inc.	\$1,470.24
Wachusett Precast	\$1,505.00
Birchler's Automotive, Inc.	\$1,596.00
Verizon Wireless	\$1,723.43
Zep Sales & Service	\$1,815.51

Michael Murphy (Snap-On)	\$1,818.21
Commonwealth of Mass, DOR	\$1,847.57
Airgas East	\$1,926.70
Home Depot	\$2,057.45
Lawson Products, Inc.	\$2,109.91
Gauvin Supply Company, Inc.	\$2,405.81
H.R. Prescott & Sons, Inc.	\$2,428.56
Masterman's LLC	\$2,531.70
Royco Distributors	\$2,562.03
Fastenal Co.	\$2,564.29
J.C. Madigan, Inc.	\$2,574.04
Kearsarge Master Tenant LLC	\$2,716.23
Southworth-Milton, Inc.	\$2,831.00
Pete's Tire Barns Inc.	\$3,179.14
United Rentals	\$3,398.02
Franklin Paint Company, Inc.	\$3,444.50
Visi-Flash Rentals Eastern, Inc.	\$3,453.55
Minuteman Trucks, Inc.	\$3,533.08
Koopman Lumber Company, Inc.	\$4,374.62
Ballard Mack Sales & Service	\$4,530.91
Grainger	\$4,587.61
Sterling Concrete	\$4,659.69
Grainger-Lynch Corp.	\$4,667.52
Raps Auto Parts Supply, Inc.	\$5,472.90
V.H.B.	\$6,387.92
Cintas Corp.	\$9,087.62
Dileo Gas	\$14,753.22
National Grid	\$16,858.44
Grafton Police Department	\$17,625.00

REPORT OF THE CEMETERY AND PARKS DEPARTMENT

The Cemetery Department maintains a year-round schedule providing a wide variety of services, up-keep, and maintenance for the Town Common as well as the Town's three cemeteries and eight recreational fields and parks.

Cemeteries

Riverside Cemetery: Riverside had 8 burials and 10 graves sold.

Pine Grove Cemetery: Pine Grove had 23 burials and 34 graves sold. A Dogwood tree was added.

Fairview Cemetery: Fairview had 36 burials this past year and 31 graves were sold.

Parks

All Town owned fields and park grounds are groomed and maintained on a weekly basis. The following parks had a few extras:

Airport Park: 136 feet of wooden fence was replaced. One tree was removed. ADA compliance issues were addressed.

Ferry Street Park: ADA compliance issues were addressed. New stone dust was added to the infield of McNamara field.

Riverview Park: The parking lot at Riverview was re-graded and resurfaced and ADA issues were addressed.

Brookmeadow Park: A new picnic table was added.

Mill Villages Park: The brush around the parking lot was cleared. 2 trees were removed and all trees were trimmed. New picnic tables were added and ADA compliance issues were addressed.

North Street: 2 trees were removed and ADA compliance issues were addressed.

Perry Hill: ADA compliance issues were addressed.

Grafton Town Common

The Common's railings and benches were painted. 4 trees were removed and all trees on the Common were trimmed.

Respectfully submitted,

Daryl Roberts

Superintendent of Cemetery and Parks

EXPENSES OVER \$1,000.00

Gauvin Supply Company, Inc.	\$1,447.45
Tender Touch Landscaping	\$1,520.00
Masterman's LLC	\$1,570.80
American Alarm	\$1,648.57
Koopman Lumber Company, Inc.	\$2,119.18
Zep Sales & Service	\$2,331.68
TruGreen Chemlawn	\$3,523.07
Collette Motors	\$4,398.64

REPORT OF THE GRAFTON RECREATION COMMISSION

This report of the Grafton Recreation Commission is based on activities during the calendar year January 1, 2020 through December 31, 2020. The Commission meets the first Monday of every month at 7:00pm at the Grafton Memorial Municipal Center.

This year, obviously difficult for all, was a challenge for the Recreation Department as well, but the department adapted, revamped, and created opportunities for recreation to continue in a safe and fun way.

Due to the State's restrictions on gatherings and general safety concerns, the Grafton Gazebo Road Race in May, Big Truck Day in June, and summer Concerts on the Common series were not held, but Recreation was eventually able to offer one summer concert at Nelson Park in July with a performance by Beatles for Sale. The Scarecrow Building Contest was held in October and had its best turnout ever with over 40 entries. The Amazing Turkey Challenge occurred in November with a revamped WhoDunnit? theme and puzzles loaded through QR codes. A scaled down, socially distant version of Grafton Celebrates the Holidays happened in December with a drive-thru Santa event and curbside pickup giveaways from Grafton businesses.

Spring and summer programming was initially cancelled through July, including our Summer Days Programs, but were able to offer some small outdoor sports and adventure programs, and family boating nights in late summer. Fall programming expanded to outdoor afterschool offerings. A basketball season was not able to be held, but knowing people needed fresh air, exercise, and the benefits of outdoor recreation, winter programming promoted being outdoors starting off with a Gnome for the Holidays hunt amongst town and Grafton Land Trust trails and then the launch of an Explore the Outdoors Activity Guide.

People were very happy to see a sense of 'normalcy' return and extremely grateful for these opportunities; Recreation was thrilled to be able to create these experiences and proud to have put together fun community events and programs to bring people together in safe and memorable ways.

Due to the decision to not operate Silver Lake Beach (due to safety concerns of the staff and public and financial responsibility to the town), general funds that would have supported the operation of the beach were able to be reallocated to address ADA needs and requirements in six of our parks and playgrounds, thanks to approval at Town Meeting in June. Tackling the ADA transition plan began immediately with such items as signage, parking space restriping, and addressing plumbing fixture and building access issues. CPA funding was approved at Town Meeting in November to address accessibility within the parks and playgrounds and construction began shortly after including creating accessible parking spaces and laying asphalt and installing matting to access amenities and playground structures. The project in its entirety is expected to be completed in the spring of 2021.

Jen Andersen, Recreation Director, received the Community Professional of the Year Award from the Massachusetts Recreation and Park Association in the spring at its annual meeting. The Massachusetts Recreation and Park Association is dedicated to the promotion, advancement, development and improvement of all recreation and park services within Massachusetts as well as on a National level and the award is given to a recreation professional that has rendered outstanding service to the MRPA and recreation profession.

It is encouraged to follow the department on Facebook and to visit GraftonRec.com often for the latest news and updates.

EXPENSES IN EXCESS OF \$1,000 DURING FY20

Other Supplies

- Marine Rescue: \$1,669.35

Professional and Technical

- Michael Morris: \$3,300.00

Repair and Maintenance

- Cook Forest Products: \$2,250.00
- Premier Sealcoating: \$2,500.00
- Site Specifics: \$2,500.00
- Solitude: \$3,296.00
- Wayne Grenier: \$2,051.74

Jen Andersen: \$2,486.92

- Communications: \$360.00
- Conference/Seminar: \$749.02
- Instate Travel: \$403.50
- Other Supplies: \$732.32
- Repair and Maintenance: \$242.08

Respectfully submitted,

Kristen Belanger, Chair and OSRP and CPC Representative
Christine Bishop
Stephen Crowley
Kayla Cushman
Gina Dalan

REPORT OF THE BOARD OF REGISTRARS

Submitted herewith is the report of the Registrars of Voters from January 1, 2020 through December 31, 2020.

It was an exciting and challenging year for voting in Grafton! Four elections were held in 2020, including a contentious Presidential Election and misplacing of 202 ballots for the Town Election. 3,816 registered voters cast ballots in the Presidential Primary on March 3, 2020. The Town Election was postponed until June 23, 2020 due to the global pandemic, COVID-19. 3,555 registered voters cast their votes, by mail in ballot and in person at the polls for the Town Election. After a contentious race for the two open seats on the Select Board, candidates Mat Often and Colleen Roy won. Rahul Rathi was elected for a three-year term for School Committee, along with first time candidate, Elizabeth Spinney, filling a one-year term to fill a vacancy. Linda Hassinger reclaimed the open seat for Planning Board and Justin Wood filled a one-year term filling a vacancy. The Library Trustees had two seats open for three-year terms that Karen Durand and Martin Estner were elected to. Daniel Concaugh won the seat for Town Moderator and Lisa Brovelli-Kelley was re-elected to the seat on the Housing Authority. A 2 ½ override also passed on the ballot.

Due to ballots being misplaced in the vault after an unprecedented turn out in mail in voting for the Town election, 202 ballots from Precinct 2 were not processed at the polls on election day. Once discovered, the Town held a first count on July 2, 2020 to add the votes to the Town Election totals. All seats and ballot questions remained unchanged. An election audit was conducted by Attorney Lauren Goldberg from KP Law, finding no systematic failures occurred.

Early voting in person and mail in voting was offered for the State Primary and State Election due to legislation passed from the Acts of 2020 Chapter 45 to allow options for voters to ensure their right to vote while remaining safe during the global pandemic.

A total of 3,641 registered voters voted in the State Primary held on September 1, 2020. 309 of those from Early Voting. While the State Election brought out 11,531 voters voting by mail, in person and at early voting.

Persons registered to vote in the office, by mail and online through the Secretary of State's website at <https://www.sec.state.ma.us/OVR>. The total number of registered voters in Grafton on December 31, 2020 was 17,026.

**FINANCIAL REPORT OF THE BOARD OF
REGISTRARS**

Appropriations:

Salaries & Wages	\$23,525.00
Overtime	\$4,400.00
Expenses	\$42,410.38

Total **\$23,275.00**

Total Expended **\$23,194.34**

Unexpended **\$4,730.66**

Extended
Polling Hours **\$13,083.44**
Total Expended **\$2,087.50**
Unexpended **\$10,995.94**

Payments in excess of \$1,000.00

LHS Associates	\$16,226.40
Mass Mailers Plus LLC	\$6,246.09
IBA Print Shop	\$3,034.46
Grafton Police	\$1,587.50
Uline	\$2,345.75
Buggy Whip	\$1,133.50
First Arkansas Bank	\$1,452.56

Respectfully submitted,

Kandy L. Lavallee, Town Clerk
Donna M. Girouard
Chester H. Jakubiac, Jr.
Jodie L. McInerney

REPORT OF THE SCHOOL COMMITTEE

The following report highlights the accomplishments of the Grafton School District and the School Committee for the 2020 fiscal year. The School Committee would like to thank the parents and residents of Grafton for their consistent and unwavering support of our students, staff, and leadership team. The Committee also thanks GCTV for their continued adaptability during the COVID-19 crisis.

Grafton Public Schools Vision

We believe that the Grafton Public Schools is an evolving and responsive community. We provide an interactive learning environment that strives to ensure academic excellence and social responsibility. Our instructional programs foster personal integrity and the critical thinking necessary for global citizenship. We empower our students to be active participants who thrive in an ever-changing world.

Theory of Action

The Grafton Public Schools will exceed the needs of all students by promoting exceptional instruction and the growth of all educators through collaboration, a rich and interconnected curriculum, and instructional supports.

Strategic Objectives

The district has identified three strategic objectives in the areas of content, instruction, and collaboration to support our vision. All of our decisions and actions align with these strategic objectives and guide school improvement and professional practice goals.

- Content: We will ensure that every student has access to rich, high-quality content.
- Instruction: Instruction will be collaborative, differentiated, focused on continual growth, informed by evidence of student learning, and defined by high levels of student engagement.
- Collaboration: Educators will work together to exceed the needs of all students.

DISTRICT PROGRAMMING IMPROVEMENTS

- The Committee passed an anti-racism resolution, and culturally-responsive educational practices are being examined at all levels.
- The district held a K-12 math summit to determine what is working, what is impeding student progress, and what needs to be improved. Two important outcomes identified at the summit - addressing power standards and identifying an online tool to assist teachers with assessment - were achieved throughout the year.

Grafton High School (grades 9-12, plus 18-22 extension)

GHS bid farewell to assistant principal Jonathan Kelly, who left for a principalship in Shrewsbury, and welcomed Kevin Carney into the position.

Athletic Director James Scanlon was recognized by MIAA as district winner and state nominee for the Ted Damko award. The award is given to an AD with 5 or fewer years of experience in recognition of their contributions to the district, the league, and the state.

We are excited about several programming improvements at Grafton High School:

- Removal of references to midterms and finals from the handbook
- After last year's successful pilot, G-term activities will now officially be part of the GHS experience.
- New/returning courses in forensics, advertising, honors English in grade 12, manufacturing, AP U.S. History, sports history, and quantitative reasoning
- Addition of student supports and transition program to help students reacclimate after a lengthy absence
- Addition of a "seal of biliteracy" on HS diplomas for those students who complete certain requirements in foreign language coursework
- A new fine-arts framework was developed and approved based on state standards
- A senior internship program was developed and piloted right up until the COVID-19 pandemic caused the schools to close. We look forward to continuing and growing this program in the future. Seniors have the option to apply for 6 week, 25 hour per week internships while continuing in their coursework and meeting all graduation requirements.
- Staff continue to integrate social-emotional learning (SEL) practices in their instruction as part of the district-wide initiative to support the whole child.

Grafton Middle School (grades 7-8)

A new civics course was developed to replace what was a second world civilization course for grade 8 students. The course is based around state standards for civics education, designed to familiarize students with how government functions at the federal, state, and local (municipal) levels. The course culminates in a student-led, community-based research project.

Due to a last-minute cancellation, Assistant Principal Tim Fauth and two teachers were able to chaperone a group of 15 student leaders to the BOLT Leadership Program in Disney Springs, Orlando, Florida. This was a fantastic opportunity for these students, and they returned to share what they'd learned with their fellow students and with the School Committee.

North Street Elementary School (grades 2-6)

Principal Stephen T. Wiltshire, Jr. was named the 2020 Distinguished Principal by the Massachusetts School Administrators' Association. As just one example of how deserving he is of this award, Mr. Wiltshire roped his whole family into hosting a live daily program, "Wake Up With The Wiltshires!" throughout the spring shutdown due to COVID-19. Each episode on the NSES Facebook page featured words of the day, math problem, a poll in which students could choose their favorite animal based on their

adaptation, and fun themes, as well as occasional special guests. Students from all over the district tuned in daily, as a way to remain connected to the schools, and it was a wonderful experience, as well as a lot of work on the part of the Wiltshire family.

NSES continued to make progress on the goals set out in their school improvement plan (SIP):

1. **Expand the available approaches for addressing the social-emotional learning needs of students and staff** - Continued Social-Emotional Learning Team (SELT) collaboration to analyze and revise SEL resources (year 2); established SEL as professional development focus for all staff; engaged and educated parents around SEL needs and practices through events and communications; conducted a book study around SEL for admin, teachers, and staff.
2. **Provide high-quality instruction that is differentiated, authentic, aligned to state standards, and informed by evidence of student learning** - evaluated current assessment practices in mathematics; analyzed and adjusted the alignment of the 2018 social studies practice standards in all grades; implemented the Fountas & Pinnell benchmark assessment system (2-5) for reading; expanded opportunities for students to engage in STEAM activities in the classroom.
3. **Provide all learners a school environment that is safe, innovative, and accommodating of social-emotional needs** - reviewed, refined, and practice NSS Safety Protocols with staff and students; adopted and adapted the district School Emergency Operations Plan (SEOP); continued to develop and utilize the outdoor learning classroom.

Millbury Street Elementary School (grades 2-6)

Assistant Principal Dr. Mary Coakley was recognized as the 2020 Assistant Principal of the Year.

MSES continued to make progress on the goals set out in their school improvement plan (SIP):

1. **Expand the available approaches for addressing the social-emotional learning needs of students and staff** - created a Social-Emotional Learning Team (SELT) that meeting quarterly throughout the year; created PD around SEL and instructional practices; conducted a book study around SEL for admin, teachers, and staff; planned an SEL Parent Night to support parents in their understanding of SEL needs of students.
2. **Provide high quality instruction that is differentiated, authentic, aligned to state standards, and informed by evidence of student learning** -_evaluated current assessment practices in mathematics; analyzed and adjusted the alignment of the 2018 social studies practice standards in all grades; implemented the Fountas & Pinnell benchmark assessment system (2-5) for reading; expanded opportunities for students to engage in STEAM activities in the classroom.

3. **Provide a safe, innovative, and emotional flexible safe school environment for all learners** - reviewed all safety protocols with admin, staff and GPD; adopted and adapted the district School Emergency Operations Plan (SEOP); revitalized outdoor learning and began restoring outdoor classrooms for instructional use.

North Grafton Elementary School (pre-K through 1)

NGES continued to make progress on the goals set out in their school improvement plan (SIP):

1. **Expand the available approaches for addressing the social-emotional learning (SEL) needs of students and staff** - initiated PD for all staff, an SEL Parent Night, staff wellness programs, and piloting the Second Step Program.
2. **Support challenging instruction for all learners** - expanded maker space and piloting Galileo tools to support math instruction.
3. **Provide a physically and emotionally flexible and safe environment for all learners** - included flexible seating for all grades and worked on safety procedures with police and fire departments.

South Grafton Elementary School (pre-K through 1)

SGES continued to make progress on the goals set out in their school improvement plan (SIP):

1. **Foster the development of flexible and innovative learning environments** - would like to expand with an outdoor classroom, looking for community help
2. **Maximize community engagement** - completed plans to host their first EdCamp in the Spring (cancelled due to COVID-19)
3. **Expanded authentic learning experiences** and assessments for all students
4. **Increased personalized learning and fostered social-emotional learning (SEL)** via the Second Step Program (in pilot phase) and the Golden Ticket program

TECHNOLOGY 2020

Projects completed by the technology department this year included:

- GHS phone system upgrades, bringing it in line with the rest of the district
- GHS Auditorium upgrades: updates, repairs, improvement of sound and lighting systems
- Powerschool Upgrades & Additions: system was upgraded, duplicated data cleaned, grading system updated, SwiftK12 PDF Builder added, and online enrollment implemented for new students in all grades
- Preparations for Computer-based Spring MCAS testing: over many weeks, staff prepared for this round of testing, which ended up being cancelled

This was an especially busy year for the department due to the COVID-19 pandemic. In a matter of weeks, 350 Chromebooks and 5 internet hotspots went out to families to

support remote learning. These were not enough to cover every student, of course, but every device that could be deployed left buildings and went to homes.

In addition, the focus of the department shifted very quickly to support and train teachers and staff for remote learning on software and systems such as Schoology and Google Classroom, EnVision Math, Zoom and Google Meets.

BUILDINGS AND GROUNDS

During the summer of 2020, significant work was done by Buildings and Grounds, including:

- Installation of an additional sidewalk on the GHS/GMS campus to facilitate an improved traffic and pedestrian flow, which has been met with positive results and great feedback from parents and students
- Replacement of a section of roof over the library at North Street Elementary School
- Tile replacement at both North Street Elementary and Millbury Street Elementary Schools

All projects were completed on time and on or under budget.

SPECIAL EDUCATION

After serving 7 months as interim director, Robert Wall was appointed director of special education. Nicole MacDonald was appointed assistant director of special education. They are working together to “reimagine” the way special education services are provided in Grafton. Some of the initiatives started this year included:

- Addition of training for paraprofessionals on different therapies and analysis
- Implementation of data-driven decision making
- Examination of the staffing needs and levels to ensure efficient and proper support of students.

FISCAL UPDATE

The Grafton School Committee and the Grafton Public School leadership and staff would like to thank the citizens of Grafton for their continuous support of quality educational programs. This support included the passage of a \$4,000,000 Proposition 2.5 override in June 2020, with \$3.2M slated for operational expenses and \$800,000 for capital. While not all of these funds will be allocated to the schools, the driving force behind the override was to level-fund the school budget for the next 5-6 years.

Changes in State Funding

The Student Opportunity Act is a funding reform that will provide the K-12 public education system with approximately \$1.5 billion dollars over the next seven years. The great majority of these monies will be directed towards communities with high numbers of low-income and English language learner students. The vast majority of these monies will be delivered to districts through Chapter 70 funding and changes to the circuit breaker system (designed to aid districts in paying for high special education costs). Unfortunately, Grafton is not projected to see a significant increase in funding through the SOA over the next seven years. Figures from the legislature show that

Grafton is expected to receive an additional \$221,230 in FY27 after seven years of implementation. While we are extremely grateful to receive any additional funding, this influx will not have a significant impact on the budgetary shortfall that we are facing. It should be noted that the SOA was not funded for FY21 due in part to the COVID-19 pandemic.

School Department Budget for FY21

The FY21 Grafton Public Schools budget is a level-service budget founded on the desire to **maintain current programming and staffing**. This will require an increase in funding given lower than expected state funding and rising special education and personnel costs. The School Department has taken various actions to further strengthen the educational programming provided in Grafton in a manner that is as cost-effective as possible. Those include:

- Developing a comprehensive long-range capital improvement list
- Creating a new strategic plan designed to maximize the use of available funding and to plan for the possibility of further improvements to the school district if additional funding becomes available
- Partnering with Mass Insight to increase the number of Advanced Placement courses made available to our students and to increase both the level of participation and support for students taking these rigorous courses
- Developing programming for students with specialized needs at all levels (our ability to retain Grafton students exceeds that of all area districts and we currently tuition-in a number of students from area districts)
- Investing in refreshing outdated technology hardware
- Maximizing the use of solar energy to decrease energy costs
- Fully developing our school choice program to bring in approximately \$500,000 annually to offset operational budget costs
- Publishing a K-12 curriculum that is rigorous, engaging, and aligned with state frameworks

School Fee Discussion

After reviewing information from area districts about the three types of fees most commonly assessed - athletic, transportation, and parking - the committee agreed to begin charging athletic fees for high school sports only beginning Fall 2020, with the actual dollar amounts to be determined.

It should be noted the decision was made later to suspend all fees due to the COVID-19 pandemic. Transportation and parking fees were also pro-rated and refunded for April-June 2020.

Millbury Street School Solar Panel Lease

The District entered into a lease agreement for solar panels to be installed on MSES and gymnasium roofs. The agreement should bring in \$20k per year for a period of 20 years.

ENROLLMENT

Grafton projects relatively stable enrollment over the next decade, which has not been seen in the past twenty years. The New England School Development Council was contracted to project school enrollment in the fall of 2019. The projections show that the schools will increase enrollment by 25 students per year for the next ten years. Student movement into and out of the school district continually fluctuates. Through economies of scale, we are able to absorb increases and maintain relatively low class sizes. For the most part, enrollment is fairly predictable and manageable. We cannot, however, predict the number of students who will move into the school district with special needs. These needs include, but are not limited to, English not spoken as a primary language and the need for additional special education services. Another area of significant changeability is at the preschool level. Our preschool program is driven by the number of students who require special education services at three years of age. There has been a significant and consistent rise in the number of preschool students with needs. Over the past three years, we have had to double our number of preschool classes to meet this growing need.

DISTRICT PERSONNEL

In 2020, the Grafton Public Schools said goodbye to 4 retirees:

- Judy Gosselin, math teacher
- Anne Runne, paraprofessional
- Lori Seretti, special education teacher
- Ceceila Thurber, school nurse

All of our retirees contributed greatly to the Grafton Public Schools, positively impacting the lives of thousands of our students over their careers. It is the dedication of our district personnel, as exemplified by our retirees, that makes our district an excellent school system for our students.

In 2020, we also said goodbye to three key administrators. Finance Director Daniel Gale left for an amazing opportunity with the Hudson Public Schools. Former MSES Assistant Principal Dr. Mary Coakley is now principal at Peaslee Elementary School in Northborough, and Jodie Rapping, most recently Assistant Principal at NSES, departed for private practice. While they are very much missed due to having to say goodbye during the pandemic, we are very fortunate to welcome former Town Accountant Anita Patel as Finance Director, Paul Schwab as MSES Assistant Principal, and Mandee Lape returning to the GPS as NSES Assistant Principal.

SCHOOL COMMITTEE MEMBERSHIP CHANGES

We recognized Melissa Mazan for her three years of service and thanked appointed member Heather Riley for her year of service on the committee. We thanked Tyler Concaugh '20 for his two years of service as student representative to the committee during his junior and senior years at Grafton High School. We wish him luck in his journey as he attends the University of Virginia. Most recently, Rahul Rathi and Elizabeth Spinney were welcomed as School Committee members, slated to serve a

three-year term and a one-year term, respectively. We also welcomed Annabelle Webber '22 as a new student representative to serve a two-year term.

ONGOING COMMITTEE WORK

Policies

A central responsibility of the School Committee is to review, revise, and write policies that are aligned to current state and federal laws and regulations. Therefore, the Committee systematically reviews the policy manual, which can be found online on the Grafton Public Schools website at: <https://www.graftonps.org/Page/2457>

Policies reviewed and updated in 2019-20 included:

- AA - School District Legal Status
- AB - The People and Their School District
- HA - Negotiations Goals
- HB - Legal Status of Negotiations
- HF - School Committee Negotiating Agent
- HG - Superintendent's Role in Negotiations
- HH - Employee Negotiating Organizations
- KF & KFR - Community Use of School Facilities
- IJNDB - Acceptable Use of Technology Policy and Guidelines
- JEB2 - Entrance Age Requirements - Grade 1
- JICA - Student Dress Code - Grafton High School
- JICJ - Use of Electronic Devices in School
- JK-R1 - Behavior Code of Conduct - Grafton High School

Later Start Times

While the School Committee agreed that the many scientifically proven benefits of later start times for GHS and GMS students would be very helpful, the solution presented to the committee by the Later Start Times Committee was agreed to be less than ideal. The ideal solution would be far too costly, on the order of \$1.2M, in order to be implemented due to the changes in the bus routes required to reduce the number of start times to 3 from 4. The next best solution would introduce a whole host of issues, not the least of which is a \$200k price tag, for only a small, 20-minute shift in the start time. The committee greatly appreciates and thanks the efforts of the Later Start Times Committee for their hard work.

COVID-19 Response

On March 13, 2020, the Grafton Public Schools closed for what was widely assumed to be a short time - but ended up being for the remainder of the 2019-20 academic year. The district faced a great many challenges during this time, from making technology and wireless internet accessible to hundreds of students to the creation of online learning activities that, while not being graded per se, would engage and challenge students at the appropriate levels.

Prior to the closure, only grades 9-12 had 1:1 technology, thanks to the iPad program, leaving the majority of Grafton students without. The technical department coordinated

distribution of Chromebooks to students, with staff often delivering them to homes, until every device was lent out - and many students were still left without or having to share with siblings. Wi-Fi hotspots were also made available to families without internet access. Teachers had to quickly learn how to use new software and in some cases the Schoology learning platform in order to deploy asynchronous educational experiences. Training sessions were held for teachers and staff, and PDP days were devoted almost entirely to learning tools and tricks on how to engage students. Immediately, the district also had to address ways to safely provide food assistance for those families enrolled in the program, which was no small task. When the schools closed, many students had personal items in lockers, cubbies, and band lockers. Each school devised its own procedure for packing up and distributing personal belongings as well as end-of-year items such as Square One art and other projects, t-shirts, and yearbooks. The creativity and determination of the staff and teachers cannot be understated in this report - the pandemic truly brought out the best and the brightest in the Grafton Public Schools.

School Committee meetings continued uninterrupted during the COVID-19 shutdown, moving online to Zoom on March 24th, 2020. While public comment was suspended per Governor Baker's order, attendance rose, topping out at about 100 parents and teachers. Meeting recordings were also provided the following day via GCTV's YouTube channel. The committee was the first in town to move to use of the Zoom Webinar format, allowing community questions to be submitted, read out by the secretary and answered by the committee.

When the 2020 fiscal year began, we perhaps thought the FY21 budget would be the biggest hurdle the Grafton Public Schools would face this year. We couldn't have been more wrong. No one could have anticipated the enormous challenges posed by the COVID-19 pandemic, and it cannot be overstated how hard everyone has worked over the past four months - with no end in sight. We can't know what the future holds - not when schools will reopen and not when our lives will return to some semblance of normalcy - but we do know that this district has been tested more than ever before and has risen to the challenge in spectacular fashion.

Respectfully submitted,

Amy L. Marr,
Secretary

School Vendors FY2020 Over 999.99	Amount
AA TRANSPORTATION CO INC	\$ 1,541,849.44
WHITSONS NEW ENGLAND, INC.	\$ 649,725.65
FRENCH RIVER EDUCATION CENTER	\$ 476,039.57
PERKINS SCHOOL FOR THE BLIND	\$ 408,938.40
TRAVELERS TRANSIT, INC.	\$ 408,461.80
CROSSROADS SCHOOL, INC.	\$ 242,939.50
NASHOBA LEARNING GROUP, INC.	\$ 222,480.00
GOVCONNECTION, INC.	\$ 205,457.48
ASSABET VALLEY COLLABORATIVE	\$ 196,995.10
CENTRAL MA COLLABORATIVE	\$ 165,310.57
RENAUD HVAC & CONTROLS, INC.	\$ 161,646.78
LEARNING CENTER FOR THE DEAF	\$ 158,353.18
PAGE CONTRACTING INC.	\$ 146,682.00
CONSTELLATION ENERGY SERVICES, INC.	\$ 145,463.83
WELLS FARGO FINANCIAL LEASING, INC.	\$ 139,182.32
CENTER FOR APPLIED BEHAVIORIAL INSTRUCTIONS	\$ 129,644.32
DELL MARKETING L. P.	\$ 124,672.20
KS MT SOLAR 1 LLC.	\$ 121,197.07
XEROX FINANCIAL SERVICES	\$ 119,107.13
KEARSARGE BARRE II LLC	\$ 117,349.60
HUB TECHNICAL SERVICES, LLC.	\$ 113,801.35
SOUTHERN WORCESTER COUNTY	\$ 112,833.15
MARK'S TRANSPORTATION	\$ 107,621.10
MIRICK O'CONNELL	\$ 99,969.73
NSTAR GAS COMPANY	\$ 88,336.45
MASSACHUSETTS ELECTRIC COMPANY	\$ 84,573.30
HILLYARD-ROVIC	\$ 83,637.52
GRAFTON WATER DISTRICT	\$ 70,869.72
PRO AV SYSTEMS, INC.	\$ 66,844.98
SEVERIN INTERMEDIATE HOLDINGS, LLC.	\$ 63,502.46
AMAZON.COM LLC	\$ 63,426.37
GAMSJAGER, DONALD	\$ 63,107.00
WALKER HOME AND SCHOOL	\$ 62,039.67
JUSTICE RESOURCE INSTITUTE, INC.	\$ 57,419.28
BI-COUNTY COLLABORATIVE	\$ 57,351.60
SIEMENS	\$ 57,336.86
APPLE INC	\$ 57,169.25
THE CARROLL SCHOOL, INC.	\$ 52,500.00
NORFOLK COUNTY AGRICULTURE HS	\$ 45,018.00
LAUREL HILL LANDSCAPING, INC.	\$ 39,800.00
DOCTOR FRANKLIN PERKINS SCHOOL	\$ 36,984.35
INTEGRA NETWORK SERVICES LLC	\$ 34,870.66
OCKERS COMPANY	\$ 34,668.00
ENVIRONMENTAL RESPONSE SERVICES, INC.	\$ 32,470.00
WINDSTREAM CORPORATION	\$ 31,789.07
W. B. MASON CO	\$ 28,291.82

School Vendors FY2020 Over 999.99	Amount
CAPS COLLABORATIVE	\$ 28,204.20
INFRASTRUCTURE LTD.	\$ 24,778.00
LIPINSKI & SONS ELECTRICAL CONTRACTOR	\$ 24,381.23
FRONTLINE TECHNOLOGIES GROUP, LLC.	\$ 21,140.07
GIBNEY SALES & RECONDITONING OF ATHLETIC EQ	\$ 19,091.00
DD OFFICE PRODUCTS, INC.	\$ 19,000.00
SHARMA, MAHESH C.	\$ 18,500.00
PC-PLUS TECHNOLOGIES, INC.	\$ 18,220.75
TOWN OF GRAFTON	\$ 17,907.50
FACILITY MANAGEMENT CORP	\$ 16,496.50
FOLLETT SCHOOL SOLUTIONS, INC.	\$ 15,774.87
VENDETTI MOTORS, INC.	\$ 15,498.92
BAYSTATE INTERPRTERS, INC.	\$ 15,497.40
MARLIN CONTROLS, INC.	\$ 15,400.00
MAXIM HEALTHCARE SERVICES, INC.	\$ 15,013.25
WORCESTER ELEVATOR CO INC	\$ 14,395.20
KEARSARGE MASTER TENANT LLC	\$ 14,277.86
TREBRON COMPANY, INC	\$ 14,243.99
BRUSO, MATTHEW M.	\$ 14,230.00
STONE, MARK	\$ 14,100.00
VERIZON	\$ 13,674.62
MASS INSIGHT EDUCATION AND RESEARCH INSTITU	\$ 13,642.00
G & L PLUMBING INC	\$ 13,605.88
CAMBIUM LEARNING	\$ 13,092.75
T-S HOLDINGS INC.	\$ 13,006.72
CONNECTICUT BUSINESS SYSTEMS, LLC	\$ 12,595.68
WILSON LANGUAGE TRAINING CORP	\$ 12,351.84
AKITABOX INC.	\$ 11,666.67
WORCESTER CENTER FOR THE	\$ 11,549.41
RIDE RITE MEDI-VAN, INC.	\$ 11,305.00
VHS, INC.	\$ 11,275.00
KNM HOLDINGS, LLC.	\$ 11,157.56
BLACKBOARD INC.	\$ 11,147.64
TITAN ROOFING, INC.	\$ 11,037.78
KAMCO SUPPLY CORP OF BOSTON	\$ 10,885.63
IDENT-A-KID SERVICES OF AMERICA, INC.	\$ 10,710.00
NCS PEARSON, INC.	\$ 10,635.63
YOUTH OPPORTUNITIES UPHELD INC	\$ 10,539.99
HEINEMANN	\$ 9,837.50
WILLIAM C ISLARD, JR	\$ 9,812.50
LEVEL DATA, INC.	\$ 9,804.57
SCHOOLOGY, INC.	\$ 9,728.00
LEXIA LEARNING SYSTEMS LLC	\$ 9,600.00
COGSWELL SPRINKLER CO., INC	\$ 9,586.90
KOOPMAN LUMBER CO INC	\$ 9,560.85
SCHOOL SPECIALTY INC	\$ 9,538.48

School Vendors FY2020 Over 999.99	Amount
RANSFORD PEST CONTROL INC	\$ 9,514.00
PARTNERS INTERPRETING, LLC.	\$ 9,428.94
AMERICAN COMMERCIAL APPLIANCE, INC.	\$ 9,332.51
CASEY ENGINEERED MAINTENANCE, INC.	\$ 9,166.50
RUBICON WEST, INC.	\$ 9,142.00
DISTRIBUTED WEBSITE CORPORATION	\$ 9,083.99
PITNEY BOWES	\$ 9,017.30
AUTOMATED LOGIC CONTRACTING SERVICES	\$ 8,980.00
BRAINPOP	\$ 8,800.00
PROFESSIONAL SOFTWARE FOR NURSES, INC.	\$ 8,800.00
JSC TRANSPORTATION SERVICES, INC.	\$ 8,770.00
BCM CONTROLS CORPORATION	\$ 8,640.75
TYCO FIRE & SECURITY (US) MANAGEMENT INC.	\$ 8,349.42
DUDE SOLUTIONS INC	\$ 8,171.43
SONOVA USA INC.	\$ 8,134.82
HEARTLAND PAYMENT SYSTEMS, INC.	\$ 8,091.15
JAMF SOFTWARE, LLC	\$ 8,010.00
TECH ROOFING SERVICE, INC.	\$ 8,000.00
TOWN OF SUTTON	\$ 7,905.00
VIRCO MANUFACTURING CORP	\$ 7,837.17
LINDAMOOD-BELL LEARNING PROCESSES	\$ 7,805.00
GRAINGER	\$ 7,735.78
WILLIAM V. MACGILL & CO.	\$ 7,708.56
AUBURN PUBLIC SCHOOLS	\$ 7,536.00
GREENWOOD INDUSTRIES, INC.	\$ 7,261.94
PRO LAWN SUPPLY, INC	\$ 7,220.00
MASS ASSOC OF SCHOOL COMMITTEE	\$ 6,934.00
ALL PHASE GLASS CORPORATION	\$ 6,605.35
NE SCHOOL DEVELOPMENT COUNCIL	\$ 6,520.00
ACE TEMPERATURE CONTROL, INC.	\$ 6,483.75
SHREWSBURY YOUTH & FAMILY SERVICES, INC.	\$ 6,425.00
ADT US HOLDINGS, INC	\$ 6,403.07
REALLY GOOD STUFF, INC.	\$ 6,378.93
MURPHY, HESSE, TOOMEY & LEHANE	\$ 6,241.34
LANNON, DANIEL F	\$ 6,100.00
EI US LLC	\$ 6,054.53
TOBII DYNAVOX, LLC	\$ 6,042.04
146 SUPPLY CENTER INC	\$ 6,038.04
E. L. HARVEY & SONS	\$ 5,881.41
F. W. WEBB COMPANY	\$ 5,781.25
NE ASSOC OF SCHOOLS & COLLEGES	\$ 5,775.00
MASS SECONDARY SCHOOL ADMIN	\$ 5,755.50
MCGRAW-HILL EDUCATION, INC.	\$ 5,644.14
FIRST ARKANSAS BANK & TRUST	\$ 5,630.54
MASTER TEACHER	\$ 5,598.03
COMPLETE ENERGY SOLUTIONS, INC	\$ 5,520.00

School Vendors FY2020 Over 999.99	Amount
GREGORY P. GAUTHIER	\$ 5,250.00
NEW HORIZON COMMUNICATIONS CORP	\$ 5,179.24
HOME DEPOT CREDIT SERVICES	\$ 5,168.48
MASSACHUSETTS PARTNERSHIPS FOR YOUTH INC.	\$ 5,118.14
LAURA TAYLOR	\$ 5,000.00
U.S. ELECTRICAL SERVICES, INC.	\$ 4,979.31
STAPLES CONTRACT & COMMERCIAL, INC.	\$ 4,978.73
NEW ENGLAND PSYCHOLOGICAL ASSESSMENT CEN	\$ 4,975.00
NEW ENGLAND SPORTS FLOORS, LLC	\$ 4,914.00
DICK BLICK COMPANY	\$ 4,865.33
KONE, INC.	\$ 4,730.16
COLLINS, THOMAS H.	\$ 4,698.17
BLACKSTONE VALLEY EDUCATION FOUNDATION, IN	\$ 4,683.00
MA INTERSCHOLASTIC ATHL.ASSOC.	\$ 4,680.00
NESCA, PC	\$ 4,650.00
UNIVERSAL ENVIRONMENTAL	\$ 4,650.00
AXIS INSURANCE COMPANY	\$ 4,600.00
IBA PRINT SHOP	\$ 4,446.62
HARGADEN, CHRISTINA	\$ 4,400.00
TOWN OF HOPEDALE	\$ 4,360.00
ALICE TRAINING INSTITUTE, LLC.	\$ 4,340.00
DAVID FRENCH MUSIC CO	\$ 4,310.21
BEME WATER SYSTEMS SOLUTIONS, INC.	\$ 4,152.00
TURNITIN, LLC.	\$ 4,126.40
RENAUD ELECTRIC & COMMUNICATIONS	\$ 4,123.40
GRAY'S CARPET CENTER INC.	\$ 4,121.00
ALERT SOLUTIONS, INC.	\$ 4,007.50
SCANLON AND ASSOCIATES, LLC	\$ 4,000.00
GLENROY, INC.	\$ 3,970.11
MENDON-UPTON REGIONAL SCHOOL DISTRICT	\$ 3,945.00
AHEARN EQUIPMENT INC.	\$ 3,909.58
QUIRK GLENN	\$ 3,890.00
DRAIN-A-WAY	\$ 3,862.61
NEW ENGLAND FACILITY SALES, INC.	\$ 3,858.00
O'NEAL CONSULTING INC.	\$ 3,850.08
G. MARSTON WHITIN MEMORIAL COMM CTR	\$ 3,850.00
LAKESHORE EQUIPMENT COMPANY	\$ 3,847.59
LESLEY UNIVERSITY	\$ 3,845.00
NATL COUNCIL TEACHERS OF MATH	\$ 3,765.00
PEARSON EDUCATION	\$ 3,748.26
IMPACT FIRE SERVICES LLC	\$ 3,736.37
SCHOOL OUTFITTERS	\$ 3,674.26
JOSEPH'S LOCK & SAFE CO., INC.	\$ 3,652.00
NEW ENGLAND SPECIALTY SOILS LLC	\$ 3,630.88
LIGHTSPEED TECHNOLOGIES, INC.	\$ 3,526.00
NAVIANCE, INC.	\$ 3,343.89

School Vendors FY2020 Over 999.99	Amount
HUMMINGBIRD TRANSPORTATION LLC	\$ 3,300.00
EASTER SEALS MASSACHUSETTS, INC.	\$ 3,242.50
WARD'S NATURAL SCIENCE EST.LLC	\$ 3,225.69
MASS ASSOC OF SCHOOL	\$ 3,150.00
VERIZON WIRELESS	\$ 3,124.59
DISCOVERY EDUCATION, INC.	\$ 3,120.00
BARNES & NOBLE	\$ 3,113.82
BARRETT FAMILY WELLNESS CENTER, INC.	\$ 3,112.50
STOP & SHOP #057	\$ 3,111.18
WESTERMAN STORE EQUIPMENT INC	\$ 3,065.00
SOUTHERN WORCESTER COUNTY LEAGUE	\$ 3,033.00
FRAMINGHAM STATE COLLEGE	\$ 3,000.00
NORTHBORO YOUTH HOCKEY PROGRAM	\$ 2,975.00
N2Y	\$ 2,932.96
SEESAW LEARNING, INC.	\$ 2,916.77
PSYCHOLOGICAL ASSESSMENT	\$ 2,906.56
MASS TEACHER'S RETIREMENT BOARD	\$ 2,833.00
ACCEPT EDUCATION COLLABORATIVE	\$ 2,830.00
NATIONAL ART & SCHOOL SUPPLIES	\$ 2,820.36
CAROLINA BIOLOGICAL SUPPLY COMPANY	\$ 2,745.72
SCHOOL DATEBOOKS, INC.	\$ 2,723.92
AGILE SPORTS TECHNOLOGIES, INC	\$ 2,699.00
UNITED STATES POSTAL SERVICE	\$ 2,656.80
JASON GRAHAM	\$ 2,575.00
PRICE, LAURA J.	\$ 2,553.74
DUGMORE & DUNCAN, INC.	\$ 2,543.78
MASSACHUSETTS DOWN SYNDROME CONGRESS	\$ 2,525.00
SCHOLASTIC INC.	\$ 2,482.69
PROMOUNDS, INC.	\$ 2,463.49
KRONOS SAASHR, INC.	\$ 2,462.00
COMMONWEALTH OF MASS	\$ 2,455.00
NEWSELA, INC.	\$ 2,450.00
LENTZ JENNIFER M	\$ 2,400.00
MASS COMPUTER USING EDUCATORS	\$ 2,400.00
THE CLARKE SCHOOL FOR THE DEAF	\$ 2,400.00
UNIFIRST CORPORATION	\$ 2,366.83
CENTER STATE SPORTS LLC	\$ 2,270.00
JILLSON, KEVIN CHARLES	\$ 2,253.00
LIEBERMAN, BENJAMIN L MD	\$ 2,253.00
SCHNEIDER, BRIAN	\$ 2,253.00
SUNBURST ACQUISITION LLC	\$ 2,249.85
US PLAYGROUND SURFACING LLC	\$ 2,245.00
JW PEPPER & SON	\$ 2,238.78
M-F ATHLETIC COMPANY, INC.	\$ 2,220.00
LITERACY RESOURCES, INC.	\$ 2,126.14
PERFORMANCE HEALTH SUPPLY, INC.	\$ 2,077.92

School Vendors FY2020 Over 999.99	Amount
TEACHERS 21	\$ 2,025.00
AMERICAN FLOOR MATS	\$ 2,016.66
LOGO KNITS	\$ 1,980.00
ACADEMIC THERAPY PUBLICATIONS	\$ 1,943.70
HIGHFIELDS GOLF & COUNTRY CLUB	\$ 1,931.91
THE GRAPHIC EDGE, INC	\$ 1,913.90
STUDYPAD, INC	\$ 1,900.00
MASS ASSOCIATION OF SCHOOL BUSINESS OFFICIALS	\$ 1,895.00
GRAFTON PUBLIC SCHOOLS	\$ 1,870.75
KAJEET, INC.	\$ 1,840.71
REALITYWORKS, INC.	\$ 1,832.00
THE GARLAND CO, INC.	\$ 1,812.60
BOX, INC.	\$ 1,800.00
CAM OFFICE SERVICES	\$ 1,776.34
HUSSEY SEATING COMPANY	\$ 1,765.00
ABLE HOOD CLEANING, LLC.	\$ 1,725.00
CASCADE SCHOOL SUPPLIES INC	\$ 1,721.37
HONEYWELL INTERNATIONAL, INC.	\$ 1,719.68
RUGGED PROTECTION, LLC	\$ 1,655.78
JOHNS HOPKINS UNIVERSITY	\$ 1,625.00
MILLER FENCE COMPANY INC	\$ 1,623.00
DON JOHNSTON, INC.	\$ 1,620.00
COLLETTE MOTORS	\$ 1,585.18
LITERACY RESOURCES, LLC	\$ 1,554.21
S.A.J. FREEDMAN CORP	\$ 1,526.30
BENNETT STUDENT TRAVEL, INC.	\$ 1,500.00
RESEARCH INSTITUTE FOR LEARNING AND DEVELOPMENT	\$ 1,500.00
TELIAN - CAS LEARNING CONCEPTS, INC.	\$ 1,494.08
SCHOOL TECH, INC.	\$ 1,463.49
SOUTH GRAFTON WATER DISTRICT	\$ 1,460.00
ABC-CLIO	\$ 1,438.00
STATELINE IRRIGATION SUPPLY INC	\$ 1,428.42
NATIONAL SCIENCE TEACHERS ASSOCIATION	\$ 1,380.00
ROCHESTER 100 INC	\$ 1,377.10
PADULA, KENNETH	\$ 1,370.00
UNITED RENTALS (NORTH AMERICA), INC.	\$ 1,341.93
BUREAU OF EDUCATION & RESEARCH	\$ 1,335.00
YMCA OF CENTRAL MASSACHUSETTS	\$ 1,320.00
STERLING CONCRETE CORP	\$ 1,310.00
JR. TECH, INC.	\$ 1,296.00
FILTERS INC	\$ 1,293.56
MATHEMATICS VISION PROJECT, LLC	\$ 1,293.00
GALLIVAN COMPANY, INC.	\$ 1,290.00
DRI-STICK DECAL CORPORATION	\$ 1,285.58
ASCD	\$ 1,262.95
TRI-STAR SPORTSWEAR	\$ 1,262.00

School Vendors FY2020 Over 999.99	Amount
ABLENET, INC.	\$ 1,237.50
HIGGINS OFFICE PRODUCTS	\$ 1,217.85
CHISHOLM, JASON A.	\$ 1,213.50
LEARNING SERVICES INTERNATIONAL INC	\$ 1,180.80
W.L. COLLINS CORP, INC.	\$ 1,178.80
LOWE'S	\$ 1,171.93
POSTMASTER, GRAFTON	\$ 1,155.00
BETTER ELECTRIC	\$ 1,134.00
ULINE, INC.	\$ 1,125.89
LYONS & ROGERS LLC	\$ 1,120.00
PETE'S TIRE BARNS INC	\$ 1,091.82
AMERICAN ASSOC. OF SCHOOL PERSONNEL ADMIN	\$ 1,090.00
CURTIS, GEORGE W	\$ 1,075.00
COMMITTEE FOR CHILDREN	\$ 1,064.00
PREVENTION SCIENCE PRESS INC	\$ 1,055.95
GAUVIN SUPPLY COMPANY, INC.	\$ 1,041.09
RAPS AUTO PARTS SUPPLY, INC	\$ 1,025.91
THE PRINT SHOP	\$ 1,023.75
ROBIN RATH	\$ 1,022.50
CHASE/HARRIS CORP.	\$ 1,020.00
GRAYBAR ELECTRIC CO INC	\$ 1,016.50
BLUMER, IRWIN	\$ 1,000.00
CBS THERAPY	\$ 1,000.00
POLANSKY, AARON L.	\$ 1,000.00
	\$ 8,935,417.05

REPORT OF THE BOARD OF SEWER COMMISSIONERS

David L. Therrien was elected Chairman with Susan Hunnewell-Duval as Clerk and Brook Pagett as the third member at the Board's Reorganizational Meeting held in August 2020.

Presently, the Sewer Department is staffed by Office Manager: Mary P. Murray, Chief Operator: Vincent J. Drago, Operators: Craig J Alex, Matthew M. Maynard, Carrie-Ann Cadrin, part-time staff Mike Cadrin, Dave Crouse and Superintendent of Sewers: Paul F. Cournoyer. The Board wishes to thank the entire staff for their professionalism and dedication to the sewer dept.

The Board of Sewer Commissioners wishes to thank all our employees for their continued loyalty and outstanding performances during the COVID-19 pandemic. Thanks to their efforts, Grafton enjoys one of the most cost efficient and advanced treatment facilities in Massachusetts. It is a facility of which the town can be very proud. Again this year we had an excellent safety record, with no lost-time occurrences.

The Sewer Dept. Continues to operate very efficiently, with a use rate of \$9.50/1000 gallons. In order to comply with the current NPDES Permit (issued by the EPA and MADEP) discharge limits, the dept recently completed more than \$45 million dollars in major upgrades and improvements to the treatment plant, Arcadia and Worcester Street pump stations and communication upgrades to the thirteen smaller pump stations.

During the past year, the wastewater collection system conveyed, from the 4,500 service connections more than 667,000,000 gallons of wastewater. This wastewater traveled through 15 pump stations, more than 70 miles of gravity sewer main and 4 miles of pressure main to the treatment plant for an average daily flow of 1.83 million gallons.

The Board of Sewer Commissioners meets Mondays each month in the Sewer Department Office at the Municipal Center. All townspeople are welcome to attend.

CAPITAL PROJECTS

INFLOW & INFILTRATION LOCATION AND REPAIR

Balance in Account as of July 2019	\$177,260.20
Total Expenditures	\$34,251.68
Unexpended Balance	\$143,008.52

MINOR SEWER EXTENSION & CONNECTION ACCOUNT

Balance in account as of July, 2019	\$110,425.55
Total Expenditures:	\$ 1,280.84
Unexpended Balance	\$109,144.71

MAJOR EQUIPMENT REPAIR/REPLACEMENT

Balance in Account as of July1, 2019	\$227,508.88
Total Expenditures	\$12,655.70
Unexpended Balance	\$214,853.18

PLANT UPGRADE/EXPANSION

Balance in Account as of July1, 2019	\$811,728.98
Total Expenditures	\$506,024.84
Unexpended Balance	\$305,704.14

GIS IMPROVEMENT OF LAYER

Balance in Account as of July, 2019	\$ 3,443.07
Total Expenditures	\$ 0
Unexpended Balance	\$ 3,433.07

SEWER OVERFLOW REPAIR

Balance in Account as of July, 2019	\$51,631.04
Total Expenditures	\$4,150.00
Unexpended Balance	\$47,481.04

SEWER O&M EMERGENCY

Balance in Account as of July 2019	\$101,536.40
Total Expenditures	\$33,509.65
Unexpended Balance	\$68,026.75

FINANCIAL STATEMENT FISCAL YEAR 2020

OPERATION AND MAINTENANCE

Appropriation for Fiscal Year July 1, 2019 through June 30, 2020

Transferred from Sewer Receipts	\$1,103,322.69
Salaries	\$401,103.50
Expenses:	
Energy	\$219,494.97
Repair & Maintenance	\$28,719.64
Collection Systems Maintenance	\$3,607.17
Sludge Disposal	\$153,850.24
Hazardous Waste Collection	\$8,000.00
Professional & Technical	\$53,626.68
Communications	\$26,547.82
Office Supplies	\$6,032.12
Vehicular Supplies	\$2,123.62
Laboratory Supplies	\$8,217.49
Chemical Supplies	\$70,667.63
Personal Supplies	\$1,977.42
Dues & Memberships	\$ 0.00
Non-Energy Utilities	\$ 0.00
Conference/Seminar Fees	\$518.00

PAYMENTS IN EXCESS OF \$1,000.00

Accela	\$4,354.00
Aires Chemical	\$43,597.00
A.L. Puriton	\$1,365.00
Automatech	\$3,300.00

Borden & Remington	\$25,462.00
Bigelow Electric	\$2,390.00
CDM Smith	\$552,596.00
Cintas	\$2,432.00
Charter Communications	\$2,089.00
Chase/harris Inc.	\$16,087.00
Clean Harbors	\$10,415.00
Dennis K. Burke	\$1,665.00
Dell	\$1,259.00
East Jordan Iron Works	\$24,401.00
ESRI	\$2,900.00
Environmental Sampling	\$2,850.00
Factor Systems	\$6,625.00
Fisher Science	\$1,736.00
Grainger, Inc.	\$3,769.00
Gustafson Plumbers	\$4,150.00
Hach Company	\$3,552.00
IdexxDist.	\$2,162.00
JWC Environmental	\$2,809.00
Jeff D. Helgersen	\$1,972.00
KS MT Solar	\$35,719.00
Koopman Lumber Co	\$1,429.00
Mikes Car Care Center	\$2,607.00
MHQ	45,459.00
NSTAR	\$19,411.00
National Grid	\$169,901.00
New England Bioassay Inc.	\$9,183.00
Northeastern Tree	\$11,100.00
Podgurski Corp.	\$20,464.00
Polydyne	\$2,305.00
Republic Services	\$9,098.00
Raps/NAPA Auto Parts	\$6,952.00
Robert Collette	\$13,100.00
Royco Dist.	\$2,743.00
Town of Grafton	\$2,324.00
Upper Blackstone	\$120,607.00
Verizon/Verizon Wireless	\$18,430.00
WB Mason	1,175.00
Worcester Elevator	\$2,140.00
Xerox	\$1,339.00
Xylem Water Solutions USA	\$12,196.00
Zep Sales & Service	\$3,238.00

Respectfully Submitted,

Board of Sewer Commissioners

REPORT OF THE TOGETHER WE CAN COMMITTEE

A sub-committee to the Select Board since 1995, our mission is to seek out the help and support of the Grafton community to develop and implement programs to reduce risk factors associated with drug use, underage drinking, and violence. Together We Can (TWC) brings together organizations, schools, police, churches, businesses, families, youth, and adults to help keep our citizens, especially our youth, more resilient, healthy, happy, and safe. Part of goal is to also encourage and recognize young people who exemplify our mission with their personal contributions of time and effort to help their school and community. TWC is most known for its sponsorship of the annual post-graduation celebration Bon Voyage. This year's BonVoyage Committee was led by three co-chairs: Tami Johnson, Chantelle Roy and Kerry Thompson. Fundraising was achieved by very several successful campaigns efforts: mattress sale, Krispy Kreme Donut Sale, GHS Logo Beanie hats sale and from local businesses, churches, and organizations donations.

Promoted as the last gathering of their class, the purpose of Bon Voyage is to provide a safe and fun event to reduce risks associated with underage drinking and driving under the influence a frequent occurrence on graduation night. This year no indoor social gathering party for the Class of 2020 or Prom was held due to MA State Covid-19 Restrictions. Throughout Massachusetts as well as the entire US, celebratory occasions took the form of decorated automobile parades some including police and fire vehicles for socially distanced spectators. BonVoyage planned such an event for the GHS Class of 2020, May 16th, with the parade route including Grafton Schools parking lots. Graduation was delayed several months. Held on July 19th, Class of 2020 was the first to ever have commencement on the turf football field since the school opened in 2012. In person attendance was limited to the following people: Graduates and two seats for family members; GHS Faculty, Staff, Administration; District Staff and School Committee. Everyone sat six feet apart, except the two members from each family. The ceremony included video presentations and a few songs. Though a sweltering hot day, the evening graduation was remarkably comfortable.

TWC's annual operating budget for fiscal 2019-20 was \$3300. TWC voted and approved to contribute \$450 towards purchase of the GHS Class of 2020 commemorative bench with funds ear-marred for post-graduation party. TWC's budget co-sponsored and helped support the following school and town organizations: Grafton Police Department's National Night Out Celebration, August 2019, distributing insulated lunch totes; Millbury Street School Movie Night benefitting Grafton Food Bank; GHS Family and Community Leaders (FCL), Students Against Destructive Decisions (SADD), National Honor Society (NHS) continued their involvement with TWC this year.

In association with the Worcester County Healthy Coalition, Town of Grafton Chapter, SRO Mark Alves, along with three GHS FCL members took part in the "Sticker Shock" field trip, November 2019. Students posted "WARNING" stickers of potential Fine and Sentences associated with underage individuals purchasing or in possession of alcohol, on 1000 cases of alcohol in local Grafton Liquor Stores. The Worcester coalition is part of the Massachusetts Division of Public Health whose members include: Teachers,

School Administrators, School Resource Officers (SRO) and high school and middle school students.

TWC supported multiple families needing extra assistance during the holiday season. Food baskets are purchased and assembled for Thanksgiving and Christmas. Holiday Gifts are also purchased for families with dependent children with proceeds from the Movie Nights and donations TWC receives from the community not designated for the Bon Voyage party.

Respectfully submitted,

Deborah Trapasso, Chair.

REPORT OF THE VETERAN'S AGENT

Mission

The mission of the Central Massachusetts Veterans' District is to act as the chief advocate for Veterans residing in Grafton, Northborough, Shrewsbury, and Westborough. We do this by:

- Helping Veterans access and navigate federal, state, and local benefits.
- Serve as a center of information for Veterans and their families.
- Coordinate Veterans' services across state agencies and local government.
- Develop innovative, flexible programming and outreach to address Veterans' needs.
- Provide individualized support where necessary.

Benefits

There are a variety of benefits available to Veterans and their families residing in Grafton. The most common benefits applied for through the Central Massachusetts Veterans' District are described below.

Federal Benefits

Disability Compensation is a tax-free monetary benefit paid to Veterans with disabilities that are the result of a disease or injury incurred or aggravated during active military service. Compensation may also be paid for post-service disabilities that are considered related or secondary to disabilities occurring in service and for disabilities presumed to be related to circumstances of military service, even though they may arise after service. Generally, the degrees of disability specified are also designed to compensate for considerable loss of working time from exacerbations or illnesses.

Dependency and Indemnity Compensation (DIC) is a tax-free monetary benefit generally payable to a surviving spouse, or dependent child or parent, of Service-members who died while on active duty, active duty for training, or inactive duty training or survivors of Veterans who died from their service-connected disabilities. DIC for parents is an income-based benefit.

Veterans Pension is a tax-free monetary benefit payable to low-income wartime Veterans.

Survivors Pension is a tax-free monetary benefit payable to a low-income, unremarried surviving spouse and/or unmarried children of a deceased Veteran with wartime service.

State Benefits

Massachusetts General Law, Chapter 115 provides a uniform program of financial and medical assistance for low-income veterans and their dependents. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, and medical care.

In 2020, the Central Massachusetts Veterans' District administered Massachusetts General Law, Chapter 115 benefits in the amount of \$48,131.39 for Grafton residents. Benefits are generally reimbursed to the town by the Commonwealth at 75%.

Veterans' Bonuses are offered through the Massachusetts' Department of the State Treasurer for those who served during World War II, Korea, Vietnam, Iraq, and Afghanistan.

An annuity in the amount of \$2,000 (payable biannually on August 1st and February 1st in two installments of \$1,000 each) is given in recognition of the service of our distinguished 100% service-connected disabled veterans and to the parents of distinguished veterans (Gold Star Parents) and the non-remarried spouses (Gold Star Wives or Husbands) of distinguished Veterans who gave their lives in the service of their country during wartime.

Additional information on the above benefits can be found on www.centralmassvets.org.

2020 Overview

The District is served by a full-time Veterans' Services Director and two part-time Veterans' Services Officers. Normally, the staff offers regular office hours in each of the four towns. Veterans residing in the district are free to meet with any of the District's Officers in any location.

Unfortunately, with the current COVID environment, our in-person contacts are limited as much as possible. All our town offices are currently closed, but please visit your town website or our district website for updates. Current walk-in hours and contact information is available at www.centralmassvets.org or by calling (774) 551-5182. Veterans and their family members seeking information regarding benefits are strongly encouraged to speak with a local Veterans' Services Officer.

The District's website, www.centralmassvets.org may be used as a self-help resource for Veterans seeking information regarding benefits. Traffic to the website has remained steady with ~7,000 views between January and December 2020, compared to 7,000 for the same period in 2019.

Payments to public assistance recipients in Grafton under Massachusetts General Law Chapter 115 fell from \$48,131.39 in 2019 to \$40,906.33 in 2020. This 15-percent decrease was primarily driven by this office helping eligible recipients apply for the MASSHealth Buy-in Program, finding alternative sources of income, or finding employment.

Most local Veterans and family members seen in our office are seeking information and assistance accessing benefits offered through the Department of Veterans Affairs, to include disability compensation and pensions. Grafton residents are collectively receiving approximately \$5.6 million in annual compensation through the VA's disability and pension programs. The demand for assistance in this area has increased by 25% in 2020 as compared to 2019, as more veterans become aware of and apply for the VA Compensation and Pension benefits.

The district coordinated, hosted, and participated in various events throughout 2020, including various memorial services, benefit education programs, and Memorial and Veterans Day activities. Pictures and information on these events can be found on the Central Massachusetts Veterans' District Facebook page.

Respectfully submitted,

Justin Sousa
Director of Veterans Services

REPORT OF THE TOWN ACCOUNTANT
FISCAL YEAR ENDING JUNE 30, 2020

**General Fund Cash on Hand as of
June 30, 2020: \$8,016,627.00**

**Free Cash Certified as of
July 1, 2020: \$1,692,749.00**

Accountant's Office Payments in excess of \$1,000.00

Accela, Inc.	\$7,785.00
Eric A. Kinsherf	\$6,625.00
Mark Abrahams	\$1,050.00
Stone Consulting	\$1,500.00

**2020 Revenue Statement by Subobject Summary
GENERAL FUND**

PERSONAL PROPERTY	1,187,581.60
DEPARTMENTAL REVENUE	502,732.17
LICENSES & PERMITS	797,205.00
FINES & FORFEITS	42,520.10
INVESTMENT INCOME	129,876.65
MISC. RECURRING/MEDICAID FUNDS, VETERANS	168,276.26
MISC. NON RECURRING	25,717.52
STATE REVENUE	12,904,502.00
FEDERAL REVENUE/FEMA PRIOR YEAR	0.00
TRANSFERS	1,813,621.00
REAL ESTATE	43,039,318.36
OTHER TAXES/TAX LIENS REDEEMED	72,708.64
MOTOR VEHICLE EXCISE	2,819,289.84
OTHER/BOAT EXCISE, LOCAL OPTION MEALS TAX	157,450.15
PENALTY & INTEREST ON TAXES	80,610.76
IN LIEU OF TAXES	71,026.52
FEES	213,238.94
RENTALS	23,922.64
Fund 1 GENERAL FUND	64,049,598.15

**TOWN OF GRAFTON
APPROPRIATION BALANCES
FISCAL YEAR ENDING JUNE 30, 2020**

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED	PERCENT
MODERATOR						
SALARY	150.00	0.00	0.00	0.00	150.00	0.00%
EXPENSES	150.00	0.00	0.00	0.00	150.00	0.00%
TOTAL	300.00	0.00	0.00	0.00	300.00	0.00%
BOARD OF SELECTMEN						
SALARY	26,000.00	5,000.00	30,773.04	0.00	226.96	99.27%
EXPENSES	11,900.00	0.00	10,281.78	0.00	1,618.22	86.40%
VACATION AND SICK BUYBACK	1,362.39	10,000.00	6,261.15	5,101.24	0.00	100.00%
PRIOR YEAR BILLS	23.59	1,232.32	0.00	1,255.91	0.00	100.00%
TOWN ENGINEERING EXPENSE	14,426.42	0.00	5,000.00	9,426.42	0.00	100.00%
ART 9, 5/08 FOLLETTE WELL DEP	39,395.84	0.00	15,969.59	23,426.25	0.00	100.00%
ART 8 STM-5/19 ST. LIGHTS	123,435.00	-80,000.00	47,631.26	-4,196.26	0.00	100.00%
ART 19-10/19-ADAMS RD	0.00	130,000.00	22,308.56	107,691.44	0.00	100.00%
TOTAL	216,543.24	16,232.32	115,916.82	142,705.00	1,845.18	111.10%
TOWN ADMINISTRATOR						
SALARY	322,250.00	4,500.00	324,355.02	0.00	2,394.98	99.27%
EXPENSES	65,000.00	-4,500.00	59,244.96	544.24	710.80	98.83%
ART 3, 5/17 PROPANE FACILITY	7,335.00	0.00	3,335.00	4,000.00	0.00	100.00%
ART 36, 10/17 DESIGN ENG RT30	17,464.59	0.00	0.00	17,464.59	0.00	100.00%
ART 39, 10/17 DPW SITE STUDY	10,000.00	0.00	10,000.00	0.00	0.00	100.00%
ART 11, 10/19-BASELINE REPTS	0.00	4,000.00	0.00	4,000.00	0.00	100.00%
ART 25, 10/12 REWARD PROGRAM/PUB	500.00	0.00	0.00	500.00	0.00	100.00%
TOTAL	422,549.59	4,000.00	396,934.98	26,508.83	3,105.78	99.27%
FINANCE COMMITTEE						
SALARY	11,182.00	828.00	11,828.26	0.00	181.74	98.49%
EXPENSES	4,770.00	0.00	2,437.16	0.00	2,332.84	51.09%
TOTAL	15,952.00	828.00	14,265.42	0.00	2,514.58	85.01%
RESERVE FUND						
EXPENSES	75,000.00	-20,828.00	0.00	0.00	54,172.00	0.00%
TOTAL	75,000.00	-20,828.00	0.00	0.00	54,172.00	0.00%
TOWN ACCOUNTANT						
SALARY	134,914.00	0.00	131,210.97	0.00	3,703.03	97.26%
EXPENSES	18,870.00	0.00	18,764.90	0.00	105.10	99.44%
ART 13 10/18	9,464.58	0.00	4,166.67	5,297.91	0.00	100.00%

TOWN OF GRAFTON						
APPROPRIATION BALANCES						
FISCAL YEAR ENDING JUNE 30, 2020						
	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED	PERCENT
TOTAL	163,248.58	0.00	154,142.54	5,297.91	3,808.13	97.67%
ASSESSORS						
SALARY	160,310.00	0.00	158,887.77	0.00	1,422.23	99.11%
EXPENSES	29,540.00	0.00	24,040.98	356.00	5,143.02	82.59%
ART 5, 5/17 STM CAMA SYSTEM	114.99	0.00	0.00	114.99	0.00	100.00%
REAL ESTATE REVALUATION SERVICES	37,251.00	0.00	25,851.31	11,399.69	0.00	100.00%
TOTAL	227,215.99	0.00	208,780.06	11,870.68	6,565.25	97.11%
TREASURER/COLLECTOR						
SALARY	217,489.00	0.00	211,298.65	0.00	6,190.35	97.15%
EXPENSES	70,415.00	0.00	56,658.21	0.00	13,756.79	80.46%
TOTAL	287,904.00	0.00	267,956.86	0.00	19,947.14	93.07%
LEGAL						
EXPENSES	108,000.00	20,000.00	119,902.50	2,455.00	5,642.50	95.59%
TOTAL	108,000.00	20,000.00	119,902.50	2,455.00	5,642.50	95.59%
COURT JUDGEMENTS	0.00	0.00	0.00	0.00	0.00	0.00%
HUMAN RESOURCES						
SALARIES	36,293.00	0.00	36,350.28	0.00	-57.28	100.16%
EXPENSES	37,850.00	0.00	34,665.87	527.00	2,657.13	92.98%
TOTAL	74,143.00	0.00	71,016.15	527.00	2,599.85	96.49%
MIS/GIS						
SALARIES	0.00	0.00	0.00	0.00	0.00	0.00%
EXPENSES	131,825.00	15,000.00	100,716.30	46,107.57	1.13	100.00%
EQUIPMENT OUTLAY	6,500.00	0.00	6,362.38	0.00	137.62	97.88%
ART 9, 5/08 - GIS DRAINAGE	12,200.00	0.00	0.00	12,200.00	0.00	100.00%
ART 23, 5/14 - GIS/GRAVE MAPPING	13,500.00	0.00	0.00	13,500.00	0.00	100.00%
ART 42, 10/17 LONG RANGE IT	11,914.26	10,000.00	21,914.26	0.00	0.00	100.00%
ART 6, ATM 5/19 DELL SERVER	0.00	10,800.00	10,800.00	0.00	0.00	100.00%
TOTAL	175,939.26	35,800.00	139,792.94	71,807.57	138.75	99.93%
COPIERS						
EXPENSES	28,300.00	0.00	23,228.79	187.35	4,883.86	82.74%
TOTAL	28,300.00	0.00	23,228.79	187.35	4,883.86	82.74%

TOWN OF GRAFTON					
APPROPRIATION BALANCES					
FISCAL YEAR ENDING JUNE 30, 2020					
	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED PERCENT
TOWN CLERK					
SALARY	148,650.00	11,400.00	140,600.57	0.00	19,449.43 87.85%
EXPENSES	11,875.00	124.07	5,903.93	0.00	6,095.14 49.20%
ART 6-5/18: CODIFICATION SERVICES	18,500.00	0.00	0.00	18,500.00	0.00 100.00%
TOTAL	179,025.00	11,524.07	146,504.50	18,500.00	25,544.57 86.59%
ELECT & REGISTRATION					
SALARY	16,525.00	11,400.00	23,194.34	0.00	4,730.66 83.06%
EXPENSES	22,590.00	19,300.00	35,203.09	1,308.71	5,378.20 87.16%
TOTAL	39,115.00	30,700.00	58,397.43	1,308.71	10,108.86 85.52%
CABLE TV					
EXPENSES	2,833.00	0.00	2,745.20	0.00	87.80 96.90%
TOTAL	2,833.00	0.00	2,745.20	0.00	87.80 96.90%
CONSERVATION COMMISSION					
SALARY	92,629.00	0.00	50,165.49	0.00	42,463.51 54.16%
EXPENSES	13,059.00	0.00	5,665.45	0.00	7,393.55 43.38%
DREDGING LAKE RIPPLE	3,147.00	0.00	0.00	3,147.00	0.00 100.00%
TOTAL	108,835.00	0.00	55,830.94	3,147.00	49,857.06 54.19%
PLANNING BOARD					
SALARY	195,049.00	0.00	183,999.58	0.00	11,049.42 94.34%
EXPENSES	10,575.00	0.00	7,841.29	192.00	2,541.71 75.96%
TOTAL	205,624.00	0.00	191,840.87	192.00	13,591.13 93.39%
APPEALS BOARD					
SALARY	24,375.00	0.00	23,412.76	0.00	962.24 96.05%
EXPENSES	3,997.00	0.00	2,828.85	576.00	592.15 85.19%
TOTAL	28,372.00	0.00	26,241.61	576.00	1,554.39 94.52%
EC. DEV. COMMISSION					
EXPENSES	12,300.00	0.00	11,325.35	0.00	974.65 92.08%
ART 33, 10/17 PT ECON DEV COORD	0.00	30,000.00	30,000.00	0.00	0.00 100.00%
TOTAL	12,300.00	0.00	11,325.35	0.00	974.65 92.08%
FARNUMSVILLE FIRE HOUSE					
EXPENSES	1,500.00	0.00	1,362.50	21.05	116.45 92.24%
TOTAL	1,500.00	0.00	1,362.50	21.05	116.45 92.24%

**TOWN OF GRAFTON
APPROPRIATION BALANCES
FISCAL YEAR ENDING JUNE 30, 2020**

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED	PERCENT
S.G.C.H						
SALARY	1,800.00	0.00	711.55	0.00	1,088.45	39.53%
EXPENSES	15,550.00	0.00	15,413.43	136.57	0.00	100.00%
TOTAL	15,550.00	0.00	15,413.43	136.57	1,088.45	100.00%
MUNICIPAL CENTER						
SALARY	135,217.00	5,000.00	140,080.43	0.00	136.57	99.90%
EXPENSES	193,800.00	50,000.00	206,145.04	26,130.67	11,524.29	95.27%
ART 6: 5/19-MC ELECTRICAL	0.00	50,000.00	0.00	50,000.00	0.00	100.00%
ART 8: 06-RECORDS STORAGE	0.60	0.00	0.00	0.60	0.00	100.00%
ART 6: 5/18-HANDICAP RAMPS	71,741.74	0.00	71,741.00	0.74	0.00	100.00%
ART 6 :5/18-F250 PICKUP TRUCK	5,627.50	0.00	0.00	5,627.50	0.00	100.00%
TOTAL	406,386.84	105,000.00	417,966.47	81,759.51	11,660.86	97.72%
FACILITIES						
ART 6, 5/16 MUNI FIRE ALARM	18,600.00	0.00	0.00	18,600.00	0.00	100.00%
TOTAL	18,600.00	0.00	0.00	18,600.00	0.00	100.00%
FUEL/GASOLINE						
EXPENSES	100,000.00	0.00	99,999.98	0.00	0.02	100.00%
TOTAL	100,000.00	0.00	99,999.98	0.00	0.02	100.00%
UNCLASSIFIED						
RETIREMENT & PENSION	1,878,900.00	0.00	1,878,900.00	0.00	0.00	100.00%
MEDICARE/FICA	475,000.00	60,000.00	509,672.52	0.00	25,327.48	95.27%
GROUP LIFE INSURANCE	7,000.00	0.00	5,206.49	0.00	1,793.51	74.38%
GROUP HEALTH INSURANCE	4,722,684.00	75,000.00	4,800,520.69	0.00	-2,836.69	100.06%
AUDITING SERVICES	28,000.00	0.00	28,000.00	0.00	0.00	100.00%
TOWN REPORT	2,000.00	0.00	2,000.00	0.00	0.00	100.00%
HYDRANT RENTAL	67,000.00	0.00	67,000.00	0.00	0.00	100.00%
HYDRANT RENT SO GRAFTON	21,000.00	0.00	21,000.00	0.00	0.00	100.00%
MEMORIAL DAY EXPENSES	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
HISTORICAL DISTRICT COMM	400.00	0.00	0.00	0.00	400.00	0.00%
HISTORICAL COMMISSION	500.00	0.00	0.00	0.00	500.00	0.00%
TOWN INSURANCE	634,415.00	-45,000.00	566,565.48	0.00	22,849.52	96.12%
EMPLOYEE ASSISTANCE PROGRAM	600.00	0.00	0.00	0.00	600.00	0.00%
MEDICAID CLAIM PROCESSING	8,000.00	0.00	4,835.67	0.00	3,164.33	60.45%
TOTAL	7,849,499.00	90,000.00	7,883,700.85	0.00	55,798.15	99.30%

TOWN OF GRAFTON					
APPROPRIATION BALANCES					
FISCAL YEAR ENDING JUNE 30, 2020					
	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED PERCENT
TOTAL GENERAL GOVERNMENT	10,762,735.50	293,256.39	10,423,266.19	385,600.18	275,905.41 97.76%
POLICE DEPARTMENT					
SALARY	2,134,278.00	-50,000.00	1,936,327.02	0.00	147,950.98 92.90%
EXPENSES	178,100.00	40,000.00	192,174.15	16,221.35	9,704.50 95.55%
EQUIPMENT OUTLAY	12,000.00	10,000.00	21,950.67	0.00	49.33 99.78%
ART 6, 5/9 RADIO	2,752.66	0.00	0.00	2,752.66	0.00 100.00%
ART 15, 5/17 POLE MOUNTED RADAR	16,000.00	0.00	9,679.00	6,321.00	0.00 100.00%
ART 6 ATM5/19 NEW POLICE	0.00	69,000.00	69,000.00	0.00	0.00 100.00%
TOTAL	2,343,130.66	69,000.00	2,229,130.84	25,295.01	157,704.81 93.46%
FIRE DEPARTMENT					
SALARY	424,342.00	-67,500.00	307,976.88	0.00	48,865.12 86.31%
EXPENSES	180,638.00	0.00	121,033.35	15,589.61	44,015.04 75.63%
EQUIPMENT OUTLAY	94,490.00	0.00	89,520.41	3,044.20	1,925.39 97.96%
INSURANCE SUPPLEMENT	19,221.55	0.00	0.00	19,221.55	0.00 100.00%
FIRE DEPARTMENT RETIREMENT	1,200.00	25,000.00	10,700.00	15,500.00	0.00 100.00%
ART 6, 5/18 '5 TON EXCESS	100,000.00	0.00	0.00	100,000.00	0.00 0.00%
ART 37, 10/17 3K GALLON FIRE TANKER	261,084.00	0.00	97,389.52	163,694.48	0.00 100.00%
ART 6 ATM 5/19 FIRE	0.00	99,577.00	0.00	99,577.00	0.00 100.00%
ART 6 ATM 5/19-REPLACE	0.00	128,000.00	103,279.20	24,720.80	0.00 100.00%
ART 6 ATM 5/19-2K OF 5 HOSE	0.00	12,000.00	11,928.00	72.00	0.00 100.00%
ART 6 ATM 5/19-6 HYDRA	0.00	14,245.00	14,195.00	50.00	0.00 100.00%
TOTAL	1,080,975.55	211,322.00	756,022.36	441,469.64	94,805.55 92.66%
INSP OF BUILDINGS					
SALARY	176,093.00	0.00	173,727.16	0.00	2,365.84 98.66%
EXPENSES	3,950.00	1,000.00	4,723.32	30.00	196.68 96.03%
TOTAL	180,043.00	1,000.00	178,450.48	30.00	2,562.52 98.58%
GAS INSPECTOR					
SALARY	12,925.00	0.00	8,115.00	0.00	4,810.00 62.79%
EXPENSES	915.00	0.00	131.42	0.00	783.58 14.36%
TOTAL	13,840.00	0.00	8,246.42	0.00	5,593.58 59.58%
PLUMBING INSPECTOR					
SALARY	14,065.00	0.00	8,340.00	0.00	5,725.00 59.30%
EXPENSES	1,300.00	0.00	944.86	0.00	355.14 72.68%
TOTAL	15,365.00	0.00	9,284.86	0.00	6,080.14 60.43%

TOWN OF GRAFTON					
APPROPRIATION BALANCES					
FISCAL YEAR ENDING JUNE 30, 2020					
	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED PERCENT
SEALER OF WEIGHTS					
SALARY	8,275.00	0.00	8,274.96	0.00	0.04 100.00%
EXPENSES	700.00	0.00	528.15	0.00	171.85 75.45%
TOTAL	8,975.00	0.00	8,803.11	0.00	171.89 98.08%
WIRING INSPECTOR					
SALARY	13,735.00	0.00	13,545.00	0.00	190.00 98.62%
EXPENSES	1,300.00	0.00	1,116.17	0.00	183.83 85.86%
TOTAL	15,035.00	0.00	14,661.17	0.00	373.83 97.51%
EMERGENCY MANAGEMENT					
SALARY	1,400.00	0.00	1,400.00	0.00	0.00 100.00%
EXPENSES	6,750.00	0.00	4,131.70	2,360.00	258.30 96.17%
TOTAL	8,150.00	0.00	5,531.70	2,360.00	258.30 96.83%
ANIMAL CONTROL					
SALARY	0.00	0.00	0.00	0.00	0.00 #DIV/0!
EXPENSES	21,500.00	0.00	17,582.38	3,917.62	0.00 100.00%
TOTAL	21,500.00	0.00	17,582.38	3,917.62	0.00 100.00%
ANIMAL INSPECTOR					
SALARY	2,900.00	0.00	2,900.00	0.00	0.00 100.00%
TOTAL	2,900.00	0.00	2,900.00	0.00	0.00 100.00%
TOTAL PUBLIC SAFETY	3,689,914.21	281,322.00	3,230,613.32	473,072.27	267,550.62 93.26%
PUBLIC SCHOOLS					
BUDGET	36,470,273.00	1,514,293.35	35,525,366.37	2,377,743.18	81,456.80 99.79%
BLACKSTONE VOC. REG. ASSMNT	721,070.00	0.00	721,070.00	0.00	0.00 100.00%
BLACKSTONE VOC. REG. ASSMNT	49,491.00	0.00	49,491.00	0.00	0.00 100.00%
REPLACE UNIVENTS GMS - PHASE ONE	71,048.25	0.00	0.00	71,048.25	0.00 100.00%
ART 12, 10/18-NSES WINDOWS	10,762.00	0.00	0.00	10,762.00	0.00 100.00%
ART 6 ATM 5/19-SECURITY FOR	0.00	85,000.00	79,738.00	5,262.00	0.00 100.00%
ART 6 ATM 5/19-AC SIGNS	0.00	16,000.00	16,000.00	0.00	0.00 100.00%
ART 6 ATM 5/19-REPLACE	0.00	100,000.00	100,000.00	0.00	0.00 100.00%
ART 6 ATM 5/19-REPLACE ROOF	0.00	70,000.00	46,076.71	23,923.29	0.00 100.00%

**TOWN OF GRAFTON
APPROPRIATION BALANCES
FISCAL YEAR ENDING JUNE 30, 2020**

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED	PERCENT
ATM ART 40 10/17 NSES	0.00	0.00	-32,401.00	32,401.00	0.00	#DIV/0!
TOTAL PUBLIC SCHOOLS	37,322,644.25	1,785,293.35	36,505,341.08	2,521,139.72	81,456.80	99.79%
ENGINEERING						
SALARY	79,218.00	0.00	77,963.34	0.00	1,254.66	98.42%
EXPENSES	57,800.00	0.00	55,010.99	2,550.11	238.90	99.59%
TOTAL	137,018.00	0.00	132,974.33	2,550.11	1,493.56	98.91%
HIGHWAY DEPARTMENT						
SALARY	748,168.00	-20,000.00	724,297.98	0.00	3,870.02	99.47%
EXPENSES	467,200.00	15,000.00	466,396.01	2,905.05	12,898.94	97.32%
BRIDGE REPAIRS	25,374.44	0.00	0.00	25,374.44	0.00	100.00%
VARIOUS DAMS	5,951.00	0.00	0.00	5,951.00	0.00	100.00%
LONG RANGE DRAINAGE	34,916.28	0.00	0.00	34,916.28	0.00	100.00%
LONG RANGE SIDEWALK	65,354.44	0.00	0.00	65,354.44	0.00	100.00%
LONG RANGE TREE REMOVAL	0.00	200,000.00	112,750.00	87,250.00	0.00	100.00%
NPDESPHASE II-PUBLIC ED	58,707.21	0.00	0.00	58,707.21	0.00	100.00%
DRAINAGE UPGRADES	0.13	0.00	0.00	0.13	0.00	100.00%
ART 18, 10/17 SNOW PLOW OPS EQUIP	8,900.00	0.00	0.00	8,900.00	0.00	100.00%
ART 6 ATM 5/19-F450 W UTILITY	0.00	65,000.00	63,570.20	1,429.80	0.00	100.00%
ART 6 ATM 5/19-REPLACE	0.00	250,000.00	0.00	250,000.00	0.00	100.00%
ART 6 ATM 5/19-GRAPPLE RAKE	0.00	17,000.00	16,900.00	100.00	0.00	100.00%
TOTAL	1,414,571.50	527,000.00	1,383,914.19	540,888.35	16,768.96	99.14%
SANITATION						
SALARY	15,000.00	0.00	9,201.24	0.00	5,798.76	61.34%
EXPENSES	935,518.00	5,000.00	906,209.42	34,308.58	0.00	100.00%
TOTAL	950,518.00	5,000.00	915,410.66	34,308.58	5,798.76	99.39%
SNOW AND ICE CONTROL						
SALARIES	38,000.00	23,983.03	61,983.03	0.00	0.00	100.00%
EXPENSES	112,000.00	63,903.97	175,903.52	0.00	0.45	100.00%
TOTAL	150,000.00	87,887.00	237,886.55	0.00	0.45	100.00%
STREET LIGHTING						
EXPENSES	62,000.00	0.00	61,964.20	0.00	35.80	99.94%
TOTAL	62,000.00	0.00	61,964.20	0.00	35.80	99.94%
CEMETERY DIVISION						
SALARY	203,023.00	0.00	196,848.19	0.00	6,174.81	96.96%

**TOWN OF GRAFTON
APPROPRIATION BALANCES
FISCAL YEAR ENDING JUNE 30, 2020**

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED	PERCENT
EXPENSES	74,670.00	0.00	67,732.05	4,127.01	2,810.94	96.24%
TOWN COMMON REP/MAIN	9,834.83	0.00	0.00	9,834.83	0.00	100.00%
ART 22, 5/14 PINE GROVE ROADWAY	25,412.06	0.00	0.00	25,412.06	0.00	100.00%
ART 6, 5/16 ADD TO S.GRAFTON GARAGE	35,000.00	0.00	0.00	35,000.00	0.00	100.00%
ART 15, 5/17 REPLACE '05 CHEV PICKUP	0.48	0.00	0.00	0.48	0.00	100.00%
TOTAL	347,940.37		264,580.24	74,374.38	8,985.75	97.42%
TOTAL PUBLIC WORKS	3,062,047.87	619,887.00	2,996,730.17	652,121.42	33,083.28	99.10%
BOARD OF HEALTH						
SALARY	53,785.00	2,000.00	55,626.57	0.00	158.43	99.72%
EXPENSES	114,582.00	17,750.00	122,684.68	8,536.08	1,111.24	99.16%
TOTAL	168,367.00	19,750.00	178,311.25	8,536.08	1,269.67	99.33%
COUNCIL ON AGING						
SALARY	203,356.00	-5,700.00	185,345.09	0.00	12,310.91	93.77%
EXPENSES	19,150.00	5,700.00	20,363.07	100.84	4,386.09	82.35%
TOTAL	222,506.00	0.00	205,708.16	100.84	16,697.00	92.50%
TOGETHER WE CAN						
EXPENSES	3,300.00	0.00	3,296.10	0.00	3.90	99.88%
TOTAL	3,300.00	0.00	3,296.10	0.00	3.90	99.88%
VETERANS						
SALARY	93,046.00	0.00	92,325.32	0.00	720.68	99.23%
EXPENSES	93,950.00	0.00	48,920.46	154.47	44,875.07	52.24%
EQUIPMENT OUTLAY	1,900.00	0.00	0.00	0.00	1,900.00	0.00%
TRUST FOR SOLDIERS	300.00	0.00	0.00	300.00	0.00	100.00%
TOTAL	189,196.00	0.00	141,245.78	454.47	47,495.75	74.90%
ASSESSMENTS						
RMV NON-RENEWAL SURCHARGE	15,360.00	0.00	15,360.00	0.00	0.00	100.00%
REGIONAL TRANSIT	79,865.00	0.00	79,865.00	0.00	0.00	100.00%
SPECIAL EDUCATION	352.00	0.00	352.00	0.00	0.00	100.00%
SCHOOL CHOICE	230,696.00	0.00	230,696.00	0.00	0.00	100.00%
CHARTER SCHOOLS	335,949.00	0.00	335,949.00	0.00	0.00	100.00%
AIR POLLUTION CONTROL	5,661.00	0.00	5,661.00	0.00	0.00	100.00%
MBTA	47,028.00	0.00	47,028.00	0.00	0.00	100.00%

TOWN OF GRAFTON					
APPROPRIATION BALANCES					
FISCAL YEAR ENDING JUNE 30, 2020					
	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED PERCENT
TOTAL	714,911.00	0.00	714,911.00	0.00	0.00 100.00%
TOTAL HUMAN SERVICES	1,298,280.00	19,750.00	1,243,472.29	9,091.39	65,466.32 95.03%
LIBRARY					
SALARY	635,841.00	0.00	615,303.99	0.00	20,537.01 96.77%
EXPENSES	220,900.00	0.00	206,310.88	13,584.95	1,004.17 99.55%
EQUIPMENT OUTLAY	2,000.00	0.00	1,546.67	453.33	0.00 100.00%
ART 15, 5/17 SELF CHECK WORKSTATION	843.60	0.00	0.00	843.60	0.00 100.00%
TOTAL	859,584.60	0.00	823,161.54	14,881.88	21,541.18 97.49%
RECREATION					
SALARY	218,695.00	-25,696.00	192,694.24	0.00	304.76 99.84%
EXPENSES	39,400.00	25,696.00	32,490.05	32,465.61	140.34 99.78%
ART 5, 10/15 - SUPERPARK STRUCTURE	276,044.61	0.00	18,250.00	257,794.61	0.00 100.00%
ART 6, 5/18- BOAT HOUSE/SNACKBAR	1,100.00	0.00	1,100.00	0.00	0.00 100.00%
ART 6, 5/18 MAJOR APPLIANCE	3,778.26	0.00	3,778.26	0.00	0.00 100.00%
TOTAL	539,017.87	0.00	248,312.55	290,260.22	445.10 99.92%
NELSON LIBRARY					
SALARY	17,000.00	0.00	13,245.58	0.00	3,754.42 77.92%
EXPENSES	12,850.00	0.00	9,443.40	1,203.66	2,202.94 82.86%
TOTAL	29,850.00	0.00	22,688.98	1,203.66	5,957.36 80.04%
TOTAL CULTURE & RECREATION	1,428,452.47	0.00	1,094,163.07	306,345.76	27,943.64 98.04%
RETIREMENT OF DEBT					
PRINCIPAL ON LONG-TERM DEBT	3,841,292.00	191,682.20	4,104,378.04	0.00	-71,403.84 101.77%
TOTAL	3,841,292.00	191,682.20	4,104,378.04	0.00	-71,403.84 101.77%
INTEREST					
INT. ON LONG-TERM DEBT	2,323,437.00	-191,682.20	2,131,754.80	0.00	0.00 100.00%
TOTAL	2,323,437.00	-191,682.20	2,131,754.80	0.00	0.00 100.00%
TOTAL DEBT SERVICE	6,164,729.00	0.00	6,236,132.84	0.00	-71,403.84 101.16%
TOTAL TOWN & SCHOOL GENERAL FUND	63,728,803.30	2,999,508.74	61,729,718.96	4,347,370.74	680,002.23 99.02%

**TOWN OF GRAFTON
APPROPRIATION BALANCES
FISCAL YEAR ENDING JUNE 30, 2020**

	APPROP	TRANSFER	EXPENDED	ENCUMB.	UNEXPENDED	PERCENT
SEWER DEPARTMENT						
SALARY	423,316.00	0.00	401,103.50	0.00	22,212.50	94.75%
EXPENSES	670,350.00	0.00	575,382.80	22,204.28	72,762.92	89.15%
INDIRECT EXPENSE	1,813,621.00	0.00	1,813,621.00	0.00	0.00	100.00%
SEWER OVERFLOW REPAIR	51,631.04	0.00	4,150.00	47,481.04	0.00	100.00%
O&M EMERGENCY	101,536.40	0.00	33,509.65	68,026.75	0.00	100.00%
PLANT UPGRADE/EXPANSION	411,728.98	400,000.00	305,704.14	506,024.84	0.00	100.00%
MAJOR EQUIP REPAIR/REPLACE	127,508.88	100,000.00	12,655.70	214,853.18	0.00	100.00%
GIS IMPROVE LAYERS	3,433.07	0.00	0.00	3,433.07	0.00	100.00%
ART 6, 10/09-MINOR SEWER EXT	110,425.55	0.00	1,280.84	109,144.71	0.00	100.00%
ART 8, 5/14 STM INFLOW & INFILTRA	77,260.20	100,000.00	34,251.68	143,008.52	0.00	100.00%
ART 6 5/19 REPLACE F250	45,000.00	0.00	45,000.00	0.00	0.00	100.00%
TOTAL	3,835,811.12	600,000.00	3,226,659.31	1,114,176.39	94,975.42	97.86%
TOTAL ENTERPRISE FUND	3,835,811.12	600,000.00	3,226,659.31	1,114,176.39	94,975.42	97.86%

Respectfully submitted,

Mary K. Lauria
Finance Director

TOWN OF GRAFTON
TOTAL TOWN & SCHOOL GENERAL FUND BY FISCAL YEAR (INCLUDES ARTICLES)
FISCAL YEAR ENDING JUNE 30, 2020

BUDGET YEAR	APPROPRIATION	TRANSFER	EXPENDITURES	ENCUMBRANCES	UNEXPENDED	%
FY2020	\$63,728,803.30	\$2,999,508.74	\$61,729,718.96	\$4,347,370.74	\$680,002.23	1.07%
*FY2019	\$63,436,596.83	\$1,448,955.13	\$60,320,105.71	\$3,897,799.60	\$669,646.65	1.06%
*FY2018	\$59,611,240.45	\$2,120,240.45	\$58,912,365.37	\$2,106,508.21	\$771,362.24	1.29%
FY2017	\$54,823,106.48	\$1,635,630.08	\$54,570,852.81	\$335,676.82	\$1,534,498.93	2.75%
FY2016	\$52,405,049.19	\$2,195,073.30	\$52,795,048.55	\$518,400.53	\$1,286,673.41	2.36%
FY2015	\$51,001,099.62	\$1,006,339.01	\$50,119,347.92	\$1,381,870.54	\$506,220.17	0.97%
FY2014 ***	\$50,531,359.74	\$332,235.80	\$48,808,818.92	\$1,333,408.15	\$721,386.47	1.42%
FY2013	\$49,964,895.23	(\$447,759.25)	\$46,382,483.76	\$2,428,669.31	\$705,982.91	1.43%
FY2012	\$47,894,281.13	(\$176,224.69)	\$43,868,273.83	\$3,011,195.41	\$838,587.20	1.76%
FY2011	\$43,779,198.18	\$259,660.01	\$40,787,697.82	\$1,954,911.48	\$1,296,248.69 **	2.94%
FY2010	\$42,472,946.55	(\$107,000.00)	\$39,206,611.61	\$2,217,297.27	\$942,037.67	2.22%
FY2009 *	\$42,998,650.58	\$4,361.82	\$38,110,858.76	\$2,897,758.90	\$1,994,394.74 **	4.64%
FY2008	\$39,898,893.23	(\$13,529.00)	\$36,932,979.56	\$2,125,611.37	\$789,153.22	1.98%
FY2007	\$38,238,112.89	\$0.00	\$35,769,806.28	\$1,577,718.62	\$890,587.99	2.33%

FROM TOWN REPORT

NOTE: NEGATIVE TRANSFERS ARE NET OF DEPARTMENTAL TRANSFERS TO OTHER FUNDS AND/OR ARTICLES

* FY2009 STIMULUS MONIES RECEIVED

**FY2009 CLOSED OUT \$310,781.88 SANITATION (PAY AS YOU THROW) AND \$489,890 HEALTH INSURANCE

**FY2011 CLOSED OUT \$293,202.87 HEALTH INSURANCE

***FY2014 DEBT BUDGET \$821,418.00 LESS THAN FY2013 DEBT BUDGET

*FY2018/FY2019 ARTICLES REFLECTED IN ENCUMBRANCES NOT IN UNEXPENDED COLUMN

REPORT OF THE TREASURER/COLLECTOR

FY20 PAYMENTS IN EXCESS OF \$1,000.00

Accela, Inc.	\$13,899.00
Eric Kinsherf Consulting	\$6,217.50
Stone Consulting	\$6,000.00
Factor Systems	\$23,489.21
Kelley & Ryan Associates	\$8,150.82

BANK ACCOUNTS

Cash on Hand	\$1,040.00
Bartholomew & Co Trust Funds	\$13,508,357.77
Bristol County Savings Bank	\$130,039.27
Century Bank	\$10,098,668.23
Hometown Bank	\$1,355,805.29
MMDT	\$498,172.63
Savers Bank	\$2,771,291.71
UniBank	\$14,880,051.59
Balance as of 6/30/20	\$43,243,426.49

**Respectfully Submitted,
Amy M. Perkins, CMMT, CMMC
Treasurer/Collector**

Long Term Debt

	July 1, 2019 Balance	New Debt Issued	Retirement of Debt	June 30, 2020 Outstanding	Interest Paid FY 2019
Lan Acquisition CPA	\$555,000		\$60,000	\$495,000	\$19,950
High School - Borrowing 1	\$5,430,000		\$425,000	\$5,005,000	\$208,075
Sewer	\$360,000		\$25,000	\$335,000	\$16,088
High School - Borrowing 2	\$6,822,645		\$473,783	\$6,348,862	\$278,667
High School - Borrowing 3	\$12,170,000		\$745,000	\$11,425,000	\$435,163
Energy Conservation Project	\$3,375,000		\$300,000	\$3,075,000	\$88,575
Building Remodeling - CPA	\$925,000		\$45,000	\$880,000	\$27,450
Wastewater Treatment Facility	\$2,470,000		\$65,000	\$2,405,000	\$76,981
Septic Loan Program	\$4,165		\$4,165	\$0	
Wastewater Treatment Facility	\$13,947,855		\$345,669	\$13,602,186	\$334,749
Wastewater Treatment Facility	\$22,555,800		\$735,622	\$21,820,178	
CaTV	\$555,000		\$100,000	\$455,000	\$27,750
Land Acquisition CPA	\$515,000			\$515,000	
Sewer	\$222,355		\$1,217	\$221,138	\$8,433
Land Acquisition CPA	-\$555,000			-\$555,000	
Sewer	-\$230,000			-\$230,000	-\$10,138
DPW	\$12,045,000		\$975,000	\$11,070,000	\$459,350
Wastewater Treatment Facility		\$2,908,230		\$2,908,230	
Subtotal	\$81,167,820	\$2,908,230	\$4,300,456	\$79,775,594	\$1,971,092

Short Term Debt

	Balance	New Debt	Retirement	Outstanding	Interest Paid
MCWT Interim Loan for WWTP	\$2,908,230		\$2,908,230	\$0	\$13,087
DPW Facility - BAN		\$1,000,000		\$1,000,000	
Library - BAN	\$8,575,000	\$7,470,000	\$30,000	\$16,015,000	\$235,813
Subtotal	\$2,908,230	\$8,470,000	\$2,938,230	\$17,015,000	\$248,900
Grand Total	\$84,076,050	\$11,378,230	\$7,238,686	\$96,790,594	\$2,219,992

Fiscal Year 2020 Tax Collections

REAL ESTATE					
Year	July 1, 2019 Balance	Commitments	Exemptions/ Abatements	Payments less Refunds	Transfer to Tax Title
2020		43,766,609.88	197,092.26	42,884,333.65	685,183.97
2019	369,470.70	76.43	13,082.55	129,505.58	140,135.40
2018	118,283.87		47,503.81	25,063.97	45,716.09
TOTAL	487,754.57	43,766,686.31	257,678.62	43,038,903.20	86,823.60
					871,035.46

PERSONAL PROPERTY					
Year	July 1, 2019 Balance	Commitments	Abatements	Payments	Refunds
2020		1,201,715.66	566.28	1,187,906.54	13,242.84
2019	5,242.31			547.00	4,944.46
2018	3,925.28			94.29	3,830.99
2017	2,495.94			56.74	2,439.20
Prior Yrs	17,285.58		8,631.56	316.18	1,100.00
TOTAL	28,949.11	1,201,715.66	9,197.84	1,188,920.75	1,349.15
					33,895.33

MOTOR VEHICLE EXCISE					
Year	July 1, 2019 Balance	Commitment	Abatements	Payments	Refunds
2020		2,632,958	26,777	2,348,386.39	8,753
2019	209,201.74	314,729.91	17,253.61	479,696.94	18,970.10
2018	31,380.25		1,756.15	15,363.05	2,152.35
2017	18,483.29		1,361.14	4,328.66	1,370.10
Prior Yrs	26,973.06			1,862.71	25,110.35
TOTAL	286,038.34	2,947,688.36	47,147.56	2,849,637.75	31,245.64
					368,187.03

BOAT EXCISE					
Year	July 1, 2019 Balance	Commitment	Abatements	Payments	Refunds
2015	245.00	0.00	0.00	50.00	0.00
2014	665.72	0.00	0.00	25.00	0.00
TOTAL	910.72	0.00	0.00	75.00	0.00
					835.72

LAST NAME	FIRST NAME	GROSS WAGES	NON TOWN FUNDS POLICE DETAIL
ABDI	TINA	\$ 40,652.12	
ALEX	CRAIG	\$ 71,736.29	
ALLAIN	DANIEL	\$ 818.61	
ALLAIN	RICHARD L	\$ 6,527.60	
ALLEN III	JOHN	\$ 30,667.02	
ALVES	MARK	\$ 79,327.15	\$ 11,700.00
ALWARD	NATALIA	\$ 48,605.41	
ANDERSEN	JENNY	\$ 71,588.72	
ARONSON	DOUGLAS	\$ 2,737.14	
ARREDONDO	GERONIMO	\$ 2,700.65	
ARSENAULT	KERRI	\$ 44,628.13	
ATCHUE	JASON	\$ 77,527.39	\$ 25,612.50
ATCHUE	CHRISTINE	\$ 31,762.77	
ATCHUE	RICHARD	\$ 180.00	
BANISTER	SARAH	\$ 58,900.24	
BARKER	JAMES E	\$ 14,145.34	
BARKER	ADAM	\$ 1,489.66	
BARKER	CHERYL A	\$ 53,713.98	
BARTH	JAMES	\$ 157.65	\$ 1,275.00
BATES-TARRANT	DONNA	\$ 56,953.82	
BEAMAN	JAMES	\$ 10,539.45	
BEAUREGARD	MARK	\$ 3,042.62	
BENOIT	MARK	\$ 96,542.52	\$ 26,156.25
BENT	LINDA	\$ 184.68	
BERGER	ROBERT	\$ 82,461.74	
BIANCO	SARAH	\$ 186.86	
BILLINGS	NANCY	\$ 2,931.46	
BLESSING	CHRISTOPHER	\$ 5,838.72	
BOIARDI	ANTHONY	\$ 2,372.80	
BRADY	LORI	\$ 1,269.39	
BRANDT	KRISTOPHER	\$ 45,573.96	
BRAWN JR	JAMES R	\$ 67,108.77	
BRIGGS	JOSHUA	\$ 400.00	
BRUSO	MATTHEW	\$ 4,759.57	
BURROUGH	JANE	\$ 7,724.88	
CADRIN	CARRIE-ANN	\$ 55,514.97	
CADRIN	MICHAEL P.	\$ 2,998.80	
CAMERON	LEAH	\$ 70,589.60	
CAMPBELL	MATTHEW	\$ 58,834.60	
CARLSON	JOHN	\$ 2,900.00	
CARLSON	PETER	\$ 1,000.00	
CARON	CHRISTOPHER	\$ 45,164.31	
CARTER	NANCY	\$ 1,332.83	
CASSADY	LAURA	\$ 703.72	

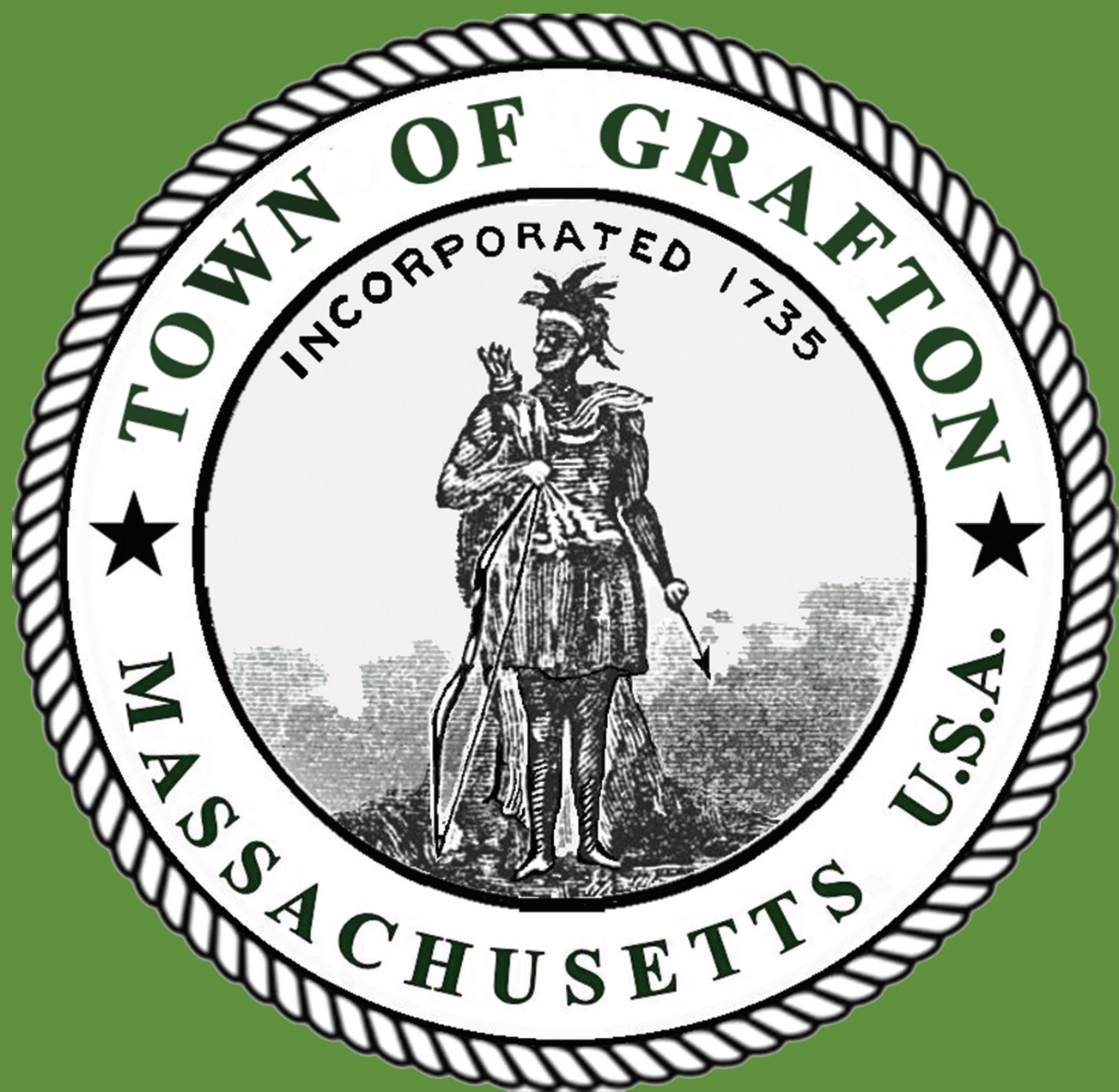
LAST NAME	FIRST NAME	GROSS WAGES	NON TOWN FUNDS POLICE DETAIL
CHAREST	STEPHEN L	\$ 17,934.80	
CHASE	JOAN	\$ 45,372.86	
CHILD	NICHOLAS	\$ 3,920.55	
CHOUNIARD	DEBORAH	\$ 400.00	
CLEMENTS	ZACHARY	\$ 1,468.46	
COGGANS III	JOSEPH	\$ 81,073.79	\$ 34,326.00
COLLETTE JR	ROBERT	\$ 103,637.30	\$ 34,960.50
CONNELLY	BARBARA	\$ 69,797.22	
CONNORS	RYAN	\$ 1,476.99	
CONNORS	NANCY N	\$ 56,587.09	
COOK	PAUL	\$ 58,882.47	
COOPER	CHRISTINE	\$ 53,196.07	
CORDA	MICHAEL A	\$ 7,735.11	
COURNOYER	PAUL	\$ 117,918.20	
CREPEAU	NORMAND	\$ 151,815.84	
CROSBY	JAMES C	\$ 109,359.12	\$ 34,462.50
CROSSIN	AMY	\$ 467.50	
CROUSE	DAVID E	\$ 18,514.12	
CUSHER	ALLISON	\$ 54,525.59	
CUZZUPE	CHRISTOPHER	\$ 3,021.43	
D'AUTEUIL	NANCY	\$ 29,993.33	
DADAH	MELANIE	\$ 2,321.20	
DANNA	ROBERT	\$ -	\$ 9,057.00
DECATUR	STEPHEN	\$ 7,796.35	
DEE	TAYLOR	\$ 6,250.00	
DEFAZIO	DOREEN	\$ 1,000.00	
DESCHENES	ANDREW	\$ 119,992.60	
DESJARDINS	KATHERINE	\$ 229.50	
DETOMA	ROBERT	\$ 52,559.62	
DEVRIES	MARIANNE	\$ 85,602.26	
DIONNE	BRANDON	\$ 972.18	
DONAHUE	ROBERT	\$ 4,865.95	
DOWD	PATRICIA	\$ 1,648.91	
DRAGO	VINCENT J.	\$ 78,535.73	
DUDLEY	BRYAN	\$ 38,696.82	
DUHAMEL	GEORGE	\$ 9,945.00	
DUNCAN	JOANN	\$ 24,904.56	
DUVAL	SUSAN	\$ 625.00	
EGAN	ROBERT N	\$ 3,716.85	
EGAN	JEFFREY	\$ 2,759.22	
ENOS	JUNE	\$ 892.44	
ERICKSON	DAVID B	\$ 3,723.52	
ERMINELLI	RYAN	\$ 375.20	
EVANS	VALERIE	\$ 333.00	

LAST NAME	FIRST NAME	GROSS WAGES	NON TOWN FUNDS POLICE DETAIL
FADAVI	DARAB	\$ 1,628.27	
FARRAR	PAUL	\$ 48,345.34	
FARRELL	THOMAS J	\$ 73,463.80	\$ 1,925.00
FERRERA	KENNETH	\$ 123.00	
FIACCO	SUSAN M	\$ 14,586.51	
FINN	DANIEL	\$ 400.00	
FITZGERALD	THOMAS	\$ 53,982.65	
FOWLER	HEIDI	\$ 54,752.60	
FREDERICO	THOMAS	\$ 58,000.06	
FRENCH	THOMAS	\$ 14,595.00	
FROMENT	SANDRA	\$ 455.10	
GAGNE	PETER	\$ 53,956.09	
GALLAGHER	KEVIN	\$ 73,748.62	
GALLAWAY	ELIZABETH	\$ 83,471.57	
GALLINAGH	JOHN	\$ 19,481.46	
GANNON	JULIA	\$ 347.44	
GARABEDIAN	WAYNE	\$ 277.02	
GARDZINA	ADAM	\$ 2,686.07	
GAUTHIER	PHILIP LEON	\$ 5,996.74	
GAUTHIER	MICHAEL E	\$ 29,316.76	
GAUVIN	STEVEN W	\$ 41.16	
GILBERT	JOHN	\$ 53,179.82	
GIROUARD	DONNA M.	\$ 3,476.33	
GIROUX	JUSTIN	\$ 100.00	
GRABAU	TODD	\$ 593.39	
GREW	KENNETH	\$ 500.00	
GUILMETTE	RAYMOND A	\$ 13,643.18	
GWOZDOWSKI GAUVIN	KAREN	\$ 400.00	
HAGGERTY III	JEROME	\$ 2,880.00	
HANSBURY	THOMAS	\$ 6,332.41	
HARRINGTON JR	JOHN C.	\$ 13,752.50	
HAVALOTTI	JOEL	\$ 53,353.22	
HEBERT	MICHAEL	\$ 1,648.91	
HECK	CHASE	\$ 44,599.37	
HEFFERNAN	PATRICK	\$ 1,600.00	
HEGDE	RANJITA	\$ 6,383.16	
HERD	CODY	\$ 17,622.74	
IDE	CYNTHIA	\$ 69,119.11	
JOHN	ERIC	\$ 3,871.74	
JONCAS	TAYLOR	\$ 16,294.84	
KALINOWSKI	TAMMY	\$ 46,870.36	
KASABULA	ROBERT	\$ 423.14	
KELLEY	ELIZABETH	\$ 3,476.25	
KELLEY	LISA	\$ 26,912.31	

LAST NAME	FIRST NAME	GROSS WAGES	NON TOWN FUNDS POLICE DETAIL
KELLEY	JOHN	\$ 14,492.37	
KING	ERNEST	\$ 52,297.82	
KOSHIVOS	KATRINA	\$ 23,733.68	
KRAKOWSKI	KRISTINE	\$ 2,856.00	
L'HEUREUX	BRIAN	\$ 2,807.09	
LAVALLEE	KANDY	\$ 64,472.52	
LAYDON	JOSEPH	\$ 15,616.50	
LEBLANC	EILEEN	\$ 45,805.94	
LEGASSEY	DAWN	\$ 203.36	
LETO	SUSAN	\$ 55,707.61	
LIPINSKI	THOMAS	\$ 360.00	
LUPO LLL	NICHOLAS	\$ 261.05	
LYON	SAMANTHA	\$ 41,100.41	
MACJEWSKI	COLE	\$ 913.68	
MACKAY	PATRICK	\$ 51,504.11	
MACKIEWICZ	PETER	\$ 11,370.33	
MAGNANT	AUSTIN	\$ 400.00	
MALKASIAN	MICHELE	\$ 4,877.36	
MALONE	NANCY	\$ 43,902.83	
MARSHALL	OLIVETTE M.	\$ 847.83	
MATHIEU	ERIC J	\$ 5,647.77	
MAYNARD	MATTHEW	\$ 71,452.39	
MAYNARD III	JOSEPH	\$ 60,660.52	
MAZZARELLI	JOSEPH	\$ 970.89	
MAZZOLA	MICHAEL A	\$ 113,326.42	\$ 16,575.00
MCCANN	BRIAN J	\$ 5,979.68	
MCCULLOCH	LEE	\$ 126.00	
MCGILVRAY	BONNIE-JEAN	\$ 39,576.59	
MCGOLDRICK	CHRISTOPHER	\$ 69,237.00	
MCINERNEY	TIMOTHY	\$ 269,647.68	
MCNEIL	JENNIFER	\$ 31,831.08	
MEAD	RAYMOND E	\$ 150.00	
MEEKINS	REBECCA	\$ 78,187.50	
MERCIER	CYNTHIA	\$ 62,184.56	
MICHNIEWICZ	THOMAS	\$ 80,169.64	\$ 30,875.00
MILLS	MICHAEL	\$ 13,020.10	
MILLS	BRETT	\$ 428.77	
MINARDI	NEIL A	\$ 127,044.44	\$ 14,425.00
MORENO	JONATHAN	\$ 20.99	
MULCAHY	THOMAS F	\$ 3,891.38	
MURPHY	TIMOTHY	\$ 20,491.15	
MURPHY	DANIEL	\$ 61.75	
MURRAY	MARY P.	\$ 52,070.31	
NICHOLS	PAMELA	\$ 1,511.92	

LAST NAME	FIRST NAME	GROSS WAGES	NON TOWN FUNDS POLICE DETAIL
NICHOLSON	WILLIAM H	\$ 2,422.05	
NOVICK	RICHARD	\$ 2,085.99	
O'BRIEN	KENNETH	\$ 24,679.89	
O'BRIEN	JAMES G	\$ 3,627.39	
O'BRIEN	JAMES M	\$ 75,727.19	\$ 5,887.50
O'ROURKE	LIAM FRANCIS	\$ 111,843.59	\$ 26,125.00
O'TOOLE	CONNOR	\$ 51,754.67	
OLIVER	MARY	\$ 69,600.61	
PADGETT	ANNA	\$ 18,790.92	
PADGETT	BROOK	\$ 375.00	
PARISE	JANICE	\$ 19,924.20	
PATCH	ELIZABETH	\$ 31,368.88	
PATEL	ANITA	\$ 48,794.90	
PENNELL	JAMES F	\$ 8,082.48	
PERKINS	AMY	\$ 83,402.90	
PERLA	JANET	\$ 118.72	
PERNA	MICHAEL	\$ 12,503.36	
PERRON	DENNIS	\$ 17,481.76	
PICONE	ALLISON	\$ 18,516.78	
PLATT	MARSHA RANKIN	\$ 500.00	
PLIAKAS	KRISTIN	\$ 6,091.39	
PLOTKIN	JENSEN	\$ 77,003.55	\$ 1,450.00
POLLINGER	PAUL	\$ 346.82	
PRISBY	EDWARD	\$ 1,000.00	
RAYMOND	DIANE	\$ 1,303.10	
REID	WENDY	\$ 170.47	
REMILLARD	ROBERT	\$ 4,941.95	
RICARD	MARK	\$ 5,149.03	
ROBERTS	DARYL	\$ 71,410.68	
ROBIDOUX	WILIAM	\$ 20,064.65	
ROGERS	JOHN	\$ 42,733.05	
ROGERS	SUSAN	\$ 60,515.93	
ROPIAK	JOHN	\$ 83,029.38	\$ 32,235.00
RUNYAN III	DAVID	\$ 12,391.12	
RYBAK	MICHAEL	\$ 8,975.00	
SCHLOTTENMIER	THOMAS	\$ 44,517.81	
SCHROTTMAN	BETH	\$ 38,389.31	
SEIDLER	EDWARD	\$ 8,274.96	
SHANNON	TAYLOR	\$ 1,362.10	
SHENOY	SANDHYA	\$ 29,275.92	
SHERIDAN	PATRICK	\$ 551.56	
SHUMEYKO	ROBERT	\$ 2,327.31	
SILVERBERG	PAUL	\$ 1,636.47	
SNOW	PETER	\$ 258.36	

LAST NAME	FIRST NAME	GROSS WAGES	NON TOWN FUNDS POLICE DETAIL
SOUSA	JUSTIN	\$ 61,065.76	
SPELLMAN JR	DAVID	\$ 80,475.12	\$ 23,687.50
STIRK	DOUGLAS	\$ 69,419.15	
STOCK	DONNA	\$ 1,000.00	
SUGRUE	CAEDEN	\$ 396.00	
SULLIVAN	DAVID	\$ 85,450.89	\$ 26,087.50
SWIFT	MICHAEL RICHARD	\$ 113,439.16	\$ 39,925.00
SZCZURKO	BRIAN	\$ 78,849.12	
TAURAS	NANCY	\$ 396.50	
TAYLOR	JOHN	\$ -	\$ 2,875.00
TERENZINI	CARTER	\$ 39,204.00	
THERRIEN	DAVID L	\$ 625.00	
THOMAS	JENNIFER	\$ 1,000.00	
TRIPP	WAYNE D.	\$ 679.21	\$ 2,150.00
TRIPP	DOUGLAS	\$ 74,932.64	
TURCOTTE	MAUREEN	\$ 15,913.13	
WASHINGTON	WANDA	\$ -	\$ 13,425.00
WENC	DANIEL	\$ 90,490.37	
WESTGATE	CARROLL	\$ 462.71	
WILCOX	MARILYN	\$ 29,179.08	
WILHIDE III	ROBERT	\$ 1,279.55	
WOJNAR	MARK	\$ 6,512.50	
WOOTEN	JAMES M	\$ 5,222.23	
WORDEN	DENISE	\$ 369.36	
ZARRIELLO	CYNTHIA	\$ 26,801.62	
ZWICKER	JAYNE E	\$ 47,728.00	
ZWICKER III	LAWRENCE	\$ 27,556.61	



Special thanks to Sandra Madden for submitting the photos of Grafton used on the cover of this report.